



County of Roanoke

FINANCE DEPARTMENT PURCHASING DIVISION

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February 12, 2018

IFB #2018-066 Transcription Services

ADDENDUM NO. 1

Questions and Previous Bid Tabulation

Due Date & Time:
February 26, 2018 2:00PM
(Local Prevailing Time)

**IFB #2018-066
Transcription Services**

**1. Whether companies from Outside USA can apply for this?
(like,from India or Canada)**

Answer: No

2. Whether we need to come over there for meetings?

Answer: No

**3. Can we perform the tasks (related to RFP) outside USA?
(like, from India or Canada)**

Answer: No

4. Can we submit the proposals via email?

Answer: No

County of Roanoke

Finance Department - Purchasing Division

Kate Russell, Buyer

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IFB #2016-189 Transcription Services for Roanoke County Police CID

| Vendor | Standard Transcription | Urgent Transcriptions | Additional Costs/Fees |
|--|------------------------|-----------------------|---|
| | Price/Minute | Price/Minute | |
| Transcription Institute DBA Transcriptra.com | \$2.25 | \$4.50 | - |
| Transcription Outsourcing, LLC | \$1.75 | \$2.25 | Extraneous background noise: Standard 1-2 speakers: \$2.00/min; standard 3+ speakers: \$2.50/min. Urgent, 1-2 speakers: \$2.50/min; urgent 3+ speakers: \$3.00/min. |
| Geneva Worldwide, Inc. | \$3.00 | \$4.50 | \$30.00 minimum per request. Hard copies: \$0.15/page + shipping |
| Net Transcripts, Inc. | \$1.99 | \$2.60 | - |
| Bureau of Office Services, Inc. | \$1.34 | \$1.94 | - |
| Dictate Express, Inc. | \$1.55 | \$1.75 | - |
| Perry Johnson & Associates, Inc. | \$1.29 | \$1.29 | - |
| M2ComSys | \$1.31 | \$1.44 | - |

IMPORTANT

*****Please sign and return with your bid package*****

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Sign Name:

Print Name:

Date: