

February 6, 2018

Convened 10:10AM

All Electoral Board and Director of Elections present.

Three general public attendees.

Approved previous meeting minutes.

Adopted proposed agenda.

Pursuant to lengthy discussion, stimulated by Ms. Miles, the board informally affirmed its intent to use a written agenda and record disposition of agenda items in the minutes whenever practical.

Reviewed and made minor revisions to the locally originated Electoral Board Checklist used for Election Day precinct visits.

Pursuant verifying the absence of Board or staff concerns with anyone on the list, Mr. Adkins moved to appoint the proposed Officers of Election for 2018/2019 list as presented. Seconded by Ms. Miles. Passed unanimously.

A fourth member of the public came in in the vicinity of noon.

Director of Elections reviewed Budget plans: Director of Elections reviewed immediate budget concerns, County travel policy and procedures, department travel/conference budget, and outlined upcoming expenses. Highlights included the need for approximately \$4,000 in additional funds for privacy screens and voting booths prior to any June 2018 primaries; review of County travel policy and procedures; reductions to budget line items related to travel and conference attendance, including the intent to limit travel approval and reimbursement according to the reasonableness and public review standards set forth by the County, fund only minimum mandatory attendance at annual Department of Elections training, and to generally reduce related expenses from previous years; overview of major financial considerations anticipated over the next 2-3 fiscal years.

Polling place location analysis is continuing for precincts 106, 201, and 306. Staff recommendations could be ready as soon as February 27, 2018.

At 1:43PM the Board recessed into executive session for the purpose considering Human Resource items, discussed only Human Resource items, and had no items requiring an open session vote. The board resumed open session at 1:52PM.

Upon determining the lack of additional business or commentary, the meeting adjourned at 2:03PM.

Ronkeith Adkins, Chairman

Gailen Miles, Vice-Chair

Dana Martin, Secretary