



# County of Roanoke

## FINANCE DEPARTMENT PURCHASING DIVISION

Dawn M. Rago, Buyer  
5204 Bernard Drive SW, Suite 300 F  
Roanoke VA 24018  
(540) 283-8150  
(540) 561-2827 – Fax  
[drago@roanokecountyva.gov](mailto:drago@roanokecountyva.gov)

February 22, 2018

**IFB #2018- 071**  
**Diesel Fuel**

### **ADDENDUM NO. 1**

#### **Questions**

Due Date & Time:  
**March 8, 2018 2:00PM**  
**(Local Prevailing Time)**

**RFQ #2018-071**  
**Diesel Fuel**

1. A complete copy of bid tabulations from your last awarded bid for diesel.

Answer: We have no documents responsive to your request.

2. A copy of the original awarded vendor's bid from your last awarded bid (pages where they put their pricing and/or signature and any additional pages provided with their bid) for diesel.

Answer: See attachment

3. Two (2) invoices per month of your current contract delivered by your current vendor(s) and corresponding bill of lading of diesel.

Answer: See attachment

\*\*\*IMPORTANT\*\*\*

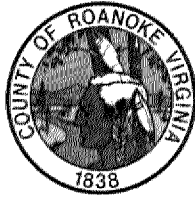
\*\*\*\*\*Please sign and return with your bid package\*\*\*\*\*

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\_\_\_\_\_  
Sign Name:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Date:



**COUNTY OF ROANOKE**  
**FINANCE DEPARTMENT**  
**PURCHASING DIVISION**

Ashley D. King, MBA  
Buyer

P.O. Box 29800  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018  
Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

**REQUEST FOR PROPOSALS**

**#2013-139**

Gasoline and Diesel Fuel

for

Roanoke County Public Schools

One (1) Unbound Original, Five (5) Bound Complete Copies and One (1)  
Electronic Copy (CD/DVD preferred) of Sealed Proposals Due

October 26, 2012  
3:00 PM  
(Local Prevailing Time)

## **RFP #2013-139 GASOLINE AND DIESEL FUEL**

The County of Roanoke, Virginia, on behalf of Roanoke County Public Schools, is requesting sealed bids for an annual contract for gasoline and diesel fuel for the Transportation Department. Roanoke County Public Schools reserves the option to purchase fuel futures in a method to minimize price risk by purchasing fuel futures over time to budget funds. RCPS is not looking to speculate the fuel market, however to hedge the market with a consistent purchasing plan. This contract can also be used by other Roanoke County Departments on an as need basis. The specifications are listed below for your bid consideration.

One unbound original, five (5) bound complete copies and one electronic copy (CD/DVD preferred) of the proposals, in a sealed envelope/package, will be received at and until **October 26, 2012, at 3:00 PM (local prevailing time)**, in the Roanoke County Purchasing Division at 5204 Bernard Drive, Suite 300F, Roanoke, Virginia 24018. NO faxed proposals will be accepted. It is the responsibility of the Offeror to insure that its proposal is received in the Purchasing Division by the above date and time. Any proposal received after the above time and/or date will be returned to the Offeror unopened. Your response must be submitted in a sealed envelope/package, clearly marked "RFP #2013-139 GASOLINE AND DIESEL FUEL FOR ROANOKE COUNTY PUBLIC SCHOOLS" on the outside of the envelope/package. The Offeror assumes responsibility for having its proposal delivered on time at the place specified. An agent of the Offeror authorized to make financial and delivery commitments must sign the proposal. As this is a formal, sealed Request for Proposal no information regarding the contents of the proposal or the identity of the Offerors will be discussed until after the negotiation process.

Roanoke County/Roanoke County Public Schools shall provide the mechanism for the evaluation of all information received. Roanoke County reserves the right to make the final determination of responsible Offerors and to waive informalities and/or irregularities and to accept or reject any or all offers. Proposals shall be as thorough and detailed as possible so that the County may properly evaluate the capabilities of the Offeror to provide the required services. It is not the intent of the specifications to be proprietary, or to exclude any individual, business or firm. Roanoke County/Roanoke County Public Schools reserves the right to award to multiple Offerors.

### **RFP QUESTIONS**

Any inquiries regarding submittal of proposal or any questions concerning specifications shall be in writing and sent via mail, fax or email to:

Ashley D. King, Buyer  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018

Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

Written responses, including any questions will be provided on our Purchasing Website in the form of an Addendum. It is the responsibility of the Offeror to periodically check our website for any addendum or sign up for County Email Notification. Questions received within five (5) days of the proposal closing date will be attempted to be answered, but will not be reason to delay the closing time of the proposals.

### **CONTRACT PERIOD**

It is the intent of Roanoke County/Roanoke County Public Schools to award a contract for a period of one year with the option to renew for an additional four (4) one year periods based upon mutual written agreement of both parties. Roanoke County/Roanoke County Public Schools may terminate the contract in whole or in part, without cause upon giving a thirty (30) day notice to the contractor.

Neither the contract, nor any rights, duties, nor obligations contained within may be assigned by either party hereto without prior, express, written consent of the other party. The contract will be made pursuant to the bid submitted by the contractor/bidder. The contractor will not sublet or assign its responsibilities under the contract, without the previous written consent of Roanoke County/Roanoke County Public Schools.

### **FUEL SPECIFICATIONS**

Roanoke County Public Schools will need regular unleaded (conventional) and ethanol blended gasoline, and ultra low sulfur diesel fuel with year-round additives for anti-gel and lubricity. Additives for ultra low sulfur diesel fuel should be sufficient for the quantity of fuel delivered at the given time. Five gallons of additives shall be included for every 7500 gallons of fuel delivered. Roanoke County Public Schools would also like interested Offerors to propose B5 Bio Diesel Fuel as an option. The successful contractor is not limited to any specific refiner.

### **PRICING**

#### **Fuel Futures**

Roanoke County Public Schools would like the option to purchase fuel futures in a method to minimize price risk by purchasing fuel futures over time to budget funds. RCPS is not looking to speculate the fuel market, however to hedge the market with a consistent purchasing plan. During the 2011-2012 school year, Roanoke County Public Schools used 49,277.60 gallons of gasoline and 260,225.80 gallons of diesel fuel.

Roanoke County Public Schools reserves the right under any resulting contract to purchase fuel in the current school year for delivery and invoicing at the time of delivery in the following school year. RCPS may make the future purchases as one large purchase for the entire upcoming school year, or break it up into multiple purchases for the upcoming school year as found to be in the best interest of the school system. The successful Contractor will store the fuel until they are notified by RCPS of when the fuel will be scheduled for delivery. There will be multiple deliveries throughout the school year.

Offerors must provide any additional storage fees on the attached Price Form for excess fuel not used during the school year for which it was purchased. RCPS also reserves the right to place orders for immediate delivery if the projected quantities ordered are not sufficient for the needs of the school system.

#### **Differential and Base Price**

The differential and a base price must be entered on the attached Price Form. The differential cost quoted shall include the Offeror's overhead, freight cost, storage, profit, and Virginia State Storage Tank tax. The differential cost per gallon will be an evaluation factor for vendor selection; however, the base price will be used for evaluation and comparison purposes only of vendor rack pricing to determine vendor practices for "Best Buy Pricing" to ensure lowest

product cost possible. "Best Buy Pricing" may include lowest rack pricing for the day or other pricing methods to ensure lowest product cost possible, whichever will be in the best interest of the County. Additional fuel surcharge cost may not be added during this contract period.

#### Same Date Pricing

Offerors shall quote their base price for the attached Price Form on the same date, **October 23, 2012**. A verification sheet from the Offeror's supplier with the price for that date highlighted or underlined must accompany the proposal. The base price will be used for evaluation and comparison purposes only of vendor rack pricing to determine vendor practices for "Best Buy Pricing" to ensure lowest product cost possible. Failure to supply this information shall be grounds for rejection of the proposal.

#### DELIVERIES

Deliveries will occur upon request of RCPS. The successful Contractor will be notified as early as possible, but all requests entered before 10:00AM shall be delivered to the site by 5:00PM the same day. Fuel sites or fuel tanks that equal or exceed 10,000 gallons will be considered a transport delivery and be billed at transport delivery prices, unless otherwise noted. Please list authorized transporting company/companies, if transportation equipment not owned by bidder.

#### SPILLAGE

The successful Contractor will be responsible for prompt and thorough clean up of all spillage, per EPA specs.

#### TRANSPORT DROPS

Stick reading shall be taken before and after the drop, and accurate measurements will be recorded on the delivery tickets. Drivers shall check for water in the tank at time of delivery.

#### LOCATIONS & QUANTITIES

See attached Roanoke County Public Schools Fuel Tank Locations and Sizes Sheet. The County/Schools reserves the right to add and remove sites during the contract period.

#### VENDOR INVOICING

All County Schools deliveries to be invoiced to:

Roanoke County Schools  
701 South Market Street  
Salem, Virginia 24153  
Attention: Danny Carroll or Randy Pratt

#### REFERENCES

All Offerors shall include a list five references, from school districts and similar projects only, who could attest to the firm's knowledge, quality of work, timeliness, diligence, flexibility, and ability to meet budget constraints. Include names, contact persons, and phone numbers of all references below.

References may or may not be reviewed or contacted at the discretion of the Schools. Typically, only references of the top ranked short listed Offeror or Offerors are contacted. The Schools reserve the right to contact references other than, and/or in addition to, those furnished by an Offeror.

### **EVALUATION CRITERIA**

The criteria below will be utilized in the evaluation of qualifications for development of the shortlist of those Offerors to be considered for interviews and/or potential negotiations. Offerors are required to address each evaluation criteria in the order listed and to be specific in presenting their qualifications.

- Quality of Proposal
- Understanding of RCPS Purchasing Plan
- Ability to Provide the Services Requested and Qualifications of Key Personnel
- References
- Costs and Price Differential

### **BASIS FOR AWARD**

Information and/or factors gathered during interviews, negotiations and any reference checks, in addition to the evaluation criteria stated in the RFP, and any other information or factors deemed relevant by the Schools, shall be utilized in the final award. Respondents are encouraged to submit proposals that the respondent feels best meets the needs of Roanoke County Public Schools. The County/Schools will make the final determination of the proposal that best meets the needs of Roanoke County Public Schools.

### **NO CONTACT POLICY**

After the date and time established for receipt of proposals by the Schools, any contact initiated by any Offeror with any School Board representative or County representative, other than the purchasing representative listed herein, concerning this request for proposals is prohibited. Any such unauthorized contact may cause disqualification of the Offeror from this procurement transaction.

### **SPECIAL TERMS & CONDITIONS**

#### **AUDIT**

The Contractor hereby agrees to retain all books, records, and other documents relative to cost or pricing data for a period of three years from the date of final payment under the contract and the School Board, its authorized agents, and/or auditors shall have full access to and the right to examine any of said materials.

#### **INSURANCE**

The Contractor shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the Contractor's operations under the Contract, whether such operations be by himself or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The insurance coverage shall be such as to fully protect the Owner and the general public from any and all claims for injury and damage resulting by any actions on the part of the Contractor or his forces and above. The Contractor shall furnish a copy of an original Certificate of Insurance naming Roanoke County Public Schools as an additional insured. Should any of the policies be canceled before the expiration date, the issuing company will mail 30 days written notice to the certificate holder. The contractor shall furnish insurance in satisfactory limits, and on forms and of companies acceptable to the Owner's Attorney and shall require and show evidence of insurance coverage on behalf of any subcontractors, before entering into any agreement to sublet any part of the work to be done under this Contract.

The following insurance requirements are the minimum that will be acceptable:

1. Workmen's Compensation Insurance with statutory limits and Employers Liability Insurance of \$500,000 for one accident or aggregate disease.
2. Commercial General Liability - Including products and completed operations coverage.
  - (a) Bodily Injury           \$1,000,000   Each Occurrence  
                                  \$1,000,000   Each Occurrence  
                                  \$5,000           Medical Expense  
  Contractual
  - (b) Personal Injury           \$1,000,000   Each Person
3. Comprehensive Automobile Liability
  - (a) Bodily Injury           \$1,000,000   Each Person  
                                  \$1,000,000   Each Occurrence
  - (b) Property Damage   \$1,000,000   Each Occurrence
4. Umbrella Liability           \$5,000,000   Each Occurrence
5. Abuse & Molestation       \$1,000,000   Each Occurrence
6. Construction Contractors – Must provide \$3,000,000 per claim Pollution Liability Insurance.
7. Director & Officers Liability - organizations that have direct contact with students shall have a minimum limit of \$1,000,000 each claim.
8. The contractor shall require each subcontractor to carry, as a minimum, coverage 1-7 as set forth above.

The Contractor shall have executed and delivered to the Owner a copy of all insurance certificates. All insurance policies under coverage 2 and 4 above shall name the Owner, as co-insured.

The contractor and his insurance company should carefully review the insurance requirements applicable to this job. All requirements must be met before the School Board will execute the Contract. In particular, we would call your attention to the following:

- A. Please note that the Insurance Certificate must state that the Commercial General Liability and the Umbrella Liability Insurance Policies name the Roanoke County Public Schools as an additional insured. This requirement may be met by placing the following language on the Certificate. Many Certificates have a space headed "OTHER" where the language may be inserted as follows:

All general liability and excess liability policies coverage listed herein name the

Roanoke County Public Schools as an additional insured.

- B. The Insurance Certificate must also contain the required statement concerning notice of cancellation or other change in coverage. The statement used on some Certificate forms is not acceptable. The statement which is required by the contract documents reads as follows:

Such certificate shall provide that in the event of the cancellation of the policy or policies listed on such certificate, not less than 30 days notice in writing shall be given to the Roanoke County Public Schools. Note: The cancellation clause in the Insurance Certificate should be modified by striking the words endeavor to in the second line and by striking the clause reading but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

- C. The Certificate Holder should be listed as:  
Roanoke County School Board  
5937 Cove Road  
Roanoke, VA 24019
- D. Certificate of Insurance must have an original signature.

The Contractor shall have executed and delivered to the Owner a copy of all insurance certificates. All insurance policies under coverage 2 and 4 above shall name the Owner, as co-insured.

The Contractor shall be responsible for maintaining current certificates of insurance on file with the Owner, and the insurance Company shall be responsible for notifying the Owner thirty (30) days prior to the expiration, cancellation, non-renewal, or material change in the coverage.

The contractor and his insurance company should carefully review the insurance requirements applicable to this job. All requirements must be met before the School Board will execute the Contract. In particular, we would call your attention to the sections below.

#### **AVAILABILITY OF FUNDS**

It is understood and agreed between the parties herein that the School Board shall be bound hereunder only to the extent of funds are available or may hereafter become available which, in the sole discretion of the School Board, are sufficient to pay the School Board's obligations under the resulting agreement. Contractor shall perform no work which would result in exceeding the dollar limitation of the School Board Purchase Order without first having obtained approval by the School Board.

#### **TESTING AND INSPECTION**

The School Board reserves the right to conduct any test/inspection it may deem advisable to assure that items and/or supplies and services conform to specifications.

#### **QUALIFICATION OF OFFERORS**

The School Board may make such reasonable investigations as deemed proper and necessary to determine the ability of the Offeror to perform the work/furnish the item(s) and the Offeror shall furnish to the School Board all such information and data for this purpose as may be requested. The School Board reserves the right to inspect the Offeror's physical facilities

prior to award to satisfy questions regarding the Offeror's capabilities. The School Board further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such Offeror fails to satisfy the School Board that such Offeror is properly qualified to carry out the obligation of the contract and to complete the work/furnish the item(s) contemplated therein.

### **CHANGES IN THE CONTRACT**

The School Board may order changes within the general scope of the contract at any time by written notice to the Contractor. Changes within the scope of the contract include, but are not limited to, things such as the method of packing or shipment and the place of delivery or installation. The Contractor shall comply with the notice upon receipt. The Contractor shall be compensated for any additional costs incurred as the result of such order and shall give the School Board a credit for any savings. Said compensation shall be determined by one of the following methods:

1. By mutual agreement between the parties in writing; or
2. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the Contractor accounts for the number of units of work performed, subject to the School Board's right to audit the Contractor's records and/or to determine the correct number of units independently; or
3. By ordering the Contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract.

The same markup shall be used for determining a decrease in price as the result of the savings realized. The Contractor shall present the School Board with all vouchers and records of the Contractor, as it deems necessary to determine costs of savings. Any claim for an adjustment in price under the provision must be asserted by written notice to the School Board within 30 days from the date of receipt of the written order from the School Board. If the parties fail to agree on an amount of adjustment, the question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or, if there is none, in accordance with the disputes provisions of the Commonwealth of Virginia's Vendor Manual. Neither the existence of a claim or a dispute resolution process, litigation or any other provision of this contract shall excuse the Contractor from promptly complying with the changes ordered by the School Board or with the performance of the contract generally.

4. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as part of their written agreement to modify the scope of the contract.

**GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS-RFP (04/12/2012)**

**READ CAREFULLY** - Proposals must be submitted in accordance with instructions given in this document. All information requested must be submitted. Failure to do so may result in the proposal being considered non-responsive and, therefore, rejected.

Wherever the term Roanoke County, County or Roanoke County Board of Supervisors is used it is understood to include the Roanoke County School Board, in addition, any contract awarded from this solicitation may be used by Roanoke County Public Schools and any other public entity for which the County of Roanoke acts as a fiscal or purchasing agent.

**Submission and Receipt of Proposals**

- (a) To be considered, all proposals must be delivered in a sealed envelope, clearly marked with the words "Proposal Documents", proposal number and the title of the Request for Proposal and received in the Roanoke County Finance Department/Purchasing Division no later than the specified date and time for the Request for Proposal opening. Failure to timely submit such proposal shall disqualify the Offer and such proposal will be returned to the Offeror unopened. **NO FAXED PROPOSALS WILL BE ACCEPTED.**
- (b) Unless otherwise specified, Offerors must use the Request for Proposal price form furnished by the County. Failure to do so shall be grounds for rejection of the proposal.
- (c) Proposals having any erasures or corrections must be initialed in ink by the Offeror. An authorized officer of the company must sign proposals in ink. Such authorization shall be a part of the proposal document. All quotations must either be typewritten or printed in ink.
- (d) The original proposal response must not be permanently bound as to allow for document scanning for internal recordkeeping and one (1) electronic copy on CD/DVD is preferred.

**Important Notice – Addendums and Notices of Award:**

Effective March 14, 2011, the Purchasing Division of Finance, in conjunction with the County of Roanoke, has a new and improved website. With this new website, Purchasing has gained a new bid module which will provide more information and faster downloads for the vendors interested in doing business with the County. There is a new advanced Email/Text Message notification system allowing vendors to sign up to receive emails or text message notices about bids, proposals, addendums, bid tabulation and awards. Vendors can sign up to receive notification in selected commodity/service categories. The current Vendor Registration to receive notices of bids and proposals will soon be phased out completely. All vendors interested in receiving these automatic electronic notifications will need to sign up in the new '**Notify Me**' and it is their responsibility to keep information current in the system in order to receive the notifications. The sign up only requires an email address and/or a cell phone number for receiving text messages (if your phone is capable) and your choice of categories. The address for this new website is [www.RoanokeCountyVA.gov/purchasing](http://www.RoanokeCountyVA.gov/purchasing).

Although '**Notify Me**' will be the only way to receive automatic notification, all BIDS/RFP Information will continue to be posted on our website, bulletin board, published in the local newspaper, and can be picked up at the Purchasing Division, 5204 Bernard Drive, Suite 300F, Roanoke, VA 24018. Phone # (540) 772-2061, Ext. 311.

**Questions should be directed to:**

Ashley D. King, Buyer  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018

Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

**Acceptance or Rejection of Proposals**

The County of Roanoke reserves the right to accept or reject any or all offers. The County also reserves the right to award the contract for any such materials, goods or services the County deems will best serve its interests. It further reserves the right to award the contract on a split order basis, lump sum or individual basis, or such combinations as shall best serve the interest of the County. Roanoke County reserves the right to make a site visit to the facility prior to proposal award.

**Proposal Guaranty**

The Offeror must guarantee not to withdraw a proposal during the period of ninety (90) days following the due date or until a contract is signed; that if such proposal is accepted the Offer will accept and perform under the terms of this RFP, the proposal and any subsequent negotiation and resulting contract.

Modification or withdrawal of a proposal will be executed as outlined in the Roanoke County Procurement Code.

Roanoke County encourages free and open competition. Whenever possible, specifications, proposal invitations, and conditions are designed to accomplish this objective, consistent with the necessity to satisfy Roanoke County's needs and the accomplishment of a sound economical operation. The Offeror's signature on this proposal guarantees that the price offered has been established without collusion with other eligible Offerors and without effort to preclude Roanoke County from obtaining the lowest possible competitive price. The award (s) will be made to the responsible Offeror(s) whose proposal is determined to be most advantageous to Roanoke County based on the evaluation factors set forth in this Request for Proposal.

Costs of developing and delivering responses to the Request for Proposals are entirely the responsibility of the Offeror.

All materials submitted in response to the RFP become the property of Roanoke County upon delivery to the Roanoke County Purchasing Office and are subject to public inspection in accordance with the Virginia Freedom of Information Act.

**Evaluation Criteria:**

*Several factors, in addition to costs, will be taken into account when evaluating proposals:*

Roanoke County shall provide the mechanism for the evaluation of all information received, the final determination of responsible Offerors, and reserves the right to waive informalities and to accept or reject any or all proposals.

- (a) Company background, staffing and experience: The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- (b) References: Provide five (5) references with contact names, companies and phone numbers. These references must be for firms who have purchased the same types of products and/or services.

- (c) The quality of performance of previous contracts, products and/or services.
- (d) Reporting capabilities.
- (e) Company financial status: The sufficiency of the financial resources and the ability of the bidder to perform the contract.
- (f) Proposal Submission completeness and compliance with the specifications.
- (g) Service and support offering. The ability, capacity and skill of the Offer to perform or provide the service. The ability of the Offeror to provide future maintenance and/or service.
- (h) Price. Pricing shall be a factor in evaluating the proposals; however, Roanoke County reserves the right to purchase other than low bid.
- (i) The previous and existing compliance by the Offeror with laws and policies relating to the contract.
- (j) The quality, availability and adaptability of the goods and services.
- (k) All samples are subject to product testing.
- (l) Whether the Offeror can perform the contract and provide service promptly.
- (m) The ability of the Offeror to respond to problems and concerns.
- (n) Delivery

#### **Selection Process/Award of Contract**

As this is a Request for Proposal, no information regarding the identity of neither the vendors nor the contents will be released until after the negotiation process.

Proposals may be ranked without interviews; hence, firms are encouraged to submit their initial proposals as comprehensively as possible.

The selection process will be in accordance with **Section 2.2-4301** of the Code of Virginia:

**3(a) Procurement of Professional Services.** *The public body shall engage in individual discussions with two or more Offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the required services. Repetitive informal interviews shall be permissible. The Offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project, as well as alternative concepts. The Request for Proposal shall not, however, request that Offerors furnish estimates of man-hours or cost for services. At the discussion stage, the public body may discuss nonbinding estimates of total project costs, including, but not limited to, life-cycle costing, and where appropriate, nonbinding estimates of price for services. Proprietary information from competing Offerors shall not be disclosed to the public or to competitors.*

*At the conclusion of discussion, outlined in this subdivision, on the basis of evaluation factors published in the Request for Proposal and all information developed in the selection process to this point, the public body shall select in the order of preference two or more Offerors whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted, beginning with the Offeror ranked first. If a contract satisfactory and advantageous to the public body can be negotiated at a price considered fair and reasonable, the award shall be made to that Offeror. Otherwise, negotiations with the Offeror ranked first shall be formally terminated and negotiations conducted with the Offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. Notwithstanding the foregoing, if the terms and conditions for multiple awards are included in the Request for Proposal, a public body may award contracts to more than one Offeror.*

*Should the public body determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that Offeror.*

**3(b). Procurement of other than professional services.** *Selection shall be made of two or more Offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the Request for Proposal, including price if so stated in the Request for Proposal. Negotiations shall then be conducted with each of the Offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each Offeror so selected, the public body shall select the Offeror which, in its opinion, has made the best proposal, and shall award the contract to that Offeror. When the terms and conditions of multiple awards are so provided in the Request for Proposal, awards may be made to more than one Offeror.*

*Should the public body determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that Offeror.*

#### **Invoices**

The contractor must send all invoices directly to the payment address shown on the purchase order/contract and must submit invoices for items ordered, delivered and accepted by Roanoke County. All invoices must show the purchase order/contract number. All contractors need to be properly registered as a payment vendor for the County. An on-line **Vendor Payment Registration** is found on the Purchasing website. All vendors previously registered are still in the system as a payment vendor. This system will no longer be used for notification of bids/rfp's.

#### **Performance Bond**

At the time of or prior to the execution of the contract, the County reserves the right to require the successful Offeror to furnish a performance and/or labor and material payment bond with corporate surety, satisfactory to the County of Roanoke, in the amount of the contract price.

#### **Quality**

All materials used for the manufacture or construction of any supplies, materials or equipment covered by this contract shall be of the best quality available.

#### **Acceptance of Material**

Until such time as all the conditions in the contract are fulfilled, the County reserves the right to

refuse and return material, at the seller's expense.

### **Warranty/Returns**

Clearly specify your warranty of product and handling of returns, including turnaround time on faulty equipment. Warranties and other technical data are to be included.

### **Delivery**

Time is of the essence for delivery of any items, products or service procured as a result of this contract. If delivery is not made at the time specified on the Request for Proposal or subsequent negotiations, the County reserves the right to call in any and all bonds or other security given for performance, to cancel the order, or any part thereof, without obligation, to declare the seller in default, and to disqualify the seller from bidding on future County contracts.

### **Default**

In case of failure to provide goods/services as specified herein, Roanoke County, after due written notice, may procure goods/services from other sources and hold the contractor responsible for any and all excess cost occasioned thereby.

### **Copyright or Patent Rights**

The Offeror warrants that there have been no violations of copyrights or patent rights in the manufacture, production or sale of the goods shipped or ordered as a result of this proposal. The Offeror agrees that the County of Roanoke shall be indemnified and held harmless from any and all liability or expense occasioned by any such violations.

### **Tax Exemption**

The County of Roanoke is exempt from any taxes imposed by State and/or Federal Government. Upon notification, the County will furnish a certificate of tax exemption.

### **Certification and Ability**

The County of Roanoke reserves the right to request from the Offeror, a separate manufacturer's certification of all statements made in the proposal. The County may request any or all s to furnish proof of experience, ability and financial standing.

### **Compliance with Laws**

The Offeror is responsible for compliance with all Local, State and/or Federal laws and regulations. The County of Roanoke shall be held harmless from any liability.

### **Authority To Transact Business In Virginia**

A Contractor organized as a stock or non stock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law. Any business entity described herein that enters into a Contract with the County pursuant to the Virginia Public Procurement Act 2.2-4300 et seq. shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50 of the Code of Virginia, to be revoked or cancelled at any time during the term of the Contract. The County may void any Contract with a business entity if the business entity fails to remain in compliance with the provisions of this section. All

corporations, LLC's and LLP's shall be registered with the State Corporation Commission. To determine whether your firm should register, please contact the SCC.

By my signature on this solicitation, I certify compliance with federal, state, and local laws and regulations applicable to the performance of the services described herein.

### **Ruling Law**

This request for proposals and any contract executed pursuant hereto of which this request for proposal shall be an internal part shall be governed, controlled and interpreted in accordance with the law of the Commonwealth of Virginia without reference to its conflict of law principles. Each party to such contract shall there by submit to the exclusive jurisdiction of the Circuit Court of the County of Roanoke or, in the event that jurisdiction is authorized, to the United States District Court for the Western District of Virginia, sitting at Roanoke, Virginia.

### **Nondiscrimination Provisions:**

During the performance of this contract, the contractor will not discriminate against any employee or applicant for employment because of age, race, religion, color, sex or national origin, except where religion, sex or nation origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.

### **Insurance:**

The CONTRACTOR shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the CONTRACTOR'S execution of the WORK, whether such execution be by himself or by any SUBCONTRACTOR or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Claims under workmen's compensation, disability benefit and other similar employee benefit acts; and

Claims for damages because of bodily injury, occupational sickness or disease, or death of his employees; and

Claims for damages because of bodily injury, sickness liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the CONTRACTOR, or (2) by any other person; and

Claims for damages because of bodily injury, sickness, or disease, or death of any person other than his employees; and

Claims for damages because of injury in or destruction of tangible property, including loss of use resulting there from.

Certificates of insurance acceptable to the OWNER shall be filed with the OWNER prior to coverage's afforded under the policies will not be canceled unless at least fifteen (15) days prior WRITTEN NOTICE has been given to the OWNER.

The CONTRACTOR shall procure and maintain, at his own expense, during the CONTRACT TIME, liability insurance as hereinafter specified:

CONTRACTOR'S General Public Liability and Property Damage Insurance including vehicle coverage issued to the CONTRACTOR and protecting him from all claims for personal injury, including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under the CONTRACT DOCUMENTS, whether such operations be by himself or by any SUBCONTRACTOR under him, or anyone directly or indirectly employed by the CONTRACTOR or by a SUBCONTRACTOR under him. Insurance shall be written with a limit of liability of not less than \$1,000,000 for all damages arising out of bodily injury, including death, at any time resulting there from, sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$1,000,000 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000 aggregate for any such damage sustained by two or more persons in any one accident.

The CONTRACTOR shall procure and maintain, at his own expense, during the CONTRACT TIME, in accordance with the provisions of the laws of the state in which the WORK is performed. Workmen's Compensation Insurance, including occupational disease provisions, for all of his employees at the site of the PROJECT and in case any WORK is sublet, the CONTRACTOR shall require each SUBCONTRACTOR similarly to provide Workmen's Compensation Insurance, including occupational disease provisions for all of the latter's employees unless such employees are covered by the protection afforded by the CONTRACTOR. In case any class of employees engaged in hazardous WORK under this CONTRACT at the site of the PROJECT is not protected under Workmen's Compensation statute, the CONTRACTOR shall provide, and shall cause each SUBCONTRACTOR to provide, adequate and suitable insurance for the protection of his employees not otherwise protected.

#### **SPECIAL INSTRUCTIONS:**

##### **Antitrust**

By entering into a contract, the Offeror conveys, sells, assigns and transfers to Roanoke County all rights, title, and interest in and to all causes of the action it may now or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by Roanoke County under said contract.

##### **Availability of Funds**

It is understood and agreed between the parties herein that Roanoke County shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this contract.

##### **Assignment of Contract**

A contract shall not be assignable by the in whole or in part without the written consent of Roanoke County.

**Contract**

Any contract resulting from this proposal shall consist of the following documents: the General Terms and Conditions and the Specifications, both of which are contained in the Request for Proposal, together with the Offeror's response, which consists of this document, the Price Schedule and other related documents attached hereto or submitted with this Request for Proposal.

**Modification of Contract**

This RFP and any subsequent contract constitute the entire agreement between the Offeror and Roanoke County. No alteration, amendment, or modification in the provisions of the contract shall be effective unless it is put in writing, signed by all parties and attached.

**Cancellation of Contract**

Roanoke County reserves the right to cancel and terminate any resulting contract, with a 30-day written notice to the contractor. Any contract cancellation notice will not relieve the contractor of the obligation to deliver and/or perform on all services prior to the effective date of cancellation. Cancellation of the contract would become effective the thirty-first day after notification.

Data for cancellation of the contract will be gathered by Roanoke County. The opinion of Roanoke County as to lack of performance will be final and without appeal.

**Immigration Reform and Control Act of 1986**

By signing this proposal, the Offeror certifies that the firm does not and will not during the performance of this contract employ illegal alien workers or otherwise violate the Federal Immigration Reform and Control Act of 1986.

**Kickbacks**

I certify and warrant that by my signature on this solicitation, neither I nor the Offeror for whom I am authorized to act has offered or received any kickback from any other Offeror, supplier, manufacturer, or subcontractor in connection with proposal on this contract, subcontractor in order, in the form of any payment, loan, subscription, advance, deposit of money, services or anything, present or promised, unless consideration of substantially equal or greater value is exchanged. Further, no person shall demand or receive any payment, loan, subscription, advance, deposit of money, service, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is exchanged.

**Debarment**

By my signature on this solicitation, I certify that this person/firm/corporation is not currently barred from bidding on contracts by any agency of the Commonwealth of Virginia or the federal government of the United States of America, nor is this person/firm/corporation a part of any firm/corporation that is currently barred from bidding on contracts by any agency of the Commonwealth of Virginia or the federal government of the United States of America. I have attached an explanation of the previous debarment(s) and copies of notice(s) of reinstatement(s).

**Indemnification**

To the fullest extent permitted by law, the Vendor shall indemnify and hold harmless the County of Roanoke and their agents and employees from and against all claims, damages,

losses and expenses, including but not limited to, attorneys' fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting there from, and (2) is caused in whole or in part by any negligent act or omission of the Vendor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

The County cannot legally agree to any clause indemnifying the contractor from any damages arising out of the contract or holding the contractor harmless. The submission of a bid or proposal means that the contractor agrees not to request such language in the resulting contract.

#### **Drug-free Workplace**

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in violation of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

#### **Data on convictions for certain crimes and child abuse and neglect**

Prior to awarding a contract for the provision of services that require the contractor or his employees to have direct contact with students, the school board shall require the contractor and, when relevant, any employee who will have direct contact with students, to provide certification that (i) he has not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) whether he has been convicted of a crime of moral turpitude. (§22.1-296.1 (C)).

#### **Proprietary Information**

Ownership of all data, materials, and documentation originated and prepared for the County of Roanoke pursuant to the REQUEST FOR PROPOSAL shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by an Offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Offeror must invoke the protections of Section 2.2-4342F of the Code of Virginia, in writing, either before or at the time the data or other material is submitted.

The Offeror must specifically identify the data or materials to be protected and state the reasons why protection is necessary on the "Notice of Proprietary Information Form" below. In addition, the proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining in the Proposal and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information.

The classification of an entire proposal document, line item prices, and/or total proposal prices as proprietary or trade secrets is not acceptable and may result in rejection of the proposal.

**NOTICE OF PROPRIETARY INFORMATION FORM**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

Confidentiality References Protection in Accordance with the Code of Virginia, Section 2.2-4342

Section Title	Page #	Reason(s) for Withholding from Disclosure

**INSTRUCTIONS:** Identify the data or other materials to be protected and state the reasons by using the codes listed below. Indicate the specific words, figures, or paragraphs that constitute trade secrets or proprietary materials. The classification of an entire bid or proposal document, line item prices, and/or total bid or proposal prices as proprietary or trade secret is not acceptable and will result in rejection of the bid or proposal.

- A) This page contains information relating to "trade secrets", and "proprietary information" including processes. Operations, style of work, or apparatus. Identify confidential statistical data. Amount or source of any income...of any person (or) partnership. See Virginia Public Procurement Act. Section 2.2-4342. Unauthorized disclosure of such information would violate the Trade Secrets Act 18 U.S.C. 1905.
- B) This page contains proprietary information including confidential, commercial or financial information, which was provided to the Government on a voluntary basis and is of the type that would not customarily release to the public. See Virginia Public Procurement Act, Section 2.2-4342; 5 U.S.C. 552 (b) (4); 12 C.F.R. 309.5(c) (4).
- C) This page contains proprietary information including confidential, commercial or financial information. The disclosure of such information would cause substantial harm to competitive position and impair the Government's ability to obtain necessary information from contractors in the future. 5 U.S.C. See Virginia Public Procurement Act. Section 2.2-4342; 552 (b) (4); 12 C.F.R. 309.5(c) (4).

**SIGNATURE SHEET**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in the RFP.

My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Title 18.2, Chapter 12, Article 1.1 of the Code of Virginia, 1950 as amended. Furthermore, I understand that fraud and unlawful collusion are crimes under the Virginia Governmental Frauds Act, The Virginia Government Bid Rigging Act, and Virginia Antitrust Act and Federal Law, and can result in fines, prison sentences, and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to the County Of Roanoke, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to the County Of Roanoke, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with the County Of Roanoke.

I hereby certify that I am authorized to sign as a Representative for the Firm:

COMPANY NAME James River Solutions

ADDRESS 10487 Lakeridge Parkway PHONE # 804-358-4000

Ashland, VA 23005 FAX # 804-359-6307

EMAIL tracy@jrpetro.com

FEIN 32-0135618 VA BUSINESS LICENSE NO. \_\_\_\_\_

STATE CONTRACTOR'S NUMBER (IF APPLICABLE) \_\_\_\_\_

VIRGINIA SCC # OR STATEMENT DESCRIBING WHY FIRM IS NOT REQUIRED TO BE SO  
AUTHORIZED PER VA CODE §2.2-4311.2 5141052-3

SIGNATURE  DATE 10/25/2012

NAME TRACY G. LITTLE TITLE Managing Partner

REFERENCE FORM  
RFP #2013-139 GASOLINE AND DIESEL FUEL

Name of Entity Wake County Public Schools

Contact Jeff Moore Title Director of Fleet Maintenance

Telephone 919-856-8060 Length of Business Relationship 3 years

Name of Entity Roanoke City Public Schools

Contact David Daniels Title Director of Transportation

Telephone 540-853-1348 Length of Business Relationship \_\_\_\_\_

Name of Entity City of Danville

Contact Barry Doeberst Title \_\_\_\_\_

Telephone 434-799-5245 Length of Business Relationship 2 years

Name of Entity Louisa County Public Schools

Contact Kenny Forrest Title Fleet Manager  
POL

Telephone 540-894-5115 Length of Business Relationship 2.5 years

Name of Entity Isle of Wight

Contact Anthony Hinds Title Procurement Officer

Telephone 757-357-0824 Length of Business Relationship 6 months

**RFP #2013-139 GASOLINE AND DIESEL FUEL  
ROANOKE COUNTY PUBLIC SCHOOLS FUEL TANK LOCATIONS AND SIZES SHEET**

<b>TANK SIZE</b>	<b>LOCATION</b>	<b>FUEL TYPE</b>	<b>CAPACITY</b>	<b>QTY</b>	<b>TYPE</b>
7'8" x 30'5"	Bus Garage	Gasoline	10,000	1	Fiberglass
7'8" x 30'5"	Bus Garage	Diesel	10,000	1	Fiberglass
64" x 15'	Cave Spring	Gasoline	2,500	1	Steel
120" x 17'	Cave Spring	Diesel	10,000	2	Steel
120" x 17'	Glenvar	Gasoline	10,000	1	Steel
120" x 17'	Glenvar	Diesel	10,000	1	Steel
120" x 17'	Northside	Gasoline	10,000	1	Steel
120" x 29'	Northside	Diesel	15,000	1	Fiberglass
96" x 26'7"	Vinton	Gasoline	10,000	1	Steel/Fiberglass Coated
96" x 31'11"	Vinton	Diesel	12,000	1	Steel/Fiberglass Coated

**SITE LOCATIONS**

**\*Bus Garage**

701 South Market Street  
Salem, VA 24153

**Cave Spring**

3712 Chaparral Drive  
Roanoke, VA 24018

**\*Glenvar**

4507 Malus Drive  
Salem, VA 24153

**Northside**

6758 Northside High School Road  
Roanoke, VA 24019

**Vinton**

100 Highland Road  
Vinton, VA 24079

**SPECIAL NOTE**

All sites listed above are underground fuel storage tanks (Transport Delivery).  
All tanks have overfill protection (Minimum DEQ/EPA Requirements 12/98).

\*Tanks that have vapor recovery.

