



**Roanoke County
Board of Supervisors**

January 13, 2026

NOTE: The Board of Supervisors will hold its annual organizational meeting at 1:00 p.m. in the Board Meeting Room prior to the regularly scheduled Board Meeting

Good afternoon and welcome to our organizational meeting for January 13, 2026.

A. OPENING CEREMONIES

1. Roll Call

B. ORGANIZATION OF COUNTY BOARD

1. Election of Officers:

- (a) Chairman
- (b) Vice Chairman

C. NEW BUSINESS

1. Resolution adopting a Code of Ethics and Conduct for the Roanoke County Board of Supervisors. (Chair, Roanoke County Board of Supervisors)



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PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

Disclaimer:

"Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board."



**Roanoke County
Board of Supervisors
Agenda**

January 13, 2026

Good afternoon and welcome to our meeting for January 13, 2026. The Board is returning to open session, and all Board members are present. The Board of Supervisors held its annual organizational meeting earlier today at 1:00 p.m. in the Board meeting room prior to the regularly scheduled Board meeting. Regular meetings are held on the second and fourth Tuesday at 2:00 p.m. Public hearings are held at 6:00 p.m. on the fourth Tuesday of each month. Deviations from this schedule will be announced. The meetings are broadcast live on RVT, Channel 3, and will be rebroadcast on Friday at 7:00 p.m. and on Sunday from 10:00 a.m. until 5 p.m. Board of Supervisors meetings can also be viewed online through Roanoke County's website at www.RoanokeCountyVA.gov. Individuals who require assistance or special arrangements to participate in or attend Board of Supervisors meetings should contact the Clerk to the Board at (540) 772-2005 at least 48 hours in advance. Please turn all cell phones off or place them on silent.

D. REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF AGENDA ITEMS

E. PROCLAMATIONS, RESOLUTIONS, RECOGNITIONS AND AWARDS

1. Resolution congratulating the Cave Spring High School Competition Cheer team for winning the 2025 Virginia High School League (VHSL) Class 3A Championship (Paul M. Mahoney, Supervisor for the Cave Spring Magisterial District)

F. BRIEFINGS

1. Briefing by Visit Virginia's Blue Ridge to provide 2025 tourism results. (Landon Howard, President, VBR)
2. Briefing by the Roanoke Valley-Alleghany Regional Commission. (Jeremy Holmes, Executive Director, RVARC)

G. APPOINTMENTS

1. Community Policy & Management Team (CPMT):

Chris Roberts – Court Services Unit – Alternate - no term limit

Kimberly Doyle – Parent Representative – term to expire 1-13-2029

2. Roanoke Valley Juvenile Detention Center Commission

Steve Elliott – Roanoke County Alternate – term to expire 6-30-2028

H. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED BY THE BOARD TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

1. Approval of minutes – December 16, 2025
2. Ordinance appropriating \$107,749,110.11 from the Roanoke County Public Schools' fiscal year 2024-2025 year-end funds to the fiscal year 2025-2026 Roanoke County Public Schools Budget. (Second Reading)
3. Ordinance approving a Fourth Amendment to Rooftop Lease with T-Mobile Northeast LLC on property owned by the Board of Supervisors of Roanoke County, Virginia located at 220 East Main Street, Salem, Virginia. (Second Reading)
4. Request to accept and allocate \$2,000.00 from Wal-Mart's Spark Good Local Grant requested from Facility #1309.
5. Resolution designating Subdivision Agent and Alternate Subdivision Agent for Roanoke County.
6. Request to accept and allocate grant funds in the amount of \$5,000 from the J. Spencer and Joy Frantz Donor Advised Fund of Community Foundation Serving Western Virginia to Roanoke County Fire and Rescue.
7. Resolution supporting Huntridge Road Traffic Calming Measures, Hollins Magisterial District.
8. Request to accept and allocate funds in the amount of \$19,483.82 to the Clerk of the Circuit Court from the Commonwealth of Virginia for Technology Trust Funds.
9. Request to trade a surplus vehicle for a surplus bus from Roanoke County Public Schools.

10. Ordinance Amending Chapter 2 (Administration), Article V (County Board Organization and Procedure), Section 2-110 (Roll Call) of the Roanoke County Code. (First Reading and Request for Second Reading)
11. Resolution honoring Mr. Fred Corbett for his outstanding Service to Roanoke County Parks, Recreation and Tourism.

I. CITIZENS' COMMENTS AND COMMUNICATIONS

This time has been set aside for Roanoke County citizens, County property owners, and County business owners to address the Board on matters of interest or concern. While the Board desires to hear from all who desire to speak, this agenda item is limited to a duration of 30 minutes, Each individual speaker shall be afforded 3 minutes to speak.

J. REPORTS

1. Unappropriated Balance, Board Contingency and Capital Reserves Report
2. Outstanding Debt Report

K. REPORTS AND INQUIRIES OF BOARD MEMBERS

1. Phil C. North
2. Martha B. Hooker
3. Paul M. Mahoney
4. David F. Radford
5. Tammy E. Shepherd

L. WORK SESSIONS

1. Work session to review with the Board of Supervisors a preliminary revenue outlook for fiscal year 2026-2027 projected General Government Fund operating revenues and budget issues. (Richard L. Caywood, County Administrator)
2. Work session to update the Board of Supervisors on the McAfee Knob Trailhead Shuttle and review future budgeting. (Paula Benke, Transit Planner)

M. CLOSED MEETING

1. Section 2.2-3711(A)(5) of the Code of Virginia, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. Specifically, the Board will discuss potential business location or expansion in the five magisterial districts.

N. CERTIFICATION RESOLUTION

O. ADJOURNMENT