



County of Roanoke

FINANCE DEPARTMENT PURCHASING DIVISION

Dawn M. Rago, Buyer
5204 Bernard Drive SW, Suite 300 F
Roanoke VA 24018
(540) 283-8150
(540) 561-2827 – Fax
drago@roanokecountyva.gov

March 22, 2019

RFP #2019-100

Electrical Circuit Replacement in the Wellness Area
for
Green Ridge Recreation Center

ADDENDUM NO. 1

Sign In Sheets and Information

Due Date & Time:
March 29, 2019 2:00PM
(Local Prevailing Time)

Addendum No. 1
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Electrical Circuit Replacement in the Wellness Area
for
Green Ridge Recreation Center

1. Green Ridge Recreation Center requires that the project be completed prior to the week of May 13-17, 2019.
2. If possible reuse existing cover plates on the floor of the Wellness Center.
3. In your proposal please include the following information.
 - How and when you propose to do the project?
 - If you can focus on one section of the machines at a time?
 - Outline what you will do to correct the problems.
 - Outline how you will change anything telling us the best options for smooth correct completion, minimizing disruption to the customers.
4. Information:
 - There is approximately 75' from the Mechanical Room to the front desk.
 - In the Mechanical Room downstairs in Panel LV3 there is 8 spaces left
 - There are 19 outlets in the first row, 19 outlets in the second row and 25 outlets in the third row.
 - Green Ridge has carpet squares to replace any that get damaged.
 - Damage could be at the 90 degree turns or in the knee wall.
 - Move the last receptacle near the desk to the fourth machine.
 - Replace the thin set on the floor where the wires are housed.
5. Facility usage information:
 - Green Ridge Recreation Center (GRRC) is open Monday-Friday from 5am-9pm, Saturday 8am-7pm and Sunday 10am-7pm.
 - GRRC heavy usage times are 7am-11 am and 5pm- 8pm Monday thru Friday. Typically the lowest visitation is between 1pm- 3pm during the week. During the weekend, the center experiences its heaviest usage from 11am-4pm due to pool party rentals.
 - Custodial staff perform deep cleaning and repairs within the facility from 9pm-1am Monday thru Friday and 7pm-11pm on Saturday and Sunday.
6. Mandatory Pre-Bid Sign-In Sheets attached.

RFP #2019-100
Mandatory Pre-Bid

March 22, 2019 1:30 PM

(PLEASE PRINT)

Name/Title Dawn M. Rago, Buyer
Organization Roanoke County, Purchasing
Telephone 540-283-8150 Fax 540-561-2827
Email drago@roanokecountyva.gov

Name/Title GREG HODGERS
Organization JAMISON ELECTRIC INC
Telephone (540) 263-0509 Fax (540) 489-3260
Email GREG@JAMISONELECTRICINC.COM

Name/Title Richard Carter
Organization JAMISON
Telephone (540) 263-0509 Fax _____
Email R.Carter@JAMISON ELECTRIC INC.COM

Name/Title Allene McGrady
Organization Roanoke County
Telephone 540. 632.3171 Fax _____
Email amcgrady@roanokecountyva.gov

Name/Title MARTY HENSLEY
Organization DOUGLAS H ELLIOTT
Telephone 3147144 Fax _____
Email M.HENSLEY@DHEL.COM

RFP #2019-100
Mandatory Pre-Bid

March 22, 2019 1:30 PM

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Name/Title Nicholas Conte
Organization Davis H. Elliot.
Telephone (540) 520-5665 Fax _____
Email nicholas Conte@dhec.com

Name/Title MARK LANE
Organization H&M ELECTRIC
Telephone 540-682-4918 Fax _____
Email mlane@hmelectric.net

Name/Title Michael Wright / Facilities Manager
Organization Roanoke County General Services
Telephone 777-6370 Fax _____
Email mwright@roanokecountyVA.gov

Name/Title _____
Organization _____
Telephone _____ Fax _____
Email _____

Name/Title _____
Organization _____
Telephone _____ Fax _____
Email _____

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for
Green Ridge Recreation Center

*****REQUIRED*****

*****Sign and return with your bid package*****

Sign Name:

Print Name:

Date:

Company

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