



COUNTY OF ROANOKE

FINANCE DEPARTMENT

PURCHASING DIVISION

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REQUEST FOR PROPOSALS

#2018-088

Comprehensive Facilities Condition Assessment
for
Roanoke County

Issued on June 28, 2018

ADDENDUM NO. 1

Sealed Proposals Due:
August 9, 2018
2:00 PM
(Local Prevailing Time)

RFP #2018-088 Addendum No. 1

Addendum No. 1 addresses the below items

1: Questions and Responses

2. Updated section of Scope.

Questions and Responses

1. Is there an incumbent? Can you share their information? When was the last time you had these properties assessed?

Answer: There is no current incumbent. This is the first such formal and comprehensive assessment process.

2. Will the contract be for all 38 properties listed in appendix A?

Answer: We do have 38 properties listed in the first page but note that the Parks Recreation and Tourism (PR) properties are listed separately. The total is much more than 38 including these for PRT so please take note that the PRT facilities are in addition to those listed on the first page. These are our current intended locations at this stage. The final listings for the contract will be established through the RFP, award, and contract negotiation phases.

3. Over what time frame would you expect the facilities condition assessment for all 38 properties be performed?

Answer: Each offeror should include their anticipated time line for completion as part of their response to this solicitation.

4. Page 4 "All information should be categorized in an assessment database. ASTM Uniformat II Classification for Building Elements or a comparable standardized categorization method appropriate for the variety of facilities and grounds included should be utilized." Would something like excel spreadsheets be considered an alternative to the ASTM UniformatII Classification for Building Elements?

Answer: Please reference the RFP, it notes as ASTM Uniformat II or a **comparable standardized categorization**. Building systems, components, etc... need to be organized into defined, logical categories.

5. In reviewing the proposal above, we were wondering what Facility Software Platform you currently use and what others you are considering?

RFP #2018-088 Addendum No. 1

Answer: As Roanoke County goes through the assessment process, we are evaluating our current platform (Facility Dude) and will be looking at other options to ensure we maximize our ability to link and analyze data based on both the FCA deliverable and our capturing of subsequent work through our facilities management software. At this point there is not a defined alternative software. Offerors are encouraged to identify any platforms with which they have experience for providing FCA data interface (either into the management software from the FCA database or vice versa).

Updated section of Scope

Please see the updated section of the scope below in reference to item number 3.

3. Using information obtained in the inspections, the consultant shall identify all deficiencies requiring attention, the causes of each deficiency, the corrective action(s) required, and associated cost estimate. Deficiency information should be included in the database and shall classify, rank, and describe the consequences and liabilities of actions deferred ~~for each over a ten year planning period.~~

Number 3 of the scope should now read as shown below:

3. Using information obtained in the inspections, the consultant shall identify all deficiencies requiring attention, the causes of each deficiency, the corrective action(s) required, and associated cost estimate. Deficiency information should be included in the database and shall classify, rank, and describe the consequences and liabilities of actions deferred.

IMPORTANT

*****Please sign and return with your bid package*****

Sign Name:

Print Name:

Date: