



**Roanoke County
Board of Supervisors**

May 23, 2023

INVOCATION:

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

Disclaimer:

“Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board.”



**Roanoke County
Board of Supervisors
Agenda**

May 23, 2023

Good afternoon and welcome to our meeting for May 23, 2023. Regular meetings are held on the second and fourth Tuesday at 3:00 p.m. Public hearings are held at 7:00 p.m. on the fourth Tuesday of each month. Deviations from this schedule will be announced. The meetings are broadcast live on RVTV, Channel 3, and will be rebroadcast on Thursday at 7:00 p.m. and on Sunday from 10:00 a.m. until 5 p.m. Board of Supervisors meetings can also be viewed online through Roanoke County's website at www.RoanokeCountyVA.gov. Our meetings are closed-captioned, so it is important for everyone to speak directly into the microphones at the podium. Individuals who require assistance or special arrangements to participate in or attend Board of Supervisors meetings should contact the Clerk to the Board at (540) 772-2005 at least 48 hours in advance. Please turn all cell phones off or place on silent.

A. OPENING CEREMONIES

1. Roll Call

B. REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF AGENDA ITEMS

C. BRIEFINGS

1. Legislative briefing regarding the 2023 session of the General Assembly (Peter S Lubeck, County Attorney)

D. NEW BUSINESS

1. Resolution adopting 1) the fiscal year 2023-2024 Operating and Capital Budget Revenues and Expenditures for the County of Roanoke, Virginia and Roanoke County Public Schools and 2) the fiscal years 2024-2033 Capital Improvement Program for the County of Roanoke, Virginia and Roanoke County Public Schools and 3) the fiscal year 2023-2024 Fee Compendium (Steve Elliott, Budget Administrator)

E. SECOND READING OF ORDINANCES

1. Ordinances to appropriate funds for:
 - (a) Fiscal year 2023-2024 operations budget and approval of the Classification and Pay Plan for fiscal year 2023-2024 for the County of Roanoke, Virginia;
 - (b) Fiscal year 2023-2024 capital budget for the County of Roanoke, Virginia; and
 - (c) Fiscal year 2023-2024 for Roanoke County Public Schools Categories (Laurie Gearheart, Director of Finance and Management Services)

F. PUBLIC HEARING AND SECOND READING OF ORDINANCES

1. Public hearing for citizen comments and second reading of an Ordinance Amending Section 10-3 (Levying of License Fees and Taxes) of the Roanoke County Code, raising the threshold of annual gross receipts for those entities required to pay the County Business License Tax (from \$135,000 or more to \$150,000 or more); and requiring entities that are below that threshold to pay only an annual \$50 license fee (Steve Elliott, Budget Administrator)
2. The petition of Boing US Holdco, Inc. to obtain a special use permit to operate a car wash on approximately 1.97 acres of land zoned C-2, High Intensity Commercial District, and CVOD, Clearbrook Village Overlay District, located at 3434 Buck Mountain Road and 5147 Franklin Road, Cave Spring Magisterial District (Philip Thompson, Director of Planning)
3. The petition of Martie Murphy to obtain a special use permit to operate a car wash on approximately 5.995 acres of land zoned C-2 (High Intensity Commercial District), and C-2C (High Intensity Commercial District with conditions) located at 3939 Valley Gateway Boulevard, Vinton Magisterial District (Philip Thompson, Director of Planning)

G. APPOINTMENTS

1. Roanoke County Board of Zoning Appeals (BZA) (appointed by District)
2. Roanoke County Economic Development Authority (EDA) (appointed by District)
3. Roanoke County Library Board (appointed by District)
4. Roanoke County Parks, Recreation and Tourism Advisory Commission (appointed by District)

H. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED BY THE BOARD TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

1. Approval of minutes – February 28, 2023
2. Ordinance accepting and appropriating funds in the amount of \$51,000 for fiscal year 2024 for shuttle service to the National Park Service's McAfee Knob Trailhead Parking Lot, Catawba Magisterial District **(Second Reading)**
3. Ordinance accepting and appropriating \$187,242 in Virginia Department of Transportation Open Container Funding for the West Roanoke River Greenway Phase 1 (VDOT UPC No. 97171) Project, Catawba Magisterial District **(Second Reading)**
4. The petition of Larry and Rhonda Conner to obtain a special use permit to operate a short-term rental on approximately 1.32 acres of land zoned R-1, Low Density Residential District, located at 5859 Bent Mountain Road, Windsor Hill Magisterial District **(First Reading and request for Second Reading and Public Hearing)**
5. The petition of Parker Design Group, Inc. to obtain a special use permit for religious assembly on approximately 2.91 acres of land zoned C-2, High Intensity Commercial District, located on Oakland Boulevard between 233 Hershberger Road and 4843 Oakland Boulevard, Hollins Magisterial District **(First Reading and request for Second Reading and Public Hearing)**
6. Resolution approving the First Amendment to the County Administrator's Employment Agreement
7. Resolution approving the First Amendment to the County Attorney's employment agreement
8. Confirmation of appointments to the Board of Zoning Appeals (BZA) (District); Community Policy & Management Team (CPMT); Roanoke Valley Transportation Planning Organization (TPO); Roanoke Valley-Alleghany Regional Commission; Roanoke Valley-Alleghany Regional Comprehensive Economic Development Strategy Committee; Virginia Western Community College Board; Western Virginia Water Authority
9. Resolution accepting a donation of a recycling trailer from Cox Communications for additional capacity at Fallowater Lane

10. Resolution requesting that the U.S. Department of Transportation fund a Charging and Fueling Infrastructure Discretionary Grant to install Electric Vehicle Charging Infrastructure at Explore Park, Vinton Magisterial District
11. Request to approve fiscal agent agreement for the Regional Center for Animal Care and Protection (RCACP)
12. Request to approve a fiscal agent agreement with the Roanoke Valley Resource Authority
13. Request to approve a fiscal agent agreement with the Western Virginia Regional Jail Authority

I. CITIZENS' COMMENTS AND COMMUNICATIONS

J. REPORTS

1. Unappropriated, Board Contingency and Capital Reserves Report
2. Outstanding Debt Report
3. Comparative Statement of Budgeted and Actual Revenues as of April 30, 2023
4. Comparative Statement of Budgeted and Actual Expenditures and Encumbrances as of April 30, 2023
5. Accounts Paid – April 30, 2023

K. WORK SESSIONS

1. Work session to discuss the employee engagement study results (Richard L. Caywood, County Administrator; Judy England-Joseph, Consultant, Institute for Public Sector Employee Engagement)

EVENING SESSION – 7:00 P.M.

L. PUBLIC HEARING AND SECOND READING OF ORDINANCES

1. The petition of Terio and Lisa Comerose to remove the existing proffered conditions on approximately 14.713 acres of land zoned AVCS (Agricultural/Village Center District with conditions and special use permit) and AR (Agricultural/Residential District) located at 9651 Bent Mountain Road, 9744 Tinsley Lane, and 9786 Tinsley Lane, Windsor Hills Magisterial District (Philip Thompson, Director of Planning)

2. The petition of Hugo Jimenez to 1) rezone approximately 1.24 acres of land from C-1 (Low Intensity Commercial District) to I-1 (Low Intensity Industrial District), and to 2) obtain a special use permit to operate a construction yard located at 5681 Starkey Road, Cave Spring Magisterial District (Philip Thompson, Director of Planning)

M. CITIZEN COMMENTS AND COMMUNICATIONS

N. REPORTS AND INQUIRIES OF BOARD MEMBERS

1. Phil C. North
2. Paul M. Mahoney
3. David F. Radford
4. P. Jason Peters
5. Martha B. Hooker

O. ADJOURNMENT