



County of Roanoke

FINANCE DEPARTMENT PURCHASING DIVISION

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March 22, 2019

RFP #2019-100

Electrical Circuit Replacement in the Wellness Area
for
Green Ridge Recreation Center

ADDENDUM NO. 1

Sign In Sheets and Information

Due Date & Time:
March 29, 2019 2:00PM
(Local Prevailing Time)

Addendum No. 1
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Electrical Circuit Replacement in the Wellness Area
for
Green Ridge Recreation Center

1. Green Ridge Recreation Center requires that the project be completed prior to the week of May 13-17, 2019.
2. If possible reuse existing cover plates on the floor of the Wellness Center.
3. In your proposal please include the following information.
 - How and when you propose to do the project?
 - If you can focus on one section of the machines at a time?
 - Outline what you will do to correct the problems.
 - Outline how you will change anything telling us the best options for smooth correct completion, minimizing disruption to the customers.
4. Information:
 - There is approximately 75' from the Mechanical Room to the front desk.
 - In the Mechanical Room downstairs in Panel LV3 there is 8 spaces left
 - There are 19 outlets in the first row, 19 outlets in the second row and 25 outlets in the third row.
 - Green Ridge has carpet squares to replace any that get damaged.
 - Damage could be at the 90 degree turns or in the knee wall.
 - Move the last receptacle near the desk to the fourth machine.
 - Replace the thin set on the floor where the wires are housed.
5. Facility usage information:
 - Green Ridge Recreation Center (GRRC) is open Monday-Friday from 5am-9pm, Saturday 8am-7pm and Sunday 10am-7pm.
GRRC heavy usage times are 7am-11 am and 5pm- 8pm Monday thru Friday. Typically the lowest visitation is between 1pm- 3pm during the week. During the weekend, the center experiences its heaviest usage from 11am-4pm due to pool party rentals.
Custodial staff perform deep cleaning and repairs within the facility from 9pm-1am Monday thru Friday and 7pm-11pm on Saturday and Sunday.
6. Mandatory Pre-Bid Sign-In Sheets attached.

**RFP #2019-100
Mandatory Pre-Bid**

March 22, 2019 1:30 PM

(PLEASE PRINT)

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RFP #2019-100
Mandatory Pre-Bid

March 22, 2019 1:30 PM

(PLEASE PRINT)

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Telephone _____ Fax _____

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Name/Title _____

Organization _____

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Email _____

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for
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*****REQUIRED*****

*****Sign and return with your bid package*****

Sign Name:

Print Name:

Date:

Company

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