



# County of Roanoke

## FINANCE DEPARTMENT PURCHASING DIVISION

Dawn M. Rago, Buyer  
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[drago@roanokecountyva.gov](mailto:drago@roanokecountyva.gov)

March 27, 2020

**IFB #2020-062**

Soccer Camp  
for  
Roanoke County

### **ADDENDUM NO. 1**

#### **Answer to Questions and Update**

Due Date & Time:

**April 8, 2020 2:00PM**  
**(Local Prevailing Time)**

## INVITATION TO BID #2020-062 Soccer Camp for Roanoke County

### Addendum No. 1

1. Do you anticipate extending the bid due date?

Answer: At this time the Bid is due on April 8, 2020 at 2:00 PM.

2. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

Answer: This is a Request for Proposal (RFP) and will be evaluated.

3. Was this bid posted to the nationwide free bid notification website at [www.mygovwatch.com](http://www.mygovwatch.com)?

Answer: No, this was not posted on that website

4. Other than your own website, where was this bid posted?

Answer: Posted in the Roanoke Times

**Updated Submission Processes:** Roanoke County buildings will be closed to the public effective Monday, March 23, 2020. The following options are available for submission of proposal documents. Any one of the below options are considered acceptable submission of a proposal response.

Proposal documents may be submitted online, prior to the due date and time, using the following link:

<https://www.roanokecountyva.gov/FormCenter/Purchasing-21/Bid-Submission-Form-120>

Ensure that the correct project number (RFP 2020-062) is listed in the 'Bid Number' field.

Please do **NOT** email your proposal directly to the buyer.

1. Sealed proposal documents may be mailed/shipped to the following address:

Roanoke County Purchasing Division  
5204 Bernard Drive SW, Suite 300-F  
Roanoke, VA 24018

Proposals must be clearly marked with the Offeror's name as well as the project number and description: "RFP 2020-062 Soccer Camp"

Please email the tracking information to [drago@roanokecountyva.gov](mailto:drago@roanokecountyva.gov), so that we may confirm arrival of the proposal document prior to the due date and time.

2. Proposals may be delivered to the Roanoke County Administration Building by

appointment only. Offerors must call the Purchasing Division at 540-772-2020 prior to delivery, in order to arrange for a Purchasing

**\*\*\*REQUIRED\*\*\***

**\*\*\*Sign and return with your bid package\*\*\***

\_\_\_\_\_  
**Sign Name:**

\_\_\_\_\_  
**Print Name:**

\_\_\_\_\_  
**Date:**

\_\_\_\_\_  
**Company**

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