



# County of Roanoke

## FINANCE DEPARTMENT PURCHASING DIVISION

Mandy Clausen, Buyer  
5204 Bernard Drive SW, Suite 300 F  
Roanoke VA 24018  
(540) 283-8151  
(540) 561-6736 – Fax  
[mclausen@roanokecountyva.gov](mailto:mclausen@roanokecountyva.gov)

December 10, 2019

## RFP # 2020-041 Data Visualization & Analysis Solution

### ADDENDUM NO. 1 Q & A

RFP Due Date & Time:  
**December 16, 2019, 2PM**  
**(Local Prevailing Time)**

**RFP # 2020-041**  
**Data Visualization & Analysis Solution**  
**ADDENDUM NO. 1**

**1. Vendor Questions – Please see below for questions submitted by prospective bidders and the answers provided by Roanoke County as we are able**

1. How many users do you envision using the platform (total and concurrent)?
  - o The County will need 2 licenses for 2 different users
2. Is it possible to give a sense of the budget for this project?
  - o The County is not releasing budgetary information at this time.
3. Does the work need to be done in the US?
  - o No, as long as the vendor has support for US hours. We need to be able to call them and get the assistance we need during working hours.
4. Would the County consider extending the deadline for proposals?
  - o The County is on a very short timeline so there will be no extension at this time. If the County decides to extend it will be published in an official addendum available on the Roanoke County Website.
5. In the Requirements subsection on page three (3), one of the requirements listed is "Ability to create timelines." Are you able to clarify what kind of timelines are required (Histogram, Pert Chart, Swimlanes, etc.)?
  - o There is no specific chart that needs to be used for this as long as we can show events within the dataset in chronological order.
6. Can you clarify what is meant by "what if" analysis in the Analysis subsection on page three (3)? What variables do the users want to change? What kinds of results are the users looking for?
  - o After discussion, this is not something that needs to be required in our particular use case.
7. In the Analysis and Reporting subsections on pages three (3) and four (4), what kind of ad hoc and scheduled reports do the users want to be able to create and use?
  - o This will be mostly subjective to who is using it at the time. It would be great to have User generated reports that they can create themselves or we can create them for the users.
8. For our proposal submission, what kind of binding is expected for the five (5) bound complete copies?
  - o There is no expectation of the binding. Please just provide one copy that isn't bound to allow for scanning into our electronic repository.

**2. SUBMISSION AND RECEIPT OF PROPOSALS (B)** Offerors are instructed to include pricing information as they see fit as no price form was provided with the RFP.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK