



County of Roanoke

FINANCE DEPARTMENT PURCHASING DIVISION

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October 1, 2018

IFB #2019-034

Printed Program for Roanoke County Parks and Recreation

ADDENDUM NO. 1

Questions

Due Date & Time:
October 8, 2018 2:00PM
(Local Prevailing Time)

IFB #2019-034

Printed Program for Roanoke County Parks and Recreation

1. A question did come up regarding inside delivery to the mail house. The "binding and packing" section states that the guides should be shipped in a Gaylord or Skid Cart. Neither of these are conducive to inside delivery.

Answer: In question number 3.

2. And another query: Are you willing to take a bid that will eliminate the need to send this to a mail house? We could prepare the mailing and ship it to the post office sectional facility which will save you time and money while maintaining the same postage rate.

Answer: We are willing to look at options but please bid as asked for in the pricing sheet.

3. A Gaylord is basically a large open container on a skid. Inside deliver is usually for boxed materials that are taken in on a hand cart. So you really can't do inside delivery for a Gaylord or even a skid. So I need some clarification on how they want it delivered. Do they have a dock or at least a fork lift?

Answer: Automated mail has a dock and fork lift if needed. The mail house would prefer the magazines inside the skids be bundled, though that is optional for the bid.

PRICE FORM
Request for Proposal (RFP) 2019-029
Copier for the Board of Supervisors

Monthly Lease Cost:

\$_____

All other costs must be stated and will be considered in review of the proposals. Please list below:

**Request for Proposal (RFP) 2019-029
Copier for the Board of Supervisors**

*****REQUIRED*****

*******Must sign and return with your bid package*******

Sign Name:

Print Name:

Date:

Company

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