**PRICE FORM**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

**87-OCTANE GASOLINE (CONVENTIONAL)**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 2.752 +	\$ .0345	=	\$ 2.7865

Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ \$45 Flat Fee

**89-OCTANE GASOLINE (CONVENTIONAL)**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 2.92 +	\$ .0345	=	\$ 2.9545

Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ \$45 Flat Fee

**E10 ETHANOL BLENDED GASOLINE**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 2.498 +	\$ .0345	=	\$ 2.5325

Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ \$45 Flat Fee

**ULTRA LOW SULFUR DIESEL FUEL WITH ADDITIVES**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 3.091 +	\$ .0379	=	\$ 3.1289

Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ \$45 Flat Fee

**B5 BIO-DIESEL FUEL WITH ADDITIVES**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 3.094 +	\$ .0379	=	\$ 3.1319

Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ \$45 Flat Fee

**FUEL FUTURES PURCHASING OPTION**

☒ Yes      ☐ No

**EXCESS PRODUCT STORAGE FEES**

\$ 0 PER GALLON

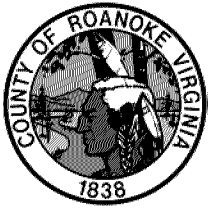
**DELIVERY REQUIREMENTS**

All requests entered before 10:00AM shall be delivered to the site by 5:00 PM the same day

☒ Yes      ☐ No

COMPANY NAME James River Solutions

SIGNATURE [Signature] DATE 10/25/2012



# COUNTY OF ROANOKE

## FINANCE DEPARTMENT

### PURCHASING DIVISION

Ashley D. King, MBA  
Buyer

P.O. Box 29800  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018  
Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

#### **Addendum #1**

**October 19, 2012**

#### **REQUEST FOR PROPOSALS**

**#2013-139**

Gasoline and Diesel Fuel for

Roanoke County Public Schools

One (1) Unbound Original, Five (5) Bound Complete Copies and One (1)  
Electronic Copy (CD/DVD preferred) of Sealed Proposals Due

October 26, 2012  
3:00 PM  
(Local Prevailing Time)

## **RFP #2013-139 GASOLINE AND DIESEL FUEL**

Addendum #1 is being issued to provide information requested, and answer the following questions:

Have any addendums been released?

*No.*

What is the award date?

*There is no determined award date at this time.*

When is the first board meeting after the opening?

*November 8, 2012*

Will a decision be made at the board meeting or before the meeting?

*There is no determined date at this time.*

Have you been receiving gas with 10% ethanol?

*No.*

Would you accept a firm price? If so, would you accept our clauses? Clauses attached, please indicate which clauses would be acceptable and which clauses would be cause for rejection?

*RCPS is willing to review any proposals submitted by Offerors, and would review clauses at that time.*

An open records request was sent to your purchasing department. When will we be receiving these documents?

*This open records request was retracted by Amanda Durnell on 10-17-12. Information provided from a previous open records request is attached*

For the fuel futures purchasing option, would you allow us to send in an alternate bid to accommodate for that option with firm pricing along with our other bid? For example, one submitted bid would be over cost and another submitted bid would be firm for the fuel futures purchasing option.

*Interested Offerors may submit as many alternate proposals as they wish.*

## INVOICE

Webb's Oil Corporation  
P. O. Box 7332  
Roanoke, VA 24019-7332  
800-277-9322 x 410

Invoice date: 09/19/12

Inv#: 463678 1

778345-015

ROANOKE CO SCHOOL BOARD  
ATTN: ELLEN CARTY  
701 SOUTH MARKET ST  
SALEM, VA 24153

\*\*\* ROKE CO SCH  
CAREER CENTER, O/F PROT \*  
GUS NICKS BLVD VINTON  
\*NET\*GOVT CERT\*CONT#2012-040C

066960

7456.0	35	5 PREMIUM DYED ULSD PENALTY FOR TAXABLE USE	327.63 HG	24,428.09
2.5	1011	PENNZPOWER ADDITIVE	.00 HG	.00

TRANSPORTATION DEPT.

VEHICLE # *At: 745300-5892*

W/O #

SIGNATURE *RLP*

DATE

SEP 25 2012

ROAD TAXES	Federal	0.00	State	0.00	LUST	7.46	
	Storage	44.74	NORA	0.00			
						Total	52.20
							24,480.29
						Sales tax	.00
							.00
							.00
Terms NET 30 FAX/MAIL			Due date 10/19/12				24,480.29

THIS IS TO CERTIFY THAT THE HEREIN NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION.

THE CARRIER CERTIFIES THAT THE CARGO TANK SUPPLIED FOR THIS SHIPMENT IS A PROPER CONTAINER FOR THE TRANSPORTATION OF THIS COMMODITY AS DESCRIBED BY THE SHIPPER.

THE SUPPLIER WHOSE NAME IS INDICATED ON THIS BOL IS RESPONSIBLE FOR COLLECTING AND REMITTING THE STATE MOTOR FUEL TAXES.

GASOLINE ADDITIZED TO MEET EPA DETERGENT ADDITIVE REQUIREMENTS.

THE DRIVER BY SIGNING THIS TICKET HEREBY CERTIFIES THAT TRANSPORT WAS LOADED AS SPECIFIED.

SIGN  
HERE

DATE

**KINDER MORGAN**  
SOUTHEAST TERMINALS LLC

**"FOR CHEMICAL EMERGENCY -  
SPILL, LEAK, FIRE, EXPOSURE  
OR ACCIDENT CALL CHEMTREC  
800-424-9300 DAY OR NIGHT."  
(CHEMTREC CONTRACT #12365)**

RECEIVED QUANTITIES IN GOOD ORDER

SIGN  
HERE

DATE

# 1 TANK TRUCK

GALLONS HAZARDS

7500 NA1993, Diesel Fuel, 3, PG III Combustible liquid

Product Loaded At: 835 Hollins Rd N.E., Roanoke Va 24012 Phone: (540) 982-3515

SOLD TO: WEBB'S OIL CORP SHIP TO: WEBB'S OIL CORP  
8223 RESOVOIR RD  
ROANOKE, VA VARIOUS, VA

SUPPLIER: VALERO MARKETING & SUPPLY Unbr  
ONE VALERO WAY  
SAN ANTONIO, TX 78249

PETROEX/TABS #  
232246  
SPECIAL HANDLING

MANIFEST  
0479689

DATE  
09/19/12  
ORDER #

CARRIER: WEBB'S OIL CORPORATION  
8223 RESERVOIR ROAD  
ROANOKE, VA 24019

DRIVER NAME  
MILES, CARL  
TRAILER NUMBER  
98

END LOAD TIME  
14:02

DRIVER #  
53210  
LOAD SPOT  
04

PRODUCT INFORMATION				***** ADDITIVE INFORMATION *****			
PRODUCT	OCT GROSS	TEMP GRAV NET	ADTV NAME	RATE	TARGET GROSS	ADTV%	
530533 ULSD15ppm	40 7500	72.6 35.8 7456	REDDYE	.0859	.6450	.6627 103 %	
(See Note 7). MAY CONTAIN UP TO 5% BIODI ESEL.							

NOTE 8 - THIS PRODUCT IS CONVENTIONAL E10 GASOLINE (GASOLHOL) WITH DETERGENT ADDITIVE. E10: CONTAINS BETWEEN 9 AND 10 VOL % ETHANOL. THE 1.0 PSI RVP WAVIER APPLIES TO THIS GASOLINE. DO NOT MIX WITH GASOLINE CONTAINING ANYTHING OTHER THAN BETWEEN 9 AND 10 VOL % ETHNAOL.

THIS PRODUCT DOES NOT MEET REQUIREMENTS OF REFORMULATED GASOLINE MAY NOT BE USED IN ANY REFORMULATED GASOLINE COVERED AREA.

835 Hollins Rd N.E., Roanoke Va 24012 Phone

SHIP TO: WEBB'S OIL CORP

VALERO MARKETING & SUPPLY Unbr

ONE VALERO WAY

SAN ANTONIO, TX 78249

DRIVER NAME  
MILES, CARL  
TRAILER NUMBER  
98

PRODUCT INFORMATION

PRODUCT	OCT GROSS	TEMP GRAV NET	ADTV NAME
530533 ULSD15ppm	40 7500	72.6 35.8 7456	REDDYE
(See Note 7). MAY CONTAIN UP TO 5% BIODI ESEL.			

"SEE BACK FOR HAZARD WARNINGS AND PRODUCT NOTES"

*Roanoke Co. Curran Center  
Gusnick's RD  
1456 Dyed USD  
2 1/2 Additive*

## INVOICE

Webb's Oil Corporation  
 P.O. Box 7332  
 Roanoke, VA 24019-7332  
 800-277-9322 x 410

Invoice date: 09/26/12

Inv#: 464095 1

778345-016

ROANOKE CO SCHOOL BOARD  
 ATTN: ELLEN CARTY  
 701 SOUTH MARKET ST  
 SALEM, VA 24153

\*\*\* ROKE CO SCH  
 CAVE SPRING HIGH,  
 3712 CHAPARRAL DR SW (2)10000  
 \*NET\*GOVT CERT\*CONT#2012-040C

066981

7475.0	35	5 PREMIUM DYED ULSD PENALTY FOR TAXABLE USE	325.73 HG	24,348.32
2.5	1011	PENNZPOWER ADDITIVE	.00 HG	.00

ROAD TAXES	Federal	0.00	State	0.00	LUST	7.48	
	Storage	44.85	NORA	0.00			
							Total 52.33
							24,400.65
							.00
						Sales tax	.00
							.00
							24,400.65

Terms NET 30 FAX/MAIL Due date 10/26/12

**MAGELLAN TERMINALS HOLDINGS, L.P.**A SUBSIDIARY OF MAGELLAN MIDSTREAM PARTNERS, L.P.  
P.O. BOX 22186  
TULSA, OKLAHOMA 74121-2186

TERMINAL ADDRESS:

11851 Lynchburg-Salem Turnpike  
Montvale, VA 24122

DOT FIRST RESPONDER INFORMATION		GROSS VOL	MEAS.
DIESEL FUEL, 3, NA 1993, PG III		7503	GAL
ONE CARGO TANK			
EMERGENCY CONTACT NUMBER:		<b>800-451-8346 3E for Magellan</b>	

**SHIPPING PAPER INFORMATION**

TRANSACTION # 38435

This vessel contains the following petroleum, liquified petroleum, or fertilizer products. Product summary, at the left, is substantiated by specific product component information shown on the attached bill of lading, without respect to supplier or the product owner.

BILL OF LADING # 372584 PAGE: 1 of 1 DATE: 09/26/2012 13:08

SUPPLIER: 0844 GUTTMAN OIL COMPANY  
200 SPEERS ST.  
BELLE VERNON, PA 15012

EPA# 0

CONSIGNEE: 000054 GUTTMAN OIL  
DESTINATION: VARIOUS, VA 24999

LOADING CONTROL/PETROEX: 101217

CARRIER: WEBBS OIL COMPANY ROANOKE VA

DRIVER I.D. 039 Jonathan Whorley VTC: 97

**BILL OF LADING**

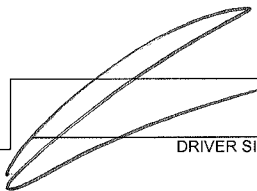
Received, subject to the classification and tariffs in effect on the date of issuance of this bill of lading, the property described hereon, consigned and destined as shown, which it is agreed will be carried to consignee's place of storage at said destination, if on carrier's own highway route or routes or within the territory of its highway operations; otherwise to deliver to another carrier on the route to said destination. It is mutually agreed that every service to be performed hereunder shall be subject to all the conditions, not prohibited by law herein contained, and all applicable conditions prescribed for uniform straight bill of lading in National Motor Freight Classification No. A-13, MF-I.C.C. No. NMF 100 supplements thereto or reissued thereof, which are hereby agreed to by the shipper and accepted for himself and his assigns.

GRADE	RECIPE INFORMATION	GRS	NET	ADD/BLEND	MEAS	GRAVITY	TEMP/PSI	MTR	OCTANE
XD	DYED ULTRA LOW SULFUR #2 DIESEL NONTAXABLE USE ONLY, PENALTY FOR TAXABLE USE DYED 15 PPM SULFUR (MAX) ULSD FOR USE IN OFF-ROAD DIESEL ENGINES. NOT FOR HIGHWAY VEH/ENG EXCEPT FOR TAX-EXEMPT USE IN ACCORDANCE W/SEC. 4082 (IRC)	1001	997	0 N	GAL	36.8	68.3	21	.0
XD	DYED ULTRA LOW SULFUR #2 DIESEL NONTAXABLE USE ONLY, PENALTY FOR TAXABLE USE DYED 15 PPM SULFUR (MAX) ULSD FOR USE IN OFF-ROAD DIESEL ENGINES. NOT FOR HIGHWAY VEH/ENG EXCEPT FOR TAX-EXEMPT USE IN ACCORDANCE W/SEC. 4082 (IRC)	3000	2991	0 N	GAL	36.8	66.7	21	.0
XD	DYED ULTRA LOW SULFUR #2 DIESEL NONTAXABLE USE ONLY, PENALTY FOR TAXABLE USE DYED 15 PPM SULFUR (MAX) ULSD FOR USE IN OFF-ROAD DIESEL ENGINES. NOT FOR HIGHWAY VEH/ENG EXCEPT FOR TAX-EXEMPT USE IN ACCORDANCE W/SEC. 4082 (IRC)	2501	2490	0 N	GAL	36.8	68.9	23	.0
XD	DYED ULTRA LOW SULFUR #2 DIESEL NONTAXABLE USE ONLY, PENALTY FOR TAXABLE USE DYED 15 PPM SULFUR (MAX) ULSD FOR USE IN OFF-ROAD DIESEL ENGINES. NOT FOR HIGHWAY VEH/ENG EXCEPT FOR TAX-EXEMPT USE IN ACCORDANCE W/SEC. 4082 (IRC)	1001	997	0 N	GAL	36.8	68.2	23	.0
-----PRODUCT TOTALS (PRD=GROSS,NET)-----									
XD = 7503, 7475									

CARRIER CERTIFIES that the CARGO TANK supplied for this shipment is a proper container for the transportation of this commodity. By signing below, I acknowledge that if I have been injured while on terminal premises, I have notified Magellan Terminals personnel of this fact prior to leaving the terminal. I also acknowledge that I was provided a copy of the appropriate Emergency Response Guide(s) with this Bill of Lading.

SEALS	ICC PERMIT	STATE LICENSE	STATE PERMIT	UNIT	UNIT CAPACITY	DISTRIBUTOR/LICENSE NUMBER

THIS PRODUCT DOES NOT MEET THE REQUIREMENTS FOR REFORMULATED GAS  
AND MAY NOT BE USED IN ANY REFORMULATED GASOLINE COVERED AREA.  
GASOLINE WITH AN "O" SUFFIX IN THE ADD/BLEND COLUMN IS E10: CONTAINS BETWEEN 9 AND 10 VOL% ETHANOL.  
GASOLINE WITH A "S" SUFFIX IN ADD/BLEND COLUMN IS E7.8 - CONTAINS UP TO 7.8% ETHANOL.  
GASOLINE WITH "G" IN ADD/BLEND COLUMN CONTAINS GREATER THAN 10% ETHANOL. DO NOT BLEND THESE FUELS WITH ETHANOL OR ANY OTHER OXYGENATE.  
GASOLINE WITH "B" OR "N" SUFFIX IN ADD/BLEND COLUMN IS E0: CONTAINS NO ETHANOL.  
SUPPLIER IS RESPONSIBLE FOR DESTINATION STATE MOTOR FUEL TAXES AND/OR FEES.  
TERMINAL LOC: 11851 W. LYNCHBURG-SALEM TRNP, MONTVALE, VA  
MAGELLAN TERMINAL HOLDINGS, L.P., P.O. BOX 22186  
TULSA, OKLAHOMA, 74121-2186 EPA #3427 ENTITY-FACILITY ID 3247-81488

  
DRIVER SIGNATURE

**IFB #1052**  
**Unleaded and Ethanol Blended Gasoline for**  
**Roanoke County Public Schools Transportation Department**

Opened by: Ashley Nute

Due Date: December 10, 2009 at 3:00 p.m. EST

VENDOR → ITEM	APB Whiting Oil Co., Inc.			Foster Fuels, Inc.			RKA Petroleum Companies, Inc.		
	Base	Diff	Net	Base	Diff	Net	Base	Diff	Net
87 Octane Gasoline	\$ 1.9745	\$ 0.0230	\$ 1.9975	\$ 1.9900	\$ 0.0196	\$ 2.0096	\$ 1.9764	\$ 0.0389	\$ 2.0153
Split Load - Two Drop Locations	\$ 1.9745	\$ 0.0270	\$ 2.0015	\$ 1.9900	\$ 0.0254	\$ 2.0154	\$ 1.9764	\$ 0.0427	\$ 2.0191
89 Octane Gasoline	\$ 2.0260	\$ 0.0230	\$ 2.0490	\$ 2.0460	\$ 0.0196	\$ 2.0656	\$ 2.0279	\$ 0.0389	\$ 2.0668
Split Load - Two Drop Locations	\$ 2.0260	\$ 0.0270	\$ 2.0530	\$ 2.0460	\$ 0.0196	\$ 2.0656	\$ 2.0279	\$ 0.0427	\$ 2.0706
E10 Ethanol Blended Gasoline	\$ 2.0080	\$ 0.0230	\$ 2.0310	\$ 1.9765	\$ 0.0196	\$ 1.9961	\$ 1.9652	\$ 0.0389	\$ 2.0041
Split Load - Two Drop Locations	\$ 2.0080	\$ 0.0270	\$ 2.0350	\$ 1.9765	\$ 0.0254	\$ 2.0019	\$ 1.9652	\$ 0.0427	\$ 2.0079

\*All prices are per gallon from November 23, 2009

**IFB #1052**  
**Unleaded and Ethanol Blended Gasoline for**  
**Roanoke County Public Schools Transportation Department**

Opened by: Ashley Nute

Due Date: December 10, 2009 at 3:00 p.m. EST

VENDOR → ITEM	Webb's Oil Corporation			James River Solutions			Petroleum Traders Corporation		
	Base	Diff	Net	Base	Diff	Net	Base	Diff	Net
87 Octane Gasoline	\$ 1.9670	\$ 0.0280	\$ 1.9950	\$ 1.9670	\$ 0.0330	\$ 2.0000	\$ 1.9670	\$ 0.0634	\$ 2.0304
Split Load - Two Drop Locations	\$ 1.9670	\$ 0.0330	\$ 2.0000	\$ 1.9670	\$ 0.0380	\$ 2.0050			\$ 40.0000
89 Octane Gasoline	\$ 2.0185	\$ 0.0280	\$ 2.0465	\$ 2.0185	\$ 0.0330	\$ 2.0515	\$ 2.0185	\$ 0.0634	\$ 2.0819
Split Load - Two Drop Locations	\$ 2.0185	\$ 0.0330	\$ 2.0515	\$ 2.0185	\$ 0.0380	\$ 2.0565			\$ 40.0000
E10 Ethanol Blended Gasoline	\$ 2.0080	\$ 0.0280	\$ 2.0360	\$ 2.0015	\$ 0.0330	\$ 2.0345	87e 10 \$2.0085	\$ 0.0634	87e 10 \$2.0719
Split Load - Two Drop Locations	\$ 2.0080	\$ 0.0330	\$ 2.0410	\$ 2.0015	\$ 0.0380	\$ 2.0395	89e 10 \$2.0610		89e 10 \$2.1244
									\$ 40.0000

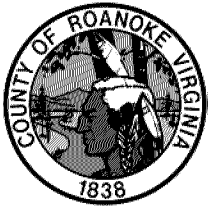
\*All prices are per gallon from November 23, 2009

**IFB #1052**  
**Unleaded and Ethanol Blended Gasoline for**  
**Roanoke County Public Schools Transportation Department**

Opened by: Ashley Nute

Due Date: December 10, 2009 at 3:00 p.m. EST

<b>VENDOR →</b>	<b>Petroleum Traders Corporation Alternative Bid</b>		
<b>ITEM</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
Conventional or 10% Ethanol, 87 Octane	43,000.00	\$ 2.3014	\$ 98,960.20
Conventional or 10% Ethanol, 89 Octane	43,000.00	\$ 2.3625	\$ 101,587.50



# **COUNTY OF ROANOKE**

## **FINANCE DEPARTMENT**

### **PURCHASING DIVISION**

Ashley D. King, MBA  
Buyer

P.O. Box 29800  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018  
Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

#### **Addendum #2**

**October 23, 2012**

#### **REQUEST FOR PROPOSALS**

**#2013-139**

Gasoline and Diesel Fuel for

Roanoke County Public Schools

One (1) Unbound Original, Five (5) Bound Complete Copies and One (1)  
Electronic Copy (CD/DVD preferred) of Sealed Proposals Due

October 26, 2012  
3:00 PM  
(Local Prevailing Time)

## RFP #2013-139 GASOLINE AND DIESEL FUEL

Addendum #2 is being issued to provide information requested, and answer the following questions:

Are you taking a B5 all year round? If not, what is your Biodiesel schedule?

*No. We are not purchasing biodiesel at this time.*

I saw one location that has only a 2500 gallon tank, so, do you split any of your locations (gas/diesel)?

*We rarely split any of our locations.*

If so, may we charge the Split charge only as needed as a separate item on that specific invoice?

*Yes.*

Will we be able to charge *surcharge* as a separate line item on your invoice? Or, do you want it rolled into our fixed differential?

*We want everything in a Fixed Differential.*

I did not see a pricing benchmark to use: Over Cost? Or Over OPIS Average? Please specify. Last year it looked as though you were using an OPIS benchmark. This years' bid looks like you want to use Low Rack based on the day of delivery (same day) delivery. Will you confirm that this is what you are looking for?

*Please see pages 3 and 4 of the RFP specifications.*

How will you award this bid? Will it be based on who is lowest overall for this bid – and then that person gets the contract for the year? Or, will you be just utilizing all bidders who show intent toward this bid as an opportunity to check for low bidder based on the day you need the fuel throughout the year? \*\*\*Some may call this Spot Purchases based on low rack\*\*\* Please clarify for us your intention.

*Please see the Evaluation Criteria listed on page 5 of the RFP specifications.*

Will the A/P department accept email or faxed invoices for faster turnaround?

*Yes*

Do you pay Net 30 via EFT, Check or Credit Card?

*We pay by **Check**.*

Also, please confirm the type of gasoline you need? Do you take primarily 87 octane? Does it have ANY Ethanol in it?

*There is no Ethanol.*

Previously you had said NO, but, I wanted to be sure since it seems that it is hard to find anything in that market except the 87 E10 fuel. So, please do me the honor of confirming once again... is it 87 with 10% Ethanol or 87 Conventional without Ethanol?

*We need 87 Conventional without ethanol.*

Will you please send a copy of the last 2 purchases of Gasoline invoices as well as a

copy of the BOLs.

*Please find those documents attached.*

## INVOICE

Webb's Oil Corporation  
P.O. Box 7332  
Roanoke, VA 24019-7332  
800-277-9322 x 410

Invoice date: 10/02/12

Inv#: 464401 1

778345-000

ROANOKE CO SCHOOL BOARD  
ATTN: ELLEN CARTY  
701 SOUTH MARKET ST  
SALEM, VA 24153

\*\*\* ROANOKE CO SCH  
BUS GARAGE  
701 S MARKET ST SALEM\*O/F PROT\*  
\*NET\*GOVT CERT\*CONT#2012-040C

066997

8061.0 99

8 UNLEAD-87  
DETERGENT ADDITIZED

328.30 HG 26,464.26

TRANSPORTATION DEPT.

VEHICLE #

W/O #

SIGNATURE

DATE

OCT 09 2012

ROAD TAXES	Federal	0.00	State	0.00	LUST	8.06	
	Storage	48.37	NORA	0.00			
					Total		56.43
							26,520.69
							.00
					Sales tax		.00
							.00
							26,520.69

Terms NET 30 FAX/MAIL Due date 11/01/12

TransMontaigne Partners L.P.  
MONTVALE ATLANTIC #: 0012537  
1147 OIL TERMINAL ROAD  
MONTVALE, VA 24112  
BILL OF LADING

Order Number:  
Order Date: 10/02/12  
Folio Number: 10/002  
Input Serial Number: 3649

BOL Number: 0310432  
Load Start: 10/02/12 14:03  
Load End: 10/02/12 14:30  
Order Type: Rack  
Loadspot Number: 05

Stockholder/Customer  
Type:  
00000001  
TRANSMONTAIGNE PRODUCT SERVICE  
TM000004  
POSTED PRICE ACCOUNTS-TPSI

Account/Consignee  
Account #: 6681200  
WEBBS OIL CORPORATION-POSTED

RECEIVED BY  
TM00367 WEBB'S OIL CORP  
SCAC #: WBOC  
Tractor #:  
Trailer #: 98

Retail or Petrox #  
P0#  
Terminal EPA # 0412981906  
Destination EPA #

County:  
Consignee # 0040139  
WEBBS OIL CORPORATION (VA-ATL)  
RACK LIFTS  
VARIOUS, VA

DRIVER  
Signature:  
X  
00003658 LEVROFF, ANDREW JAMES

This is to certify, that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation, according to the applicable regulations of the Department of Transportation.

DELIVERY INSTRUCTIONS:

This transaction is governed by the TransMontaigne Product Services Inc. General Provisions for Petroleum Product Rack Sales Agreements dated July 1, 2009.

DDI COMMENTS: ABOVE SUPPLIER IS RESPONSIBLE FOR DESTINATION STATE TAX ON MOTOR FUEL

\*\*\*\*\* EMERGENCY CONTACT: CHEMTREC (800) 424-9300 CCN22618 \*\*\*\*\*

PRODUCT	DESCRIPTION	GROSS	NET	TEMP	GRAV	DCT	RVP	TANK	MESSAGE NUMBER(S)
008702	87 CONV RES NL (TMG)	8100	8061	66.8	60.5	87.00			
N2D MSG: UN1203, GASOLINE, 3, PG 11, 1 Cargo Tank,, SEE ERG GUIDE 128									1536, E0R000, 1502, 1815
TOTAL		8100	8061						

MSG # 1536 MESSAGE  
CONVENTIONAL GAS MEETS RVP SPECS FOR STATE WHERE LOADED - THIS PRODUCT DOES NOT MEET REQUIREMENTS FOR REFORMULATED GASOLINE, AND MAY NOT BE USED IN ANY REFORMULATED COVERED AREA, OTHERS MAY BE PRESENT.  
E0R000 00: CONTAINS NO ETHANOL. THE RVP DOES NOT EXCEED XX.X PSI.  
1502 GASOLINE MEETS ALL APPLICABLE TIER 2 MOTOR VEHICLE EMISSION SULFUR STANDARDS REGULATED UNDER 40 CFR PARTS 80, 85, AND 96  
1815 NATIONAL DETERGENT ADITIZED GASOLINE

LOT	COMP	RISER	PRODUCT ID	PRODUCT NAME	GROSS	NET	TEMP	GRAV
	01	52	008702	87 CONV RES NL (TMG)	3000	2986	66.8	60.5
			008700	87 CONV RES NO (BASE)	3000	2986	66.8	60.5
			000002	TMG AP 205-20	0.2930	0.2930	66.8	60
	02	52	008702	87 CONV RES NL (TMG)	1000	995	66.8	60.5
			008700	87 CONV RES NO (BASE)	1000	995	66.8	60.5
			000002	TMG AP 205-20	0.0980	0.0980	66.8	60
	03	52	008702	87 CONV RES NL (TMG)	1000	995	66.8	60.5
			008700	87 CONV RES NO (BASE)	1000	995	66.8	60.5
			000002	TMG AP 205-20	0.0980	0.0980	66.8	60
	04	52	008702	87 CONV RES NL (TMG)	1000	995	66.8	60.5
			008700	87 CONV RES NO (BASE)	1000	995	66.8	60.5
			000002	TMG AP 205-20	0.0980	0.0980	66.8	60
	05	52	008702	87 CONV RES NL (TMG)	2100	2090	66.7	60.5
			008700	87 CONV RES NO (BASE)	2100	2090	66.7	60.5
			000002	TMG AP 205-20	0.2050	0.2050	66.7	60

SUBJECT TO CORRECTION OF CLERICAL ERRORS

CUSTOMER SIGNATURE X

CUSTOMER TANKS  
NO CUSTOMER TANKS ON FILE



**Title: Protocol for Ordering Fuel**

Scope of Services: James River Solutions shall agree and maintain sufficient quantities of fuel necessary for normal operations at all locations, unless otherwise mandated.

**Placing Orders: email all delivery requests to: [orders@jrpetro.com](mailto:orders@jrpetro.com)**

**Customer Service Representatives:**

Robin Baar – 804-955-1133

[rbaar@jrpetro.com](mailto:rbaar@jrpetro.com)

Heather Coolbaugh – 804-955-1168

[hcoolbaugh@jrpetro.com](mailto:hcoolbaugh@jrpetro.com)

Betsy Bennett – 804-955-1160

[bbennett@jrpetro.com](mailto:bbennett@jrpetro.com)

**Fuel Card Services** – Heather Coolbaugh 804-955-1168 [hboolbaugh@jrpetro.com](mailto:hboolbaugh@jrpetro.com)

**Operations Manager** – Darlene Harris 804-955-1148 [darlene@jrpetro.com](mailto:darlene@jrpetro.com)

**Account Information:**

Tracy Little (President) 804-955-1142 (cell) 804-399-8900 [tracy@jrpetro.com](mailto:tracy@jrpetro.com)

**Project Management** – Contact Kristen Dillon 804-955-1130 [kdillon@jrpetro.com](mailto:kdillon@jrpetro.com)

**Project Management** – Contact Matt Graves 804-955-1151 [mgraves@jrpetro.com](mailto:mgraves@jrpetro.com)

**Project Management** – Contact Julie Borill 804-955-1147 [jborill@jrpetro.com](mailto:jborill@jrpetro.com)

**Dispatch Support** – Jimmy Williams 804-640-2056 (cell) [jwilliams@jrpetro.com](mailto:jwilliams@jrpetro.com)

**Emergency after hours or weekend** – 804-393-1150. If no one answers please leave a message and your call will be returned ASAP.

**Fax:** 804-622-1003 **Toll Free:** 1-800-825-5599

**James River Solutions Federal Tax ID is:** 32-0135618

**SWAM Certification #649287** – Small Woman Owned Company (VA)

**SCC Code:** S141052-3

**Billing Address:** PO Box 7200  
Richmond, Virginia 23221

**Physical Address:** 10487 Lakeridge Parkway Suite 100  
Ashland, Virginia 23005

**Website:** [www.jamesriversolutions.com](http://www.jamesriversolutions.com)

**James River**  
SOLUTIONS

**James River Solutions**



Updated: August 15, 2012



## OVERVIEW

James River Solutions was founded by Tracy G. Little in 2005 as a wholly owned subsidiary of James River Petroleum serving government sectors and institutions.

We can incorporate technology, education and an understanding of your business's needs to meet your petroleum needs. This could be through a combination of an e Fuel Card Program, Fleetwide Card Program, Fixed Pricing, Mobile Fueling and Bulk Delivery Services.

In an ever-changing market, James River Solutions works closely with government entities to understand alternative fuel options such as bio-diesel and ethanol products. We also provide educational workshops on mandated fuel specification updates to educate and inform our clients on the latest technology and energy issues.

We can incorporate technology to help with fuel reporting, which reduces your administrative costs. We can help broaden your overall knowledge of the energy market we live in so you can make more informed decisions about your purchases. We want to better understand your business needs so that we can help develop better solutions to meet your fueling requirements.



A WOMAN-OWNED COMPANY

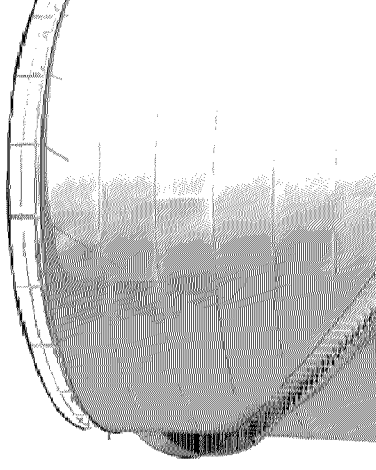
We have been SWAM (Small, Woman and/or Minority Owned) certified since 2006 with Tracy G. Little as President and majority owner - #649287. We are also a qualified HUBzone company. (Historically Underutilized Business). Our firm has over 25 years of experience in the Petroleum market, working across many industries to educate our customers and provide a wide range of services.

**SWAM** Small,  
Women and  
Minority-Owned  
*Supplier Diversity Strengthens the Commonwealth*



INDUSTRIAL / COMMERCIAL SERVICES

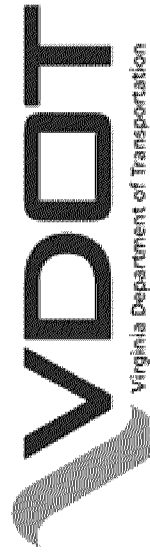
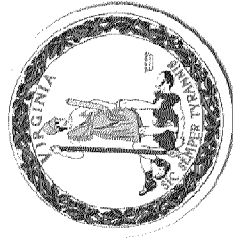
- Services
- Strategic Fuel Supply
- Price Risk Management
- Fleet Fuel Services
- Environmental Compliance
- Inventory Management
- Fuel Equipment Sales & Service
- Performance Based Contracting



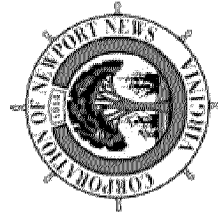
- Airports
- Government agencies
- Telecommunications
- Aggregates Mining
- Governmental entities
- Transportation fleets
- Car rental companies
- Major retailers
- Truck fleets
- Construction
- Marinas
- Trucking companies
- Convenience stores
- Manufacturing Companies
- Universities
- Food Distribution
- Mass Transit
- Utilities
- Forestry agencies
- Retail Fuel
- Waste Industry



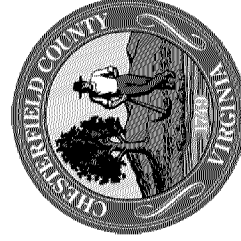
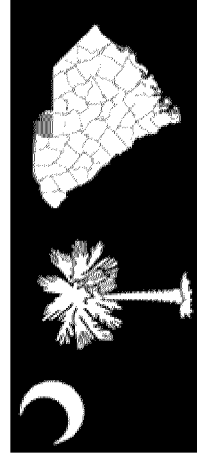
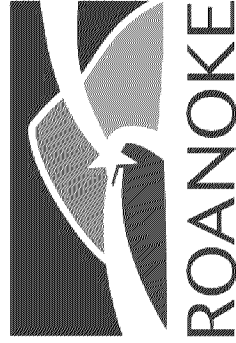
JAMES RIVER SOLUTIONS CUSTOMERS



UNIVERSITY  
of VIRGINIA



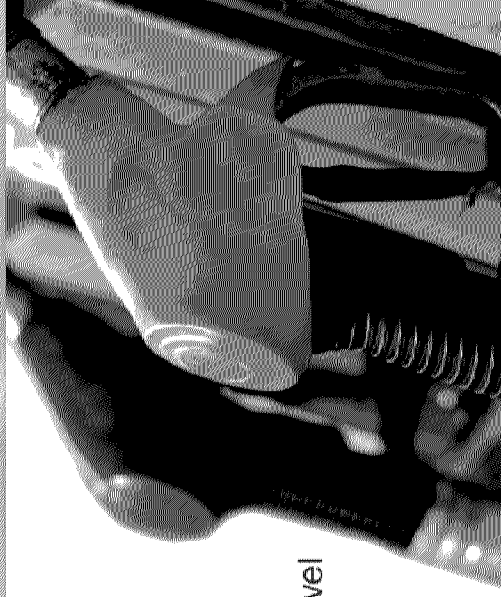
SOUTH CAROLINA  
STATE DEPARTMENT  
OF EDUCATION



and many more...

## How?

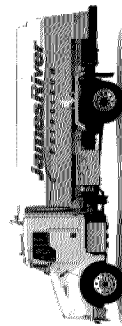
- Nationwide Logistics
- 24/7 - 365 Days Delivery
- Inventory Management
- Dedicated Support / Project Management / Service Level
- Service Level Agreements
- Continuous Support Process
- Emergency Protocols Per Location



### Project Manager provides ongoing support & feedback

- Conduct monthly conference calls or meetings to review equipment or service needs, monthly reporting and any delivery issues that need to be addressed
- Establish service level agreement & set expectations around equipment maintenance
- Provide detailed fuel reports

### James River begins fuel service



### Project Manager establishes & maintains relationship with Customer

- Relationship begins in the initial sales process for consistency

### Customer educated Project Manager

- Provide tank size & location info
- Identify existing monitoring equipment
- Communicate delivery protocol & expectations
- Identify fueling preferences

### Project Manager educates Customer

- Distribute & update market information and alerts that could save money
- Facilitate internal communications on deliveries & tank/ location information
- Make recommendations on how to increase delivery efficiencies based on customer's needs
- Provide list of key contacts & phone numbers

### Project Manager documents Customer's information and creates fuel account

- Conduct a meeting with all those at James River involved on the account to ensure great internal communication

## PROJECT MANAGEMENT PROCESS



## WAKE COUNTY PUBLIC SCHOOLS

James River Petroleum's partnership with Wake County Public Schools was recently featured on the school system's website highlighting the success of the fixed pricing agreement.

"Oct. 3, 2011 - Wake County taxpayers could save almost \$600,000 this year thanks to a timely bulk fuel purchase by the Wake County Public School System's Transportation Department. It's the second fiscal year in a row WCPSS purchasers have been able to lock in favorable prices well below budget.

"With 2.3 million gallons left to purchase for the year, the Transportation Department pounced on Sept. 13. They locked in 1.8 million gallons at \$2.97 per gallon, saving 33 cents on the budgeted price, or \$594,000 on the total budgeted amount..."

To read the complete article, please visit [http://www.wcpss.net/news/2011\\_oct3\\_fuel/](http://www.wcpss.net/news/2011_oct3_fuel/).



## TESTIMONIAL

James River Solutions recently received outstanding recognition for overall service from Carroll County Public Schools in Maryland.

"The contractor's overall corporate management, integrity, reasonableness and cooperative conduct is outstanding. Excellent people and company to work with!"

"James River Solutions has proven to be a reliable and dependable contractor to provide #2 Fuel Oil. We've had no issues with the timely procurement and delivery of fuel oil during the one year James River has supplied us. Our annual volume is approximately 310,000 gallons of #2 Fuel Oil."

Douglas Gross  
Supervisor of Plant Operations  
Carroll County Public Schools

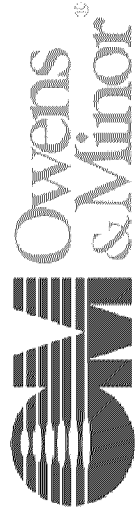
James River successfully transitioned Owens and Minor from fueling at Penske and Ryder to our National Fuel Card.

- The typical savings of retail vs. wholesale is estimated at \$.08 per gallon.
- Issued Fuel Cards to allow the DCs the most efficient pricing available at recommended sites
- Provide a fixed pricing per gallon for a locked in period of time to focus on fuel budgets and maximum savings



## TESTIMONIAL FROM OWENS AND MINOR

"We made a strategic decision 2 years ago to change how we sourced diesel. Historically, OMI had sourced mainly through providers who passed on rates very close to retail. Obviously, with a purchase of approx 3.2M gal annually, I felt we should have a better sourcing plan than the one in effect. In June 2008, we partnered with James River Petro, a minority owned business located in Richmond Va. Our partnership changed our price points from retail to wholesale (OPIS) and based on high level projections is saving OMI on average 8 cents per gal, or \$250-\$300K per year."





## CUSTOMER SERVICE PROTOCOL

**Monday – Friday 8am – 5pm**

Call (804) 358-9000

**24 Hour On Call Service:**

After hours dial the emergency line at (804) 393-1150. If no one answers please leave a message and your call will be returned ASAP.



## BULK FUELING

James River Solutions provides bulk fueling deliveries by transport or tankwagon to delivery sites across the United States. We provide automatic or will-call scheduling options to fit your operational needs. We will work with you to optimize your delivery schedules and to help you meet your budgetary needs as best as possible. Our bulk division moves with the wholesale market price each day. Whether we manage tank levels, provide delivery tracking, shipment verification, or evaluate market updates, James River Solutions is prepared to meet your needs!



# COUNTY OF ROANOKE

## FINANCE DEPARTMENT

### PURCHASING DIVISION

Ashley D. King, MBA  
Buyer

P.O. Box 29800  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018  
Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
[aking@roanokecountyva.gov](mailto:aking@roanokecountyva.gov)

### REQUEST FOR PROPOSALS

**#2013-139**

Gasoline and Diesel Fuel

for

Roanoke County Public Schools

One (1) Unbound Original, Five (5) Bound Complete Copies and One (1) Electronic Copy (CD/DVD preferred) of Sealed Proposals Due

October 26, 2012  
3:00 PM  
(Local Prevailing Time)

## **RFP #2013-139 GASOLINE AND DIESEL FUEL**

The County of Roanoke, Virginia, on behalf of Roanoke County Public Schools, is requesting sealed bids for an annual contract for gasoline and diesel fuel for the Transportation Department. Roanoke County Public Schools reserves the option to purchase fuel futures in a method to minimize price risk by purchasing fuel futures over time to budget funds. RCPS is not looking to speculate the fuel market, however to hedge the market with a consistent purchasing plan. This contract can also be used by other Roanoke County Departments on an as need basis. The specifications are listed below for your bid consideration.

One unbound original, five (5) bound complete copies and one electronic copy (CD/DVD preferred) of the proposals, in a sealed envelope/package, will be received at and until **October 26, 2012, at 3:00 PM (local prevailing time)**, in the Roanoke County Purchasing Division at 5204 Bernard Drive, Suite 300F, Roanoke, Virginia 24018. NO faxed proposals will be accepted. It is the responsibility of the Offeror to insure that its proposal is received in the Purchasing Division by the above date and time. Any proposal received after the above time and/or date will be returned to the Offeror unopened. Your response must be submitted in a sealed envelope/package, clearly marked "RFP #2013-139 GASOLINE AND DIESEL FUEL FOR ROANOKE COUNTY PUBLIC SCHOOLS" on the outside of the envelope/package. The Offeror assumes responsibility for having its proposal delivered on time at the place specified. An agent of the Offeror authorized to make financial and delivery commitments must sign the proposal. As this is a formal, sealed Request for Proposal no information regarding the contents of the proposal or the identity of the Offerors will be discussed until after the negotiation process.

Roanoke County/Roanoke County Public Schools shall provide the mechanism for the evaluation of all information received. Roanoke County reserves the right to make the final determination of responsible Offerors and to waive informalities and/or irregularities and to accept or reject any or all offers. Proposals shall be as thorough and detailed as possible so that the County may properly evaluate the capabilities of the Offeror to provide the required services. It is not the intent of the specifications to be proprietary, or to exclude any individual, business or firm. Roanoke County/Roanoke County Public Schools reserves the right to award to multiple Offerors.

### **RFP QUESTIONS**

Any inquiries regarding submittal of proposal or any questions concerning specifications shall be in writing and sent via mail, fax or email to:

Ashley D. King, Buyer  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018

Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

Written responses, including any questions will be provided on our Purchasing Website in the form of an Addendum. It is the responsibility of the Offeror to periodically check our website for any addendum or sign up for County Email Notification. Questions received within five (5) days of the proposal closing date will be attempted to be answered, but will not be reason to delay the closing time of the proposals.

## **CONTRACT PERIOD**

It is the intent of Roanoke County/Roanoke County Public Schools to award a contract for a period of one year with the option to renew for an additional four (4) one year periods based upon mutual written agreement of both parties. Roanoke County/Roanoke County Public Schools may terminate the contract in whole or in part, without cause upon giving a thirty (30) day notice to the contractor.

Neither the contract, nor any rights, duties, nor obligations contained within may be assigned by either party hereto without prior, express, written consent of the other party. The contract will be made pursuant to the bid submitted by the contractor/bidder. The contractor will not sublet or assign its responsibilities under the contract, without the previous written consent of Roanoke County/Roanoke County Public Schools.

## **FUEL SPECIFICATIONS**

Roanoke County Public Schools will need regular unleaded (conventional) and ethanol blended gasoline, and ultra low sulfur diesel fuel with year-round additives for anti-gel and lubricity. Additives for ultra low sulfur diesel fuel should be sufficient for the quantity of fuel delivered at the given time. Five gallons of additives shall be included for every 7500 gallons of fuel delivered. Roanoke County Public Schools would also like interested Offerors to propose B5 Bio Diesel Fuel as an option. The successful contractor is not limited to any specific refiner.

## **PRICING**

### **Fuel Futures**

Roanoke County Public Schools would like the option to purchase fuel futures in a method to minimize price risk by purchasing fuel futures over time to budget funds. RCPS is not looking to speculate the fuel market, however to hedge the market with a consistent purchasing plan. During the 2011-2012 school year, Roanoke County Public Schools used 49,277.60 gallons of gasoline and 260,225.80 gallons of diesel fuel.

Roanoke County Public Schools reserves the right under any resulting contract to purchase fuel in the current school year for delivery and invoicing at the time of delivery in the following school year. RCPS may make the future purchases as one large purchase for the entire upcoming school year, or break it up into multiple purchases for the upcoming school year as found to be in the best interest of the school system. The successful Contractor will store the fuel until they are notified by RCPS of when the fuel will be scheduled for delivery. There will be multiple deliveries throughout the school year.

Offerors must provide any additional storage fees on the attached Price Form for excess fuel not used during the school year for which it was purchased. RCPS also reserves the right to place orders for immediate delivery if the projected quantities ordered are not sufficient for the needs of the school system.

### **Differential and Base Price**

The differential and a base price must be entered on the attached Price Form. The differential cost quoted shall include the Offeror's overhead, freight cost, storage, profit, and Virginia State Storage Tank tax. The differential cost per gallon will be an evaluation factor for vendor selection; however, the base price will be used for evaluation and comparison purposes only of vendor rack pricing to determine vendor practices for "Best Buy Pricing" to ensure lowest

product cost possible. "Best Buy Pricing" may include lowest rack pricing for the day or other pricing methods to ensure lowest product cost possible, whichever will be in the best interest of the County. Additional fuel surcharge cost may not be added during this contract period.

#### Same Date Pricing

Offerors shall quote their base price for the attached Price Form on the same date, **October 23, 2012**. A verification sheet from the Offeror's supplier with the price for that date highlighted or underlined must accompany the proposal. The base price will be used for evaluation and comparison purposes only of vendor rack pricing to determine vendor practices for "Best Buy Pricing" to ensure lowest product cost possible. Failure to supply this information shall be grounds for rejection of the proposal.

#### DELIVERIES

Deliveries will occur upon request of RCPS. The successful Contractor will be notified as early as possible, but all requests entered before 10:00AM shall be delivered to the site by 5:00PM the same day. Fuel sites or fuel tanks that equal or exceed 10,000 gallons will be considered a transport delivery and be billed at transport delivery prices, unless otherwise noted. Please list authorized transporting company/companies, if transportation equipment not owned by bidder.

#### SPILLAGE

The successful Contractor will be responsible for prompt and thorough clean up of all spillage, per EPA specs.

#### TRANSPORT DROPS

Stick reading shall be taken before and after the drop, and accurate measurements will be recorded on the delivery tickets. Drivers shall check for water in the tank at time of delivery.

#### LOCATIONS & QUANTITIES

See attached Roanoke County Public Schools Fuel Tank Locations and Sizes Sheet. The County/Schools reserves the right to add and remove sites during the contract period.

#### VENDOR INVOICING

All County Schools deliveries to be invoiced to:

Roanoke County Schools  
701 South Market Street  
Salem, Virginia 24153  
Attention: Danny Carroll or Randy Pratt

#### REFERENCES

All Offerors shall include a list five references, from school districts and similar projects only, who could attest to the firm's knowledge, quality of work, timeliness, diligence, flexibility, and ability to meet budget constraints. Include names, contact persons, and phone numbers of all references below.

References may or may not be reviewed or contacted at the discretion of the Schools. Typically, only references of the top ranked short listed Offeror or Offerors are contacted. The Schools reserve the right to contact references other than, and/or in addition to, those furnished by an Offeror.

## **EVALUATION CRITERIA**

The criteria below will be utilized in the evaluation of qualifications for development of the shortlist of those Offerors to be considered for interviews and/or potential negotiations. Offerors are required to address each evaluation criteria in the order listed and to be specific in presenting their qualifications.

- Quality of Proposal
- Understanding of RCPS Purchasing Plan
- Ability to Provide the Services Requested and Qualifications of Key Personnel
- References
- Costs and Price Differential

## **BASIS FOR AWARD**

Information and/or factors gathered during interviews, negotiations and any reference checks, in addition to the evaluation criteria stated in the RFP, and any other information or factors deemed relevant by the Schools, shall be utilized in the final award. Respondents are encouraged to submit proposals that the respondent feels best meets the needs of Roanoke County Public Schools. The County/Schools will make the final determination of the proposal that best meets the needs of Roanoke County Public Schools.

## **NO CONTACT POLICY**

After the date and time established for receipt of proposals by the Schools, any contact initiated by any Offeror with any School Board representative or County representative, other than the purchasing representative listed herein, concerning this request for proposals is prohibited. Any such unauthorized contact may cause disqualification of the Offeror from this procurement transaction.

## **SPECIAL TERMS & CONDITIONS**

### **AUDIT**

The Contractor hereby agrees to retain all books, records, and other documents relative to cost or pricing data for a period of three years from the date of final payment under the contract and the School Board, its authorized agents, and/or auditors shall have full access to and the right to examine any of said materials.

### **INSURANCE**

The Contractor shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the Contractor's operations under the Contract, whether such operations be by himself or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The insurance coverage shall be such as to fully protect the Owner and the general public from any and all claims for injury and damage resulting by any actions on the part of the Contractor or his forces and above. The Contractor shall furnish a copy of an original Certificate of Insurance naming Roanoke County Public Schools as an additional insured. Should any of the policies be canceled before the expiration date, the issuing company will mail 30 days written notice to the certificate holder. The contractor shall furnish insurance in satisfactory limits, and on forms and of companies acceptable to the Owner's Attorney and shall require and show evidence of insurance coverage on behalf of any subcontractors, before entering into any agreement to sublet any part of the work to be done under this Contract.

The following insurance requirements are the minimum that will be acceptable:

1. Workmen's Compensation Insurance with statutory limits and Employers Liability Insurance of \$500,000 for one accident or aggregate disease.
2. Commercial General Liability - Including products and completed operations coverage.
  - (a) Bodily Injury                      \$1,000,000    Each Occurrence  
   \$1,000,000    Each Occurrence  
   \$5,000                Medical Expense  
   Contractual
  - (b) Personal Injury                      \$1,000,000    Each Person
3. Comprehensive Automobile Liability
  - (a) Bodily Injury                      \$1,000,000    Each Person  
   \$1,000,000    Each Occurrence
  - (b) Property Damage                      \$1,000,000    Each Occurrence
4. Umbrella Liability                      \$5,000,000    Each Occurrence
5. Abuse & Molestation                      \$1,000,000    Each Occurrence
6. Construction Contractors – Must provide \$3,000,000 per claim Pollution Liability Insurance.
7. Director & Officers Liability - organizations that have direct contact with students shall have a minimum limit of \$1,000,000 each claim.
8. The contractor shall require each subcontractor to carry, as a minimum, coverage 1-7 as set forth above.

The Contractor shall have executed and delivered to the Owner a copy of all insurance certificates. All insurance policies under coverage 2 and 4 above shall name the Owner, as co-insured.

The contractor and his insurance company should carefully review the insurance requirements applicable to this job. All requirements must be met before the School Board will execute the Contract. In particular, we would call your attention to the following:

- A. Please note that the Insurance Certificate must state that the Commercial General Liability and the Umbrella Liability Insurance Policies name the Roanoke County Public Schools as an additional insured. This requirement may be met by placing the following language on the Certificate. Many Certificates have a space headed "OTHER" where the language may be inserted as follows:

All general liability and excess liability policies coverage listed herein name the

Roanoke County Public Schools as an additional insured.

- B. The Insurance Certificate must also contain the required statement concerning notice of cancellation or other change in coverage. The statement used on some Certificate forms is not acceptable. The statement which is required by the contract documents reads as follows:

Such certificate shall provide that in the event of the cancellation of the policy or policies listed on such certificate, not less than 30 days notice in writing shall be given to the Roanoke County Public Schools. Note: The cancellation clause in the Insurance Certificate should be modified by striking the words endeavor to in the second line and by striking the clause reading but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

- C. The Certificate Holder should be listed as:  
Roanoke County School Board  
5937 Cove Road  
Roanoke, VA 24019
- D. Certificate of Insurance must have an original signature.

The Contractor shall have executed and delivered to the Owner a copy of all insurance certificates. All insurance policies under coverage 2 and 4 above shall name the Owner, as co-insured.

The Contractor shall be responsible for maintaining current certificates of insurance on file with the Owner, and the insurance Company shall be responsible for notifying the Owner thirty (30) days prior to the expiration, cancellation, non-renewal, or material change in the coverage.

The contractor and his insurance company should carefully review the insurance requirements applicable to this job. All requirements must be met before the School Board will execute the Contract. In particular, we would call your attention to the sections below.

#### **AVAILABILITY OF FUNDS**

It is understood and agreed between the parties herein that the School Board shall be bound hereunder only to the extent of funds are available or may hereafter become available which, in the sole discretion of the School Board, are sufficient to pay the School Board's obligations under the resulting agreement. Contractor shall perform no work which would result in exceeding the dollar limitation of the School Board Purchase Order without first having obtained approval by the School Board.

#### **TESTING AND INSPECTION**

The School Board reserves the right to conduct any test/inspection it may deem advisable to assure that items and/or supplies and services conform to specifications.

#### **QUALIFICATION OF OFFERORS**

The School Board may make such reasonable investigations as deemed proper and necessary to determine the ability of the Offeror to perform the work/furnish the item(s) and the Offeror shall furnish to the School Board all such information and data for this purpose as may be requested. The School Board reserves the right to inspect the Offeror's physical facilities

prior to award to satisfy questions regarding the Offeror's capabilities. The School Board further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such Offeror fails to satisfy the School Board that such Offeror is properly qualified to carry out the obligation of the contract and to complete the work/furnish the item(s) contemplated therein.

### **CHANGES IN THE CONTRACT**

The School Board may order changes within the general scope of the contract at any time by written notice to the Contractor. Changes within the scope of the contract include, but are not limited to, things such as the method of packing or shipment and the place of delivery or installation. The Contractor shall comply with the notice upon receipt. The Contractor shall be compensated for any additional costs incurred as the result of such order and shall give the School Board a credit for any savings. Said compensation shall be determined by one of the following methods:

1. By mutual agreement between the parties in writing; or
2. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the Contractor accounts for the number of units of work performed, subject to the School Board's right to audit the Contractor's records and/or to determine the correct number of units independently; or
3. By ordering the Contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract.

The same markup shall be used for determining a decrease in price as the result of the savings realized. The Contractor shall present the School Board with all vouchers and records of the Contractor, as it deems necessary to determine costs of savings. Any claim for an adjustment in price under the provision must be asserted by written notice to the School Board within 30 days from the date of receipt of the written order from the School Board. If the parties fail to agree on an amount of adjustment, the question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or, if there is none, in accordance with the disputes provisions of the Commonwealth of Virginia's Vendor Manual. Neither the existence of a claim or a dispute resolution process, litigation or any other provision of this contract shall excuse the Contractor from promptly complying with the changes ordered by the School Board or with the performance of the contract generally.

4. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as part of their written agreement to modify the scope of the contract.

## **GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS-RFP (04/12/2012)**

**READ CAREFULLY** - Proposals must be submitted in accordance with instructions given in this document. All information requested must be submitted. Failure to do so may result in the proposal being considered non-responsive and, therefore, rejected.

Wherever the term Roanoke County, County or Roanoke County Board of Supervisors is used it is understood to include the Roanoke County School Board, in addition, any contract awarded from this solicitation may be used by Roanoke County Public Schools and any other public entity for which the County of Roanoke acts as a fiscal or purchasing agent.

### **Submission and Receipt of Proposals**

- (a) To be considered, all proposals must be delivered in a sealed envelope, clearly marked with the words "Proposal Documents", proposal number and the title of the Request for Proposal and received in the Roanoke County Finance Department/Purchasing Division no later than the specified date and time for the Request for Proposal opening. Failure to timely submit such proposal shall disqualify the Offer and such proposal will be returned to the Offeror unopened. **NO FAXED PROPOSALS WILL BE ACCEPTED.**
- (b) Unless otherwise specified, Offerors must use the Request for Proposal price form furnished by the County. Failure to do so shall be grounds for rejection of the proposal.
- (c) Proposals having any erasures or corrections must be initialed in ink by the Offeror. An authorized officer of the company must sign proposals in ink. Such authorization shall be a part of the proposal document. All quotations must either be typewritten or printed in ink.
- (d) The original proposal response must not be permanently bound as to allow for document scanning for internal recordkeeping and one (1) electronic copy on CD/DVD is preferred.

### **Important Notice – Addendums and Notices of Award:**

Effective March 14, 2011, the Purchasing Division of Finance, in conjunction with the County of Roanoke, has a new and improved website. With this new website, Purchasing has gained a new bid module which will provide more information and faster downloads for the vendors interested in doing business with the County. There is a new advanced Email/Text Message notification system allowing vendors to sign up to receive emails or text message notices about bids, proposals, addendums, bid tabulation and awards. Vendors can sign up to receive notification in selected commodity/service categories. The current Vendor Registration to receive notices of bids and proposals will soon be phased out completely. All vendors interested in receiving these automatic electronic notifications will need to sign up in the new '**Notify Me**' and it is their responsibility to keep information current in the system in order to receive the notifications. The sign up only requires an email address and/or a cell phone number for receiving text messages (if your phone is capable) and your choice of categories. The address for this new website is [www.RoanokeCountyVA.gov/purchasing](http://www.RoanokeCountyVA.gov/purchasing).

Although '**Notify Me**' will be the only way to receive automatic notification, all BIDS/RFP Information will continue to be posted on our website, bulletin board, published in the local newspaper, and can be picked up at the Purchasing Division, 5204 Bernard Drive, Suite 300F, Roanoke, VA 24018. Phone # (540) 772-2061, Ext. 311.

**Questions should be directed to:**

Ashley D. King, Buyer  
5204 Bernard Drive SW, Suite 300F  
Roanoke, VA 24018

Phone: (540) 772-2061, Ext. 319  
Fax: (540) 561-2828  
aking@roanokecountyva.gov

**Acceptance or Rejection of Proposals**

The County of Roanoke reserves the right to accept or reject any or all offers. The County also reserves the right to award the contract for any such materials, goods or services the County deems will best serve its interests. It further reserves the right to award the contract on a split order basis, lump sum or individual basis, or such combinations as shall best serve the interest of the County. Roanoke County reserves the right to make a site visit to the facility prior to proposal award.

**Proposal Guaranty**

The Offeror must guarantee not to withdraw a proposal during the period of ninety (90) days following the due date or until a contract is signed; that if such proposal is accepted the Offer will accept and perform under the terms of this RFP, the proposal and any subsequent negotiation and resulting contract.

Modification or withdrawal of a proposal will be executed as outlined in the Roanoke County Procurement Code.

Roanoke County encourages free and open competition. Whenever possible, specifications, proposal invitations, and conditions are designed to accomplish this objective, consistent with the necessity to satisfy Roanoke County's needs and the accomplishment of a sound economical operation. The Offeror's signature on this proposal guarantees that the price offered has been established without collusion with other eligible Offerors and without effort to preclude Roanoke County from obtaining the lowest possible competitive price. The award (s) will be made to the responsible Offeror(s) whose proposal is determined to be most advantageous to Roanoke County based on the evaluation factors set forth in this Request for Proposal.

Costs of developing and delivering responses to the Request for Proposals are entirely the responsibility of the Offeror.

All materials submitted in response to the RFP become the property of Roanoke County upon delivery to the Roanoke County Purchasing Office and are subject to public inspection in accordance with the Virginia Freedom of Information Act.

**Evaluation Criteria:**

*Several factors, in addition to costs, will be taken into account when evaluating proposals:*

Roanoke County shall provide the mechanism for the evaluation of all information received, the final determination of responsible Offerors, and reserves the right to waive informalities and to accept or reject any or all proposals.

- (a) Company background, staffing and experience: The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- (b) References: Provide five (5) references with contact names, companies and phone numbers. These references must be for firms who have purchased the same types of products and/or services.

- (c) The quality of performance of previous contracts, products and/or services.
- (d) Reporting capabilities.
- (e) Company financial status: The sufficiency of the financial resources and the ability of the bidder to perform the contract.
- (f) Proposal Submission completeness and compliance with the specifications.
- (g) Service and support offering. The ability, capacity and skill of the Offer to perform or provide the service. The ability of the Offeror to provide future maintenance and/or service.
- (h) Price. Pricing shall be a factor in evaluating the proposals; however, Roanoke County reserves the right to purchase other than low bid.
- (i) The previous and existing compliance by the Offeror with laws and policies relating to the contract.
- (j) The quality, availability and adaptability of the goods and services.
- (k) All samples are subject to product testing.
- (l) Whether the Offeror can perform the contract and provide service promptly.
- (m) The ability of the Offeror to respond to problems and concerns.
- (n) Delivery

### **Selection Process/Award of Contract**

As this is a Request for Proposal, no information regarding the identity of neither the vendors nor the contents will be released until after the negotiation process.

Proposals may be ranked without interviews; hence, firms are encouraged to submit their initial proposals as comprehensively as possible.

The selection process will be in accordance with **Section 2.2-4301** of the Code of Virginia:

**3(a) Procurement of Professional Services.** *The public body shall engage in individual discussions with two or more Offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the required services. Repetitive informal interviews shall be permissible. The Offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project, as well as alternative concepts. The Request for Proposal shall not, however, request that Offerors furnish estimates of man-hours or cost for services. At the discussion stage, the public body may discuss nonbinding estimates of total project costs, including, but not limited to, life-cycle costing, and where appropriate, nonbinding estimates of price for services. Proprietary information from competing Offerors shall not be disclosed to the public or to competitors.*

*At the conclusion of discussion, outlined in this subdivision, on the basis of evaluation factors published in the Request for Proposal and all information developed in the selection process to this point, the public body shall select in the order of preference two or more Offerors whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted, beginning with the Offeror ranked first. If a contract satisfactory and advantageous to the public body can be negotiated at a price considered fair and reasonable, the award shall be made to that Offeror. Otherwise, negotiations with the Offeror ranked first shall be formally terminated and negotiations conducted with the Offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. Notwithstanding the foregoing, if the terms and conditions for multiple awards are included in the Request for Proposal, a public body may award contracts to more than one Offeror.*

*Should the public body determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that Offeror.*

**3(b). Procurement of other than professional services.** *Selection shall be made of two or more Offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the Request for Proposal, including price if so stated in the Request for Proposal. Negotiations shall then be conducted with each of the Offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each Offeror so selected, the public body shall select the Offeror which, in its opinion, has made the best proposal, and shall award the contract to that Offeror. When the terms and conditions of multiple awards are so provided in the Request for Proposal, awards may be made to more than one Offeror.*

*Should the public body determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that Offeror.*

### **Invoices**

The contractor must send all invoices directly to the payment address shown on the purchase order/contract and must submit invoices for items ordered, delivered and accepted by Roanoke County. All invoices must show the purchase order/contract number. All contractors need to be properly registered as a payment vendor for the County. An on-line **Vendor Payment Registration** is found on the Purchasing website. All vendors previously registered are still in the system as a payment vendor. This system will no longer be used for notification of bids/rfp's.

### **Performance Bond**

At the time of or prior to the execution of the contract, the County reserves the right to require the successful Offeror to furnish a performance and/or labor and material payment bond with corporate surety, satisfactory to the County of Roanoke, in the amount of the contract price.

### **Quality**

All materials used for the manufacture or construction of any supplies, materials or equipment covered by this contract shall be of the best quality available.

### **Acceptance of Material**

Until such time as all the conditions in the contract are fulfilled, the County reserves the right to

refuse and return material, at the seller's expense.

### **Warranty/Returns**

Clearly specify your warranty of product and handling of returns, including turnaround time on faulty equipment. Warranties and other technical data are to be included.

### **Delivery**

Time is of the essence for delivery of any items, products or service procured as a result of this contract. If delivery is not made at the time specified on the Request for Proposal or subsequent negotiations, the County reserves the right to call in any and all bonds or other security given for performance, to cancel the order, or any part thereof, without obligation, to declare the seller in default, and to disqualify the seller from bidding on future County contracts.

### **Default**

In case of failure to provide goods/services as specified herein, Roanoke County, after due written notice, may procure goods/services from other sources and hold the contractor responsible for any and all excess cost occasioned thereby.

### **Copyright or Patent Rights**

The Offeror warrants that there have been no violations of copyrights or patent rights in the manufacture, production or sale of the goods shipped or ordered as a result of this proposal. The Offeror agrees that the County of Roanoke shall be indemnified and held harmless from any and all liability or expense occasioned by any such violations.

### **Tax Exemption**

The County of Roanoke is exempt from any taxes imposed by State and/or Federal Government. Upon notification, the County will furnish a certificate of tax exemption.

### **Certification and Ability**

The County of Roanoke reserves the right to request from the Offeror, a separate manufacturer's certification of all statements made in the proposal. The County may request any or all s to furnish proof of experience, ability and financial standing.

### **Compliance with Laws**

The Offeror is responsible for compliance with all Local, State and/or Federal laws and regulations. The County of Roanoke shall be held harmless from any liability.

### **Authority To Transact Business In Virginia**

A Contractor organized as a stock or non stock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law. Any business entity described herein that enters into a Contract with the County pursuant to the Virginia Public Procurement Act 2.2-4300 et seq. shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50 of the Code of Virginia, to be revoked or cancelled at any time during the term of the Contract. The County may void any Contract with a business entity if the business entity fails to remain in compliance with the provisions of this section. All

corporations, LLC's and LLP's shall be registered with the State Corporation Commission. To determine whether your firm should register, please contact the SCC.

By my signature on this solicitation, I certify compliance with federal, state, and local laws and regulations applicable to the performance of the services described herein.

### **Ruling Law**

This request for proposals and any contract executed pursuant hereto of which this request for proposal shall be an internal part shall be governed, controlled and interpreted in accordance with the law of the Commonwealth of Virginia without reference to its conflict of law principles. Each party to such contract shall there by submit to the exclusive jurisdiction of the Circuit Court of the County of Roanoke or, in the event that jurisdiction is authorized, to the United States District Court for the Western District of Virginia, sitting at Roanoke, Virginia.

### **Nondiscrimination Provisions:**

During the performance of this contract, the contractor will not discriminate against any employee or applicant for employment because of age, race, religion, color, sex or national origin, except where religion, sex or nation origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.

### **Insurance:**

The CONTRACTOR shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the CONTRACTOR'S execution of the WORK, whether such execution be by himself or by any SUBCONTRACTOR or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Claims under workmen's compensation, disability benefit and other similar employee benefit acts; and

Claims for damages because of bodily injury, occupational sickness or disease, or death of his employees; and

Claims for damages because of bodily injury, sickness liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the CONTRACTOR, or (2) by any other person; and

Claims for damages because of bodily injury, sickness, or disease, or death of any person other than his employees; and

Claims for damages because of injury in or destruction of tangible property, including loss of use resulting there from.

Certificates of insurance acceptable to the OWNER shall be filed with the OWNER prior to coverage's afforded under the policies will not be canceled unless at least fifteen (15) days prior WRITTEN NOTICE has been given to the OWNER.

The CONTRACTOR shall procure and maintain, at his own expense, during the CONTRACT TIME, liability insurance as hereinafter specified:

CONTRACTOR'S General Public Liability and Property Damage Insurance including vehicle coverage issued to the CONTRACTOR and protecting him from all claims for personal injury, including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under the CONTRACT DOCUMENTS, whether such operations be by himself or by any SUBCONTRACTOR under him, or anyone directly or indirectly employed by the CONTRACTOR or by a SUBCONTRACTOR under him. Insurance shall be written with a limit of liability of not less than \$1,000,000 for all damages arising out of bodily injury, including death, at any time resulting there from, sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$1,000,000 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000 aggregate for any such damage sustained by two or more persons in any one accident.

The CONTRACTOR shall procure and maintain, at his own expense, during the CONTRACT TIME, in accordance with the provisions of the laws of the state in which the WORK is performed. Workmen's Compensation Insurance, including occupational disease provisions, for all of his employees at the site of the PROJECT and in case any WORK is sublet, the CONTRACTOR shall require each SUBCONTRACTOR similarly to provide Workmen's Compensation Insurance, including occupational disease provisions for all of the latter's employees unless such employees are covered by the protection afforded by the CONTRACTOR. In case any class of employees engaged in hazardous WORK under this CONTRACT at the site of the PROJECT is not protected under Workmen's Compensation statute, the CONTRACTOR shall provide, and shall cause each SUBCONTRACTOR to provide, adequate and suitable insurance for the protection of his employees not otherwise protected.

#### **SPECIAL INSTRUCTIONS:**

##### **Antitrust**

By entering into a contract, the Offeror conveys, sells, assigns and transfers to Roanoke County all rights, title, and interest in and to all causes of the action it may now or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by Roanoke County under said contract.

##### **Availability of Funds**

It is understood and agreed between the parties herein that Roanoke County shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this contract.

##### **Assignment of Contract**

A contract shall not be assignable by the in whole or in part without the written consent of Roanoke County.

**Contract**

Any contract resulting from this proposal shall consist of the following documents: the General Terms and Conditions and the Specifications, both of which are contained in the Request for Proposal, together with the Offeror's response, which consists of this document, the Price Schedule and other related documents attached hereto or submitted with this Request for Proposal.

**Modification of Contract**

This RFP and any subsequent contract constitute the entire agreement between the Offeror and Roanoke County. No alteration, amendment, or modification in the provisions of the contract shall be effective unless it is put in writing, signed by all parties and attached.

**Cancellation of Contract**

Roanoke County reserves the right to cancel and terminate any resulting contract, with a 30-day written notice to the contractor. Any contract cancellation notice will not relieve the contractor of the obligation to deliver and/or perform on all services prior to the effective date of cancellation. Cancellation of the contract would become effective the thirty-first day after notification.

Data for cancellation of the contract will be gathered by Roanoke County. The opinion of Roanoke County as to lack of performance will be final and without appeal.

**Immigration Reform and Control Act of 1986**

By signing this proposal, the Offeror certifies that the firm does not and will not during the performance of this contract employ illegal alien workers or otherwise violate the Federal Immigration Reform and Control Act of 1986.

**Kickbacks**

I certify and warrant that by my signature on this solicitation, neither I nor the Offeror for whom I am authorized to act has offered or received any kickback from any other Offeror, supplier, manufacturer, or subcontractor in connection with proposal on this contract, subcontractor in order, in the form of any payment, loan, subscription, advance, deposit of money, services or anything, present or promised, unless consideration of substantially equal or greater value is exchanged. Further, no person shall demand or receive any payment, loan, subscription, advance, deposit of money, service, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is exchanged.

**Debarment**

By my signature on this solicitation, I certify that this person/firm/corporation is not currently barred from bidding on contracts by any agency of the Commonwealth of Virginia or the federal government of the United States of America, nor is this person/firm/corporation a part of any firm/corporation that is currently barred from bidding on contracts by any agency of the Commonwealth of Virginia or the federal government of the United States of America. I have attached an explanation of the previous debarment(s) and copies of notice(s) of reinstatement(s).

**Indemnification**

To the fullest extent permitted by law, the Vendor shall indemnify and hold harmless the County of Roanoke and their agents and employees from and against all claims, damages,

losses and expenses, including but not limited to, attorneys' fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting there from, and (2) is caused in whole or in part by any negligent act or omission of the Vendor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

The County cannot legally agree to any clause indemnifying the contractor from any damages arising out of the contract or holding the contractor harmless. The submission of a bid or proposal means that the contractor agrees not to request such language in the resulting contract.

### **Drug-free Workplace**

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in violation of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

### **Data on convictions for certain crimes and child abuse and neglect**

Prior to awarding a contract for the provision of services that require the contractor or his employees to have direct contact with students, the school board shall require the contractor and, when relevant, any employee who will have direct contact with students, to provide certification that (i) he has not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) whether he has been convicted of a crime of moral turpitude. (§22.1-296.1 (C)).

### **Proprietary Information**

Ownership of all data, materials, and documentation originated and prepared for the County of Roanoke pursuant to the REQUEST FOR PROPOSAL shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by an Offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Offeror must invoke the protections of Section 2.2-4342F of the Code of Virginia, in writing, either before or at the time the data or other material is submitted.

The Offeror must specifically identify the data or materials to be protected and state the reasons why protection is necessary on the "Notice of Proprietary Information Form" below. In addition, the proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining in the Proposal and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information.

The classification of an entire proposal document, line item prices, and/or total proposal prices as proprietary or trade secrets is not acceptable and may result in rejection of the proposal.

**NOTICE OF PROPRIETARY INFORMATION FORM**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

Confidentiality References Protection in Accordance with the Code of Virginia, Section 2.2-4342

Section Title	Page #	Reason(s) for Withholding from Disclosure

**INSTRUCTIONS:** Identify the data or other materials to be protected and state the reasons by using the codes listed below. Indicate the specific words, figures, or paragraphs that constitute trade secrets or proprietary materials. The classification of an entire bid or proposal document, line item prices, and/or total bid or proposal prices as proprietary or trade secret is not acceptable and will result in rejection of the bid or proposal.

- A) This page contains information relating to "trade secrets", and "proprietary information" including processes. Operations, style of work, or apparatus. Identify confidential statistical data. Amount or source of any income...of any person (or) partnership. See Virginia Public Procurement Act. Section 2.2-4342. Unauthorized disclosure of such information would violate the Trade Secrets Act 18 U.S.C. 1905.
- B) This page contains proprietary information including confidential, commercial or financial information, which was provided to the Government on a voluntary basis and is of the type that would not customarily release to the public. See Virginia Public Procurement Act, Section 2.2-4342; 5 U.S.C. 552 (b) (4); 12 C.F.R. 309.5(c) (4).
- C) This page contains proprietary information including confidential, commercial or financial information. The disclosure of such information would cause substantial harm to competitive position and impair the Government's ability to obtain necessary information from contractors in the future. 5 U.S.C. See Virginia Public Procurement Act. Section 2.2-4342; 552 (b) (4); 12 C.F.R. 309.5(c) (4).

**SIGNATURE SHEET**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in the RFP.

My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Title 18.2, Chapter 12, Article 1.1 of the Code of Virginia, 1950 as amended, Furthermore, I understand that fraud and unlawful collusion are crimes under the Virginia Governmental Frauds Act, The Virginia Government Bid Rigging Act, and Virginia Antitrust Act and Federal Law, and can result in fines, prison sentences, and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to the County Of Roanoke, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to the County Of Roanoke, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with the County Of Roanoke.

I hereby certify that I am authorized to sign as a Representative for the Firm:

COMPANY NAME Webb's Oil Corporation

ADDRESS 8223 Reservoir Road PHONE # 540/362-3861

Roanoke VA 24019 FAX # 540/563-5947

EMAIL lindasmelser@webbsoil.com

FEIN 54-0801005 VA BUSINESS LICENSE NO. 100001637

STATE CONTRACTOR'S NUMBER (IF APPLICABLE)

VIRGINIA SCC # OR STATEMENT DESCRIBING WHY FIRM IS NOT REQUIRED TO BE SO

AUTHORIZED PER VA CODE §2.2-4311.2 0109018-2

SIGNATURE  DATE 10/24/2012

NAME Linda T. Smelser TITLE Fuel Buyer/Bid Officer

**REFERENCE FORM**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

Name of Entity Roanoke County School Board

Contact Danny Carroll Title Purchasing

Telephone 540/387-6577 Length of Business Relationship 25+ years

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Name of Entity Roanoke County

Contact Jim Vodnik Title Purchasing

Telephone 540/387-6115 Length of Business Relationship 25+ years

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Name of Entity Greater Roanoke Transit

Contact Tiffaney Ollie Title Purchasing

Telephone 540/982-0305 Length of Business Relationship 25+ years

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Name of Entity City of Martinsville

Contact Lane Shively Title Purchasing 

Telephone 540/403-5347 Length of Business Relationship 25+ years

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Name of Entity City of Salem

Contact Linda Title Purchasing 

Telephone 540/375-3063  Length of Business Relationship 25+ years

**RFP #2013-139 GASOLINE AND DIESEL FUEL  
ROANOKE COUNTY PUBLIC SCHOOLS FUEL TANK LOCATIONS AND SIZES SHEET**

<b>TANK SIZE</b>	<b>LOCATION</b>	<b>FUEL TYPE</b>	<b>CAPACITY</b>	<b>QTY</b>	<b>TYPE</b>
7'8" x 30'5"	Bus Garage	Gasoline	10,000	1	Fiberglass
7'8" x 30'5"	Bus Garage	Diesel	10,000	1	Fiberglass
64" x 15'	Cave Spring	Gasoline	2,500	1	Steel
120" x 17'	Cave Spring	Diesel	10,000	2	Steel
120" x 17'	Glenvar	Gasoline	10,000	1	Steel
120" x 17'	Glenvar	Diesel	10,000	1	Steel
120" x 17'	Northside	Gasoline	10,000	1	Steel
120" x 29'	Northside	Diesel	15,000	1	Fiberglass
96" x 26'7"	Vinton	Gasoline	10,000	1	Steel/Fiberglass Coated
96" x 31'11"	Vinton	Diesel	12,000	1	Steel/Fiberglass Coated

**SITE LOCATIONS**

**\*Bus Garage**

701 South Market Street  
Salem, VA 24153

**Cave Spring**

3712 Chaparral Drive  
Roanoke, VA 24018

**\*Glenvar**

4507 Malus Drive  
Salem, VA 24153

**Northside**

6758 Northside High School Road  
Roanoke, VA 24019

**Vinton**

100 Highland Road  
Vinton, VA 24079

**SPECIAL NOTE**

All sites listed above are underground fuel storage tanks (Transport Delivery).  
All tanks have overfill protection (Minimum DEQ/EPA Requirements 12/98).

\*Tanks that have vapor recovery.

**PRICE FORM**  
**RFP #2013-139 GASOLINE AND DIESEL FUEL**

**87-OCTANE GASOLINE (CONVENTIONAL)**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 2.7520 +	\$ .0246	=	\$ 2.7766
Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ .0281			

**89-OCTANE GASOLINE (CONVENTIONAL)**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 2.9200 +	\$ .0246	=	\$ 2.9446
Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ .0281			

**E10 ETHANOL BLENDED GASOLINE**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 2.5491 +	\$ .0246	=	\$ 2.5737
Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ .0281			

**ULTRA LOW SULFUR DIESEL FUEL WITH ADDITIVES**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 3.1082 +	\$ .0474	=	\$ 3.1556
Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ .0514			

**B5 BIO-DIESEL FUEL WITH ADDITIVES**

**DATE QUOTED: 10-23-2012**

Base Price per Gallon	Differential	Equals	Net Delivered Price Per Gallon
\$ 3.1200 +	\$ .0474	=	\$ 3.1674
Single Product (Split Load – Two Drop Locations) Differential Base Price Per Gallon \$ .0514			

**FUEL FUTURES PURCHASING OPTION**

☐ Yes                      ☒ No

**EXCESS PRODUCT STORAGE FEES**


\$ n/a PER GALLON

**DELIVERY REQUIREMENTS**

All requests entered before 10:00AM shall be delivered to the site by 5:00 PM the same day

☒ Yes                      ☐ No

COMPANY NAME Webb's Oil Corporation

SIGNATURE 

DATE 10/24/2012

SOUTHERN STATES COOP

THE FOLLOWING PRICES ARE EFFECTIVE AT THE DATE AND TIME SHOWN BELOW.  
TERMS: NET 10 DAYS. IF YOU DO NOT RECEIVE PRICE CHANGES EVERY WORKING  
DAY CALL DTN AT 800-779-5775.

MONTVALE-TPSI	CONV87	CONV89	CONV93	CVG/E87	CVG/E93	ULS 15	ULSD 15
12:01 am Change:	-0.1085	-0.1085	-0.1060	0.0000	0.0000	-5.8125	-5.8050
10/23/12 Price:	2.7610	<del>2.9200</del>	3.0400	9.0000	9.0000	3.1875	3.1950

MAPLLC RETRIEVAL  
MAR9 0444 PRF-0875 10-22-12 START MSG  
MARATHON ASHLAND, LLC

EFF: 10/22/12 18:00 PM

MARATHON PETROLEUM COMPANY LLC WHOLESALE RESELLER PRICE CHANGES

FRIENDSHIP-TRIAD           ULN2   ULN2D   87G10   89G10   92G10  
18:00 PM CHANGE: -.0595 -.0595 -.0865 -.0865 -.0865  
10/22/12 PRICE : 3.1295 3.1345 2.5475 2.6308 2.7558

FRIENDSHIP-TRIAD           93G10  
18:00 PM CHANGE: -.0865  
10/22/12 PRICE : 2.9475

ROANOKE                   K-1    ULN1    ULN2    ULN2D   87G10  
18:00 PM CHANGE: -.0480 -.0480 -.0480 -.0480 -.0875  
10/22/12 PRICE : 3.4685 3.4685 3.1685 3.1735 2.5585

ROANOKE                   89G10   90REC   92G10   93G10  
18:00 PM CHANGE: -.0875 -.0875 -.0875 -.0875  
10/22/12 PRICE : 2.6418 2.9425 2.7668 2.9585

ROANOKE-KM II DOCK       ULN2   87REG   93PRE  
18:00 PM CHANGE: -.0480 -.0875 -.0875  
10/22/12 PRICE : 3.1785 2.7520 3.0520

MAR9 0444 PRF-0875 10-22-12 END MSG

GAVILON LLC  
PAA1 0714 PRF-0534 10-22-12 START MSG

Gavilon, LLC Price Change Notice

Posted: 10/22/2012 16:37 CT

Questions or Missing Prices? E-mail [RPMSupportServices@gavilon.com](mailto:RPMSupportServices@gavilon.com)

Terminal:	Date:	Time:	Product:	Change:	Price:
MOT-Greensboro-MOT	10/23/2012	00:00	ULS15	-0.0626	3.1107
MOT-Greensboro-MOT	10/23/2012	00:00	ULS15D	-0.0626	3.1157
MOT-Montvale-MOT	10/23/2012	00:00	ULS15	-0.0636	3.1082
MOT-Montvale-MOT	10/23/2012	00:00	ULS15D	-0.0636	3.1132
MOT-Montvale-MOT	10/23/2012	00:00	CON87HE10	-0.0916	2.5491
MOT-Montvale-MOT	10/23/2012	00:00	CON89HE10	-0.0916	2.6491
MOT-Montvale-MOT	10/23/2012	00:00	CON93HE10	-0.0916	2.8891
MAG-Greensboro2-CIT	10/23/2012	00:00	ULS15	-0.0678	3.1055
MAG-Greensboro2-CIT	10/23/2012	00:00	CON87HE10	-0.0881	2.5446
MAG-Greensboro2-CIT	10/23/2012	00:00	CON89HE10	-0.0881	2.6546
MAG-Greensboro2-CIT	10/23/2012	00:00	CON93HE10	-0.0881	2.8846
MAG-Greensborol-CIT	10/23/2012	00:00	ULS15	-0.0678	3.1055
MAG-Greensborol-CIT	10/23/2012	00:00	ULS15D	-0.0678	3.1105

Price excludes any freight, applicable state or federal taxes, loading or environmental fees and any ethanol tax credits. Thank you for your business!

PAA1 0714 PRF-0534 10-22-12 END MSG

PLACID

PLA1 0600 PRF-0878 10-22-12 START MSG

PLACID Refining

LOCATION	DATE	TIME	PRODUCT	CHANGE	PRICE
ROANOKE-KINDER MORGAN EXXON	10/22/12	18:00	NL/CBOB/B	-0.09000	2.55100
ROANOKE-KINDER MORGAN EXXON	10/22/12	18:00	MG/CBOB/B	-0.09000	2.72400
ROANOKE-KINDER MORGAN EXXON	10/22/12	18:00	SNL/CBOB/B-93	-0.09000	2.92000

ROANOKE-KINDER MORGAN EXXON	10/22/12	18:00	ULS-DSL UP TO B5	-0.06350	3.12000
ROANOKE-KINDER MORGAN EXXON	10/22/12	18:00	ULSR-DSL UP TO B5	-0.06350	3.12500

PLA1 0600 PRF-0878 10-22-12 END MSG

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
PM: Lindsey Swain  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S262369-IN  
Invoice Date: 1/6/2017  
Order Number: S262369  
Order Date: 1/5/2017  
Customer Number: 40-0076609  
Due Date: 2/5/2017  
Ship Date: 1/6/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,573.07**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 555298	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,544.00	2.0552	15,504.43
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.54
FED OIL SPILL FEE				0.00210	15.84
VA TANK STORAGE FUND				0.00600	45.26
				2.06430	15,573.07

Net Invoice: 15,573.07  
Sales Tax Amount: 0.00  
Invoice Total: **15,573.07**

Invoice Number: S262369-IN  
Invoice Date: 1/6/2017  
Customer Number: 40-0076609  
Due Date: 2/5/2017  
Ship Date: 1/6/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **15,573.07**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S265096-IN  
Invoice Date: 1/26/2017  
Order Number: S265096  
Order Date: 1/25/2017  
Customer Number: 40-0076609  
Due Date: 2/25/2017  
Ship Date: 1/26/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,542.11**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 473034	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,529.00	2.0552	15,473.60
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.53
FED OIL SPILL FEE				0.00210	15.81
VA TANK STORAGE FUND				0.00600	45.17
				2.06430	15,542.11

Net Invoice: 15,542.11  
Sales Tax Amount: 0.00  
Invoice Total: **15,542.11**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S265096-IN  
Invoice Date: 1/26/2017  
Customer Number: 40-0076609  
Due Date: 2/25/2017  
Ship Date: 1/26/2017

Please Pay this Amount: **15,542.11**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S265208-IN  
Invoice Date: 1/26/2017  
Order Number: S265208  
Order Date: 1/25/2017  
Customer Number: 40-0076609  
Due Date: 2/25/2017  
Ship Date: 1/26/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,544.18**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 473055	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,530.00	2.0552	15,475.66
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.53
FED OIL SPILL FEE				0.00210	15.81
VA TANK STORAGE FUND				0.00600	45.18
				2.06430	15,544.18

Net Invoice: 15,544.18  
Sales Tax Amount: 0.00  
Invoice Total: **15,544.18**

Invoice Number: S265208-IN  
Invoice Date: 1/26/2017  
Customer Number: 40-0076609  
Due Date: 2/25/2017  
Ship Date: 1/26/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **15,544.18**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S267470-IN  
Invoice Date: 2/13/2017  
Order Number: S267470  
Order Date: 2/9/2017  
Customer Number: 40-0076609  
Due Date: 3/15/2017  
Ship Date: 2/13/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,616.44**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 164451	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,565.00	2.0552	15,547.59
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.57
FED OIL SPILL FEE				0.00210	15.89
VA TANK STORAGE FUND				0.00600	45.39
				2.06430	15,616.44

Net Invoice: 15,616.44  
Sales Tax Amount: 0.00  
Invoice Total: **15,616.44**

Invoice Number: S267470-IN  
Invoice Date: 2/13/2017  
Customer Number: 40-0076609  
Due Date: 3/15/2017  
Ship Date: 2/13/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **15,616.44**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S268628-IN  
Invoice Date: 2/21/2017  
Order Number: S268628  
Order Date: 2/20/2017  
Customer Number: 40-0076609  
Due Date: 3/23/2017  
Ship Date: 2/21/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,581.34**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 164880	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,548.00	2.0552	15,512.65
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.55
FED OIL SPILL FEE				0.00210	15.85
VA TANK STORAGE FUND				0.00600	45.29
				2.06430	15,581.34

Net Invoice: 15,581.34  
Sales Tax Amount: 0.00  
Invoice Total: **15,581.34**

Invoice Number: S268628-IN  
Invoice Date: 2/21/2017  
Customer Number: 40-0076609  
Due Date: 3/23/2017  
Ship Date: 2/21/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **15,581.34**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S270279-IN  
Invoice Date: 3/2/2017  
Order Number: S270279  
Order Date: 3/1/2017  
Customer Number: 40-0076609  
Due Date: 4/1/2017  
Ship Date: 3/2/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,558.93**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 165375	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,537.00	2.0552	15,490.04
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.54
FED OIL SPILL FEE				0.00214	16.13
VA TANK STORAGE FUND				0.00600	45.22
				2.06434	15,558.93

Net Invoice: 15,558.93  
Sales Tax Amount: 0.00  
Invoice Total: **15,558.93**

Invoice Number: S270279-IN  
Invoice Date: 3/2/2017  
Customer Number: 40-0076609  
Due Date: 4/1/2017  
Ship Date: 3/2/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **15,558.93**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S271152-IN  
Invoice Date: 3/8/2017  
Order Number: S271152  
Order Date: 3/7/2017  
Customer Number: 40-0076609  
Due Date: 4/7/2017  
Ship Date: 3/8/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,573.37**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 417038	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,544.00	2.0552	15,504.43
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.54
FED OIL SPILL FEE				0.00214	16.14
VA TANK STORAGE FUND				0.00600	45.26
				2.06434	15,573.37

Net Invoice: 15,573.37  
Sales Tax Amount: 0.00  
Invoice Total: **15,573.37**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S271152-IN  
Invoice Date: 3/8/2017  
Customer Number: 40-0076609  
Due Date: 4/7/2017  
Ship Date: 3/8/2017

Please Pay this Amount: **15,573.37**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S271508-IN  
Invoice Date: 3/10/2017  
Order Number: S271508  
Order Date: 3/10/2017  
Customer Number: 40-0076609  
Due Date: 4/9/2017  
Ship Date: 3/10/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$8,271.81**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 165872	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	4,000.00	4,007.00	2.0552	8,235.19
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	4.01
FED OIL SPILL FEE				0.00214	8.57
VA TANK STORAGE FUND				0.00600	24.04
				2.06434	8,271.81

Net Invoice: 8,271.81  
Sales Tax Amount: 0.00  
Invoice Total: **8,271.81**

Invoice Number: S271508-IN  
Invoice Date: 3/10/2017  
Customer Number: 40-0076609  
Due Date: 4/9/2017  
Ship Date: 3/10/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **8,271.81**  
AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S273188-IN  
Invoice Date: 3/23/2017  
Order Number: S273188  
Order Date: 3/22/2017  
Customer Number: 40-0076609  
Due Date: 4/22/2017  
Ship Date: 3/23/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,594.02**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 166787	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,554.00	2.0552	15,524.98
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.55
FED OIL SPILL FEE				0.00214	16.17
VA TANK STORAGE FUND				0.00600	45.32
				2.06434	15,594.02

Net Invoice: 15,594.02  
Sales Tax Amount: 0.00  
Invoice Total: **15,594.02**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S273188-IN  
Invoice Date: 3/23/2017  
Customer Number: 40-0076609  
Due Date: 4/22/2017  
Ship Date: 3/23/2017

Please Pay this Amount: **15,594.02**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S274217-IN  
Invoice Date: 3/30/2017  
Order Number: S274217  
Order Date: 3/29/2017  
Customer Number: 40-0076609  
Due Date: 4/29/2017  
Ship Date: 3/30/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,519.71**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 562074	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,518.00	2.0552	15,450.99
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.52
FED OIL SPILL FEE				0.00214	16.09
VA TANK STORAGE FUND				0.00600	45.11
				2.06434	15,519.71

Net Invoice: 15,519.71  
Sales Tax Amount: 0.00  
Invoice Total: **15,519.71**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S274217-IN  
Invoice Date: 3/30/2017  
Customer Number: 40-0076609  
Due Date: 4/29/2017  
Ship Date: 3/30/2017

Please Pay this Amount: **15,519.71**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - GLENVAR  
4549 MALUS DRIVE  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S274225-IN  
Invoice Date: 3/30/2017  
Order Number: S274225  
Order Date: 3/29/2017  
Customer Number: 40-0076609  
Due Date: 4/29/2017  
Ship Date: 3/30/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$2,074.67**

Customer P.O.	Ship VIA	BOL Number		Terms	
	JRP ROANOKE			NET 30 DAYS	
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	1,000.00	1,005.00	2.0552	2,065.48
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	1.01
FED OIL SPILL FEE				0.00214	2.15
VA TANK STORAGE FUND				0.00600	6.03
				2.06434	2,074.67

Net Invoice: 2,074.67  
Sales Tax Amount: 0.00  
Invoice Total: **2,074.67**

Invoice Number: S274225-IN  
Invoice Date: 3/30/2017  
Customer Number: 40-0076609  
Due Date: 4/29/2017  
Ship Date: 3/30/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **2,074.67**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S276057-IN  
Invoice Date: 4/13/2017  
Order Number: S276057  
Order Date: 4/12/2017  
Customer Number: 40-0076609  
Due Date: 5/13/2017  
Ship Date: 4/13/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$14,554.30**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 479901	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,504.00	1.9304	14,485.72
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.50
FED OIL SPILL FEE				0.00214	16.06
VA TANK STORAGE FUND				0.00600	45.02
				1.93954	14,554.30

Net Invoice: 14,554.30  
Sales Tax Amount: 0.00  
Invoice Total: **14,554.30**

Invoice Number: S276057-IN  
Invoice Date: 4/13/2017  
Customer Number: 40-0076609  
Due Date: 5/13/2017  
Ship Date: 4/13/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **14,554.30**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S277260-IN  
Invoice Date: 4/24/2017  
Order Number: S277260  
Order Date: 4/21/2017  
Customer Number: 40-0076609  
Due Date: 5/24/2017  
Ship Date: 4/24/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: \$7,659.73

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 480766	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	3,710.50	2.0552	7,625.82
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	3.71
FED OIL SPILL FEE				0.00214	7.94
VA TANK STORAGE FUND				0.00600	22.26
				2.06434	7,659.73

Net Invoice: 7,659.73  
Sales Tax Amount: 0.00  
Invoice Total: 7,659.73

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S277260-IN  
Invoice Date: 4/24/2017  
Customer Number: 40-0076609  
Due Date: 5/24/2017  
Ship Date: 4/24/2017

Please Pay this Amount: 7,659.73

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S278188-IN  
Invoice Date: 4/28/2017  
Order Number: S278188  
Order Date: 4/27/2017  
Customer Number: 40-0076609  
Due Date: 5/28/2017  
Ship Date: 4/28/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$12,759.17**

Customer P.O.	Ship VIA	BOL Number	Terms		
	PETRO CAR ROVA	BOL# 419422	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,492.00	1.6939	12,690.70
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.49
FED OIL SPILL FEE				0.00214	16.03
VA TANK STORAGE FUND				0.00600	44.95
				1.70304	12,759.17

Net Invoice: 12,759.17  
Sales Tax Amount: 0.00  
Invoice Total: **12,759.17**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S278188-IN  
Invoice Date: 4/28/2017  
Customer Number: 40-0076609  
Due Date: 5/28/2017  
Ship Date: 4/28/2017

Please Pay this Amount: **12,759.17**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S278234-IN  
Invoice Date: 4/24/2017  
Order Number: S278234  
Order Date: 4/21/2017  
Customer Number: 40-0076609  
Due Date: 5/24/2017  
Ship Date: 4/24/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$6,586.26**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 480766	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	3,801.50	3,801.50	1.7234	6,551.51
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	3.80
FED OIL SPILL FEE				0.00214	8.14
VA TANK STORAGE FUND				0.00600	22.81
				1.73254	6,586.26

GALLONS OFF CONTRACT

Net Invoice: 6,586.26  
Sales Tax Amount: 0.00  
Invoice Total: **6,586.26**

Invoice Number: S278234-IN  
Invoice Date: 4/24/2017  
Customer Number: 40-0076609  
Due Date: 5/24/2017  
Ship Date: 4/24/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **6,586.26**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - GLENVAR  
4549 MALUS DRIVE  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S280322-IN  
Invoice Date: 5/15/2017  
Order Number: S280322  
Order Date: 5/12/2017  
Customer Number: 40-0076609  
Due Date: 6/14/2017  
Ship Date: 5/15/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$3,300.02**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 565516	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	2,000.00	1,995.00	1.6450	3,281.78
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	2.00
FED OIL SPILL FEE				0.00214	4.27
VA TANK STORAGE FUND				0.00600	11.97
				1.65414	3,300.02

Net Invoice: 3,300.02  
Sales Tax Amount: 0.00  
Invoice Total: **3,300.02**

Invoice Number: S280322-IN  
Invoice Date: 5/15/2017  
Customer Number: 40-0076609  
Due Date: 6/14/2017  
Ship Date: 5/15/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **3,300.02**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S280327-IN  
Invoice Date: 5/15/2017  
Order Number: S280327  
Order Date: 5/12/2017  
Customer Number: 40-0076609  
Due Date: 6/14/2017  
Ship Date: 5/15/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$9,076.27**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 565514	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	5,500.00	5,487.00	1.6450	9,026.12
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	5.49
FED OIL SPILL FEE				0.00214	11.74
VA TANK STORAGE FUND				0.00600	32.92
				1.65414	9,076.27

Net Invoice: 9,076.27  
Sales Tax Amount: 0.00  
Invoice Total: **9,076.27**

Invoice Number: S280327-IN  
Invoice Date: 5/15/2017  
Customer Number: 40-0076609  
Due Date: 6/14/2017  
Ship Date: 5/15/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **9,076.27**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

## Bill To:

ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S282169-IN  
Invoice Date: 5/26/2017  
Order Number: S282169  
Order Date: 5/25/2017  
Customer Number: 40-0076609  
Due Date: 6/25/2017  
Ship Date: 5/26/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$7,633.83**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 420887	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	4,000.00	3,985.00	1.9065	7,597.40
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	3.99
FED OIL SPILL FEE				0.00214	8.53
VA TANK STORAGE FUND				0.00600	23.91
				1.91564	7,633.83

Net Invoice: 7,633.83  
Sales Tax Amount: 0.00  
Invoice Total: **7,633.83**

Invoice Number: S282169-IN  
Invoice Date: 5/26/2017  
Customer Number: 40-0076609  
Due Date: 6/25/2017  
Ship Date: 5/26/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **7,633.83**  
AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S282170-IN  
Invoice Date: 5/26/2017  
Order Number: S282170  
Order Date: 5/25/2017  
Customer Number: 40-0076609  
Due Date: 6/25/2017  
Ship Date: 5/26/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$6,679.84**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 420888	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	3,500.00	3,487.00	1.9065	6,647.97
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	3.49
FED OIL SPILL FEE				0.00214	7.46
VA TANK STORAGE FUND				0.00600	20.92
				1.91564	6,679.84

Net Invoice: 6,679.84  
Sales Tax Amount: 0.00  
Invoice Total: **6,679.84**

Invoice Number: S282170-IN  
Invoice Date: 5/26/2017  
Customer Number: 40-0076609  
Due Date: 6/25/2017  
Ship Date: 5/26/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **6,679.84**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S282579-IN  
Invoice Date: 5/31/2017  
Order Number: S282579  
Order Date: 5/30/2017  
Customer Number: 40-0076609  
Due Date: 6/30/2017  
Ship Date: 5/31/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: \$5,511.42

Customer P.O.	Ship VIA	BOL Number		Terms	
	JRP ROANOKE			NET 30 DAYS	
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	3,000.00	3,000.00	1.8280	5,484.00
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	3.00
FED OIL SPILL FEE				0.00214	6.42
VA TANK STORAGE FUND				0.00600	18.00
				1.83714	5,511.42

Net Invoice: 5,511.42  
Sales Tax Amount: 0.00  
Invoice Total: 5,511.42

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S282579-IN  
Invoice Date: 5/31/2017  
Customer Number: 40-0076609  
Due Date: 6/30/2017  
Ship Date: 5/31/2017

Please Pay this Amount: 5,511.42

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S287043-IN  
Invoice Date: 7/5/2017  
Order Number: S287043  
Order Date: 6/29/2017  
Customer Number: 40-0076609  
Due Date: 8/4/2017  
Ship Date: 7/5/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,837.08**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 422737	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,462.00	1.8452	13,768.88
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.46
FED OIL SPILL FEE				0.00214	15.97
VA TANK STORAGE FUND				0.00600	44.77
				1.85434	13,837.08

Net Invoice: 13,837.08  
Sales Tax Amount: 0.00  
Invoice Total: **13,837.08**

Invoice Number: S287043-IN  
Invoice Date: 7/5/2017  
Customer Number: 40-0076609  
Due Date: 8/4/2017  
Ship Date: 7/5/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **13,837.08**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S287044-IN  
Invoice Date: 7/5/2017  
Order Number: S287044  
Order Date: 6/29/2017  
Customer Number: 40-0076609  
Due Date: 8/4/2017  
Ship Date: 7/5/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,824.11**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 422743	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,455.00	1.8452	13,755.97
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.46
FED OIL SPILL FEE				0.00214	15.95
VA TANK STORAGE FUND				0.00600	44.73
				1.85434	13,824.11

Net Invoice: 13,824.11  
Sales Tax Amount: 0.00  
Invoice Total: **13,824.11**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S287044-IN  
Invoice Date: 7/5/2017  
Customer Number: 40-0076609  
Due Date: 8/4/2017  
Ship Date: 7/5/2017

Please Pay this Amount: **13,824.11**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S292970-IN  
Invoice Date: 8/11/2017  
Order Number: S292970  
Order Date: 8/10/2017  
Customer Number: 40-0076609  
Due Date: 9/10/2017  
Ship Date: 8/11/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,816.70**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 486536	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,451.00	1.8452	13,748.59
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.45
FED OIL SPILL FEE				0.00214	15.95
VA TANK STORAGE FUND				0.00600	44.71
				1.85434	13,816.70

Net Invoice: 13,816.70  
Sales Tax Amount: 0.00  
Invoice Total: **13,816.70**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S292970-IN  
Invoice Date: 8/11/2017  
Customer Number: 40-0076609  
Due Date: 9/10/2017  
Ship Date: 8/11/2017

Please Pay this Amount: **13,816.70**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - GLENVAR  
4549 MALUS DRIVE  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S295670-IN  
Invoice Date: 8/28/2017  
Order Number: S295670  
Order Date: 8/24/2017  
Customer Number: 40-0076609  
Due Date: 9/27/2017  
Ship Date: 8/28/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,835.24**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 487188	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,461.00	1.8452	13,767.04
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.46
FED OIL SPILL FEE				0.00214	15.97
VA TANK STORAGE FUND				0.00600	44.77
				1.85434	13,835.24

Net Invoice: 13,835.24  
Sales Tax Amount: 0.00  
Invoice Total: **13,835.24**

Invoice Number: S295670-IN  
Invoice Date: 8/28/2017  
Customer Number: 40-0076609  
Due Date: 9/27/2017  
Ship Date: 8/28/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **13,835.24**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S295672-IN  
Invoice Date: 8/28/2017  
Order Number: S295672  
Order Date: 8/24/2017  
Customer Number: 40-0076609  
Due Date: 9/27/2017  
Ship Date: 8/28/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,822.24**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 487185	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,454.00	1.8452	13,754.12
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.45
FED OIL SPILL FEE				0.00214	15.95
VA TANK STORAGE FUND				0.00600	44.72
				1.85434	13,822.24

Net Invoice: 13,822.24  
Sales Tax Amount: 0.00  
Invoice Total: **13,822.24**

Invoice Number: S295672-IN  
Invoice Date: 8/28/2017  
Customer Number: 40-0076609  
Due Date: 9/27/2017  
Ship Date: 8/28/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **13,822.24**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S300417-IN  
Invoice Date: 9/15/2017  
Order Number: S300417  
Order Date: 9/14/2017  
Customer Number: 40-0076609  
Due Date: 10/15/2017  
Ship Date: 9/15/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$15,331.54**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 180476	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL		7,463.00	2.0452	15,263.33
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.46
FED OIL SPILL FEE				0.00214	15.97
VA TANK STORAGE FUND				0.00600	44.78
				2.05434	15,331.54

NON-CONTRACT

Net Invoice: 15,331.54  
Sales Tax Amount: 0.00  
Invoice Total: **15,331.54**

Invoice Number: S300417-IN  
Invoice Date: 9/15/2017  
Customer Number: 40-0076609  
Due Date: 10/15/2017  
Ship Date: 9/15/2017

Please Pay this Amount: **15,331.54**

AMOUNT ENCLOSED:

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S303697-IN  
Invoice Date: 10/5/2017  
Order Number: S303697  
Order Date: 10/4/2017  
Customer Number: 40-0076609  
Due Date: 11/4/2017  
Ship Date: 10/5/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,870.47**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 577961	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,480.00	1.8452	13,802.10
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.48
FED OIL SPILL FEE				0.00214	16.01
VA TANK STORAGE FUND				0.00600	44.88
				1.85434	13,870.47

Net Invoice: 13,870.47  
Sales Tax Amount: 0.00  
Invoice Total: **13,870.47**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S303697-IN  
Invoice Date: 10/5/2017  
Customer Number: 40-0076609  
Due Date: 11/4/2017  
Ship Date: 10/5/2017

Please Pay this Amount: **13,870.47**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S303699-IN  
Invoice Date: 10/5/2017  
Order Number: S303699  
Order Date: 10/4/2017  
Customer Number: 40-0076609  
Due Date: 11/4/2017  
Ship Date: 10/5/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,853.78**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 488620	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,471.00	1.8452	13,785.49
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.47
FED OIL SPILL FEE				0.00214	15.99
VA TANK STORAGE FUND				0.00600	44.83
				1.85434	13,853.78

Net Invoice: 13,853.78  
Sales Tax Amount: 0.00  
Invoice Total: **13,853.78**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S303699-IN  
Invoice Date: 10/5/2017  
Customer Number: 40-0076609  
Due Date: 11/4/2017  
Ship Date: 10/5/2017

Please Pay this Amount: **13,853.78**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S304993-IN  
Invoice Date: 10/16/2017  
Order Number: S304993  
Order Date: 10/13/2017  
Customer Number: 40-0076609  
Due Date: 11/15/2017  
Ship Date: 10/16/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$14,770.04**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 578852	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,481.00	1.9652	14,701.66
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.48
FED OIL SPILL FEE				0.00214	16.01
VA TANK STORAGE FUND				0.00600	44.89
				1.97434	14,770.04

Net Invoice: 14,770.04  
Sales Tax Amount: 0.00  
Invoice Total: **14,770.04**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S304993-IN  
Invoice Date: 10/16/2017  
Customer Number: 40-0076609  
Due Date: 11/15/2017  
Ship Date: 10/16/2017

Please Pay this Amount: **14,770.04**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S305816-IN  
Invoice Date: 10/19/2017  
Order Number: S305816  
Order Date: 10/18/2017  
Customer Number: 40-0076609  
Due Date: 11/18/2017  
Ship Date: 10/19/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,892.71**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 579148	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,492.00	1.8452	13,824.24
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.49
FED OIL SPILL FEE				0.00214	16.03
VA TANK STORAGE FUND				0.00600	44.95
				1.85434	13,892.71

Net Invoice: 13,892.71  
Sales Tax Amount: 0.00  
Invoice Total: **13,892.71**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S305816-IN  
Invoice Date: 10/19/2017  
Customer Number: 40-0076609  
Due Date: 11/18/2017  
Ship Date: 10/19/2017

Please Pay this Amount: **13,892.71**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S307722-IN  
Invoice Date: 11/1/2017  
Order Number: S307722  
Order Date: 10/31/2017  
Customer Number: 40-0076609  
Due Date: 12/1/2017  
Ship Date: 11/1/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$8,348.23**

Customer P.O.	Ship VIA	BOL Number		Terms	
	JRP ROANOKE			NET 30 DAYS	
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	4,500.00	4,502.00	1.8452	8,307.09
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	4.50
FED OIL SPILL FEE				0.00214	9.63
VA TANK STORAGE FUND				0.00600	27.01
				1.85434	8,348.23

Net Invoice: 8,348.23  
Sales Tax Amount: 0.00  
Invoice Total: **8,348.23**

Invoice Number: S307722-IN  
Invoice Date: 11/1/2017  
Customer Number: 40-0076609  
Due Date: 12/1/2017  
Ship Date: 11/1/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **8,348.23**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S307828-IN  
Invoice Date: 11/1/2017  
Order Number: S307828  
Order Date: 10/31/2017  
Customer Number: 40-0076609  
Due Date: 12/1/2017  
Ship Date: 11/1/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$8,346.39**

Customer P.O.	Ship VIA	BOL Number		Terms	
	JRP RICHMOND			NET 30 DAYS	
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	4,500.00	4,501.00	1.8452	8,305.25
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	4.50
FED OIL SPILL FEE				0.00214	9.63
VA TANK STORAGE FUND				0.00600	27.01
				1.85434	8,346.39

Net Invoice: 8,346.39  
Sales Tax Amount: 0.00  
Invoice Total: **8,346.39**

Invoice Number: S307828-IN  
Invoice Date: 11/1/2017  
Customer Number: 40-0076609  
Due Date: 12/1/2017  
Ship Date: 11/1/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **8,346.39**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S309275-IN  
Invoice Date: 11/9/2017  
Order Number: S309275  
Order Date: 11/8/2017  
Customer Number: 40-0076609  
Due Date: 12/9/2017  
Ship Date: 11/9/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,924.24**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 581092	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,509.00	1.8452	13,855.61
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.51
FED OIL SPILL FEE				0.00214	16.07
VA TANK STORAGE FUND				0.00600	45.05
				1.85434	13,924.24

Net Invoice: 13,924.24  
Sales Tax Amount: 0.00  
Invoice Total: **13,924.24**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S309275-IN  
Invoice Date: 11/9/2017  
Customer Number: 40-0076609  
Due Date: 12/9/2017  
Ship Date: 11/9/2017

Please Pay this Amount: **13,924.24**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S311584-IN  
Invoice Date: 11/27/2017  
Order Number: S311584  
Order Date: 11/22/2017  
Customer Number: 40-0076609  
Due Date: 12/27/2017  
Ship Date: 11/27/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,970.59**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 582672	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,534.00	1.8452	13,901.74
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.53
FED OIL SPILL FEE				0.00214	16.12
VA TANK STORAGE FUND				0.00600	45.20
				1.85434	13,970.59

Net Invoice: 13,970.59  
Sales Tax Amount: 0.00  
Invoice Total: **13,970.59**

Invoice Number: S311584-IN  
Invoice Date: 11/27/2017  
Customer Number: 40-0076609  
Due Date: 12/27/2017  
Ship Date: 11/27/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **13,970.59**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S312477-IN  
Invoice Date: 12/1/2017  
Order Number: S312477  
Order Date: 11/30/2017  
Customer Number: 40-0076609  
Due Date: 12/31/2017  
Ship Date: 12/1/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$14,299.69**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 137172	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,509.00	1.8952	14,231.06
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.51
FED OIL SPILL FEE				0.00214	16.07
VA TANK STORAGE FUND				0.00600	45.05
				1.90434	14,299.69

Net Invoice: 14,299.69  
Sales Tax Amount: 0.00  
Invoice Total: **14,299.69**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S312477-IN  
Invoice Date: 12/1/2017  
Customer Number: 40-0076609  
Due Date: 12/31/2017  
Ship Date: 12/1/2017

Please Pay this Amount: **14,299.69**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S314569-IN  
Invoice Date: 12/13/2017  
Order Number: S314569  
Order Date: 12/12/2017  
Customer Number: 40-0076609  
Due Date: 1/12/2018  
Ship Date: 12/13/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,985.43**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 138683	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,542.00	1.8452	13,916.50
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.54
FED OIL SPILL FEE				0.00214	16.14
VA TANK STORAGE FUND				0.00600	45.25
				1.85434	13,985.43

Net Invoice: 13,985.43  
Sales Tax Amount: 0.00  
Invoice Total: **13,985.43**

Invoice Number: S314569-IN  
Invoice Date: 12/13/2017  
Customer Number: 40-0076609  
Due Date: 1/12/2018  
Ship Date: 12/13/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **13,985.43**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S315418-IN  
Invoice Date: 12/18/2017  
Order Number: S315418  
Order Date: 12/18/2017  
Customer Number: 40-0076609  
Due Date: 1/17/2018  
Ship Date: 12/18/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$13,991.00**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 430307	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,545.00	1.8452	13,922.03
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.55
FED OIL SPILL FEE				0.00214	16.15
VA TANK STORAGE FUND				0.00600	45.27
				1.85434	13,991.00

Net Invoice: 13,991.00  
Sales Tax Amount: 0.00  
Invoice Total: **13,991.00**

Invoice Number: S315418-IN  
Invoice Date: 12/18/2017  
Customer Number: 40-0076609  
Due Date: 1/17/2018  
Ship Date: 12/18/2017

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **13,991.00**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S315421-IN  
Invoice Date: 12/19/2017  
Order Number: S315421  
Order Date: 12/18/2017  
Customer Number: 40-0076609  
Due Date: 1/18/2018  
Ship Date: 12/19/2017

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$14,861.93**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 139431	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
87E10	GAL	8,500.00	8,555.00	1.7283	14,785.61
87 CONV. GAS 10% ETH HRVP					
FED LUST FEE				0.00100	8.56
FED OIL SPILL FEE				0.00192	16.43
VA TANK STORAGE FUND				0.00600	51.33
				1.73722	14,861.93

Net Invoice: 14,861.93  
Sales Tax Amount: 0.00  
Invoice Total: **14,861.93**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S315421-IN  
Invoice Date: 12/19/2017  
Customer Number: 40-0076609  
Due Date: 1/18/2018  
Ship Date: 12/19/2017

Please Pay this Amount: **14,861.93**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - CAVE SPRING  
3712 CHAPARRAL DRIVE  
ROANOKE, VA 24018

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S320161-IN  
Invoice Date: 1/15/2018  
Order Number: S320161  
Order Date: 1/12/2018  
Customer Number: 40-0076609  
Due Date: 2/14/2018  
Ship Date: 1/15/2018

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$14,015.60**

Customer P.O.	Ship VIA	BOL Number	Terms		
	WACCAMAW ROVA	BOL# 142725	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,567.00	1.8452	13,962.63
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.57
VA TANK STORAGE FUND				0.00600	45.40
				1.85220	14,015.60

Net Invoice: 14,015.60  
Sales Tax Amount: 0.00  
Invoice Total: **14,015.60**

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Invoice Number: S320161-IN  
Invoice Date: 1/15/2018  
Customer Number: 40-0076609  
Due Date: 2/14/2018  
Ship Date: 1/15/2018

Please Pay this Amount: **14,015.60**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S322538-IN  
Invoice Date: 1/24/2018  
Order Number: S322538  
Order Date: 1/24/2018  
Customer Number: 40-0076609  
Due Date: 2/23/2018  
Ship Date: 1/24/2018

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$7,881.12**

Customer P.O.	Ship VIA	BOL Number	Terms		
	RELIABLE ROVA	BOL# 143772	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	4,000.00	4,255.00	1.8452	7,851.33
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM					
D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE					
VA TANK STORAGE FUND					
				0.00100	4.26
				0.00600	25.53
				1.85220	7,881.12

Net Invoice: 7,881.12  
Sales Tax Amount: 0.00  
Invoice Total: **7,881.12**

Invoice Number: S322538-IN  
Invoice Date: 1/24/2018  
Customer Number: 40-0076609  
Due Date: 2/23/2018  
Ship Date: 1/24/2018

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **7,881.12**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - NORTHSIDE  
6758 NORTHSIDE HIGH SCHOOL RD  
ROANOKE, VA 24019

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S322538-IN  
Invoice Date: 1/24/2018  
Order Number: S322538  
Order Date: 1/24/2018  
Customer Number: 40-0076609  
Due Date: 2/23/2018  
Ship Date: 1/24/2018

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$7,881.12**

Customer P.O.	Ship VIA	BOL Number	Terms		
	RELIABLE ROVA	BOL# 143772	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	4,000.00	4,255.00	1.8452	7,851.33
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	4.26
VA TANK STORAGE FUND				0.00600	25.53
				1.85220	7,881.12

Net Invoice: 7,881.12  
Sales Tax Amount: 0.00  
Invoice Total: **7,881.12**

Invoice Number: S322538-IN  
Invoice Date: 1/24/2018  
Customer Number: 40-0076609  
Due Date: 2/23/2018  
Ship Date: 1/24/2018

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **7,881.12**

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - VINTON  
100 HIGHLAND ROAD  
VINTON, VA 24079

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S322540-IN  
Invoice Date: 1/24/2018  
Order Number: S322540  
Order Date: 1/24/2018  
Customer Number: 40-0076609  
Due Date: 2/23/2018  
Ship Date: 1/24/2018

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: \$5,410.28

Customer P.O.	Ship VIA	BOL Number	Terms		
	RELIABLE ROVA	BOL# 143772	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	3,500.00	2,921.00	1.8452	5,389.83
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM					
D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE					
VA TANK STORAGE FUND					
				0.00100	2.92
				0.00600	17.53
				1.85220	5,410.28

Net Invoice: 5,410.28  
Sales Tax Amount: 0.00  
Invoice Total: 5,410.28

Invoice Number: S322540-IN  
Invoice Date: 1/24/2018  
Customer Number: 40-0076609  
Due Date: 2/23/2018  
Ship Date: 1/24/2018

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: 5,410.28

AMOUNT ENCLOSED:

## Invoice



James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Ship To:  
ROANOKE SCH - BUS GARAGE  
701 SOUTH MARKET ST.  
SALEM, VA 24153

PLEASE NOTE OUR NEW MAILING ADDRESS

Bill To:  
ROANOKE COUNTY PUBLIC SCHOOLS  
701 SOUTH MARKET STREET  
SALEM, VA 24153  
(540) 387-6582

For Orders Please Send Email To:  
orders@jrpetro.com

Invoice Number: S322697-IN  
Invoice Date: 1/25/2018  
Order Number: S322697  
Order Date: 1/25/2018  
Customer Number: 40-0076609  
Due Date: 2/24/2018  
Ship Date: 1/25/2018

Customer Inquiries Or Payments To:  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005  
804-358-9000

Please Pay: **\$14,013.75**

Customer P.O.	Ship VIA	BOL Number	Terms		
	RELIABLE ROVA	BOL# 492549	NET 30 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
NO2ULS	GAL	7,500.00	7,566.00	1.8452	13,960.78
#2 ULSD (15PPM) - ON ROAD					
Sulfur does not exceed 0.0015% by weight as determined by one of the following: ASTM D2622, D5453, D7039, D6920					
FED L.U.S.T. FEE				0.00100	7.57
VA TANK STORAGE FUND				0.00600	45.40
				1.85220	14,013.75

Net Invoice: 14,013.75  
Sales Tax Amount: 0.00  
Invoice Total: **14,013.75**

Invoice Number: S322697-IN  
Invoice Date: 1/25/2018  
Customer Number: 40-0076609  
Due Date: 2/24/2018  
Ship Date: 1/25/2018

James River Solutions  
10487 Lakeridge Parkway  
Suite 100  
Ashland, VA 23005

Please Pay this Amount: **14,013.75**

AMOUNT ENCLOSED: