

Daniel R. O'Donnell  
County Administrator

County of Roanoke

## Memo

To: Roanoke County Board of Supervisors

From: Daniel R. O'Donnell, County Administrator

Date: March 26, 2019

Subject: FY 2020 Budget Memo #8: Delinquent Personal Property Tax Balances



*[Handwritten signature]*  
For Dan O'Donnell

In response to a request from Chairman North, the following budget memo provides information regarding delinquent Personal Property Tax balances. This information was provided by the County of Roanoke Treasurer's Office.

The information provided below is an estimate of delinquent Personal Property Tax owed to the County in February and August of each year since 2014. It represents only Personal Property Tax delinquent account balances and does not include penalties and interest associated with these delinquent accounts.

Calendar Year	February Outstanding Personal Property Tax Balance	August Outstanding Personal Property Tax Balance
2014	\$2,548,019	\$3,357,728
2015	\$2,499,878	\$3,831,768
2016	\$2,428,000 (est.)	\$3,798,317
2017	\$2,366,262	\$4,114,804
2018	\$2,125,274	\$4,277,707
2019	\$2,169,500	---

Delinquent Personal Property Tax balances are kept on the County books for generally six years at which time to County writes off the balances if unable to collect taxes owed.

### ***Fiscal Year 2019-2020 Operating Budget***

As part of the fiscal year 2019-2020 Proposed Operating Budget, a new Treasurer Clerk II position in the Treasurer's Office is proposed to be added to the budget. This position will assist with collections on delinquent Personal Property Tax balances. The budget assumes this position will generate an additional \$125,000 in Personal Property Tax revenue, which more than offsets the full cost of the position.

Should the Board of Supervisors wish to remove the position from the budget, the additional revenue will also need to be eliminated. This would create a shortfall in the budget requiring additional budget reductions. Budget reductions would include \$43,873 associated with the cost of the position, a \$52,535 reduction in the transfer to Roanoke County Public Schools Operating as part of the adopted Revenue Sharing Formula, and \$28,592 in additional reductions identified by the Board of Supervisors. Those reductions would offset the loss of \$125,000 in revenue.

If you have any additional questions, please contact Chris Bever, Director of Management and Budget at 540-772-2021 or [cbever@roanokecountyva.gov](mailto:cbever@roanokecountyva.gov).

cc: Rebecca Owens, Assistant County Administrator  
Richard Caywood, Assistant County Administrator  
Kevin Hutchins, Treasurer  
Laurie Gearheart, Acting Director of Finance  
Chris Bever, Director, Office of Management and Budget