



ROANOKE COUNTY

Purchasing Division

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June 5, 2020

ADDENDUM NO. 3 TO ALL OFFERRORS:

Reference – RFP 2020-070

Description: Beverage Vending Services for Roanoke County Public Schools

Issue Date: May 14, 2020

Proposal Due: June 16, 2020

The above Project is hereby changed as addressed below:

1. Responses to Questions Submitted— please see below for the available responses to questions submitted by potential offerors.

- a. What is the target market for the vending machines; students, staff, or both?
 - i. If for teachers and staff, are these solely located within teachers' lounges?
 - ii. If for both, how many are located within teachers' lounges, and how many are accessible to students?

The target market includes both students and staff. A breakdown of the exact locations of all machines is not available at this time. Vending machines accessible to students are turned off during breakfast and lunch times.

- b. What was the commission rate for the County of Roanoke for 2018 and 2019?

The current contracted commission rate is 15%, along with an annual sponsorship fee of \$50,000.00.

- c. How many of the elementary schools have vending machines? How many of those are accessible to students, if any?

Elementary school students do not have access to vending machines; machines are only located in teacher lounges in the elementary schools.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt
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Sign Name:

Print Name:

Name of Firm:

Date: