



ROANOKE COUNTY

**FINANCE AND MANAGEMENT SERVICES DEPARTMENT
PURCHASING DIVISION**

**GENERAL INFORMATION TO BIDDERS FOR ACCESS TO
PLANS, PROJECT MANUALS, AND DRAWINGS**

FOR

**IFB # 2020-065
Public Service Center Construction**

**OPENING DATE: July 31, 2020
OPENING TIME: 2:00 P.M.**

A non-mandatory pre-bid conference will be held at 1:00 PM on July 9, 2020 at South County Library, 6303 Merriman Rd, Roanoke, VA 24018, in the Auditorium. Attendees are encouraged to wear a mask and will be seated with 6 foot distancing protocols.

DATE of IFB: June 26, 2020

HOW TO OBTAIN BID DOCUMENTS

Full bid documents may be obtained from [TRASCO REPRODUCTIONS](#), 128 West Kirk Avenue, Roanoke, VA (540) 345-1533. Bidders are responsible for obtaining their electronic and/or printed bid documents directly with TRASCO.

The Bid Documents will be available as 2 (two) separate listings on the TRASCO Web Page. Below is the information and links directly to each of these. If you are interested in both pieces of this project you will need to visit each link to obtain all of the information required for this IFB 2020-065.

1) Public Service Center Construction - Hollins Road

[Roanoke County, VA Public Service Center Construction Hollins Road Project, IFB # 2020-065](#)

Construction of new additions and renovations to the existing Roanoke County Fleet Services Center at 5235 Hollins Road, Roanoke, VA for General Services use, construction of a fuel island, wash bay, and support shed on the site, and renovations to the adjacent, existing Cold Storage Building for Communications/IT use.

2) Public Service Center Construction - Pre-Engineered Building

[Roanoke County, VA Public Service Center Construction Pre-Engineered Building Project IFB # 2020-065](#)

Construction of a new pre-engineered building for the Stormwater Department at 1216 Kessler Mill Road and a new pre-engineered building for Parks, Recreation and Tourism Utility Building in Green Hill Park, Salem, VA.

QUESTIONS CONCERNING THE PROJECT

Questions concerning the scope of this project should be directed in WRITING ONLY to the following using the specified form in the project manual:

Drew Kepley, Principal, AIA, LEED AP
CJMW Architecture
Drew.Kepley@cjmw.com
540-512-9955

Any other questions should be directed to:

Heath Honaker, Purchasing Division Director
County of Roanoke
hhonaker@roanokecountyva.gov
540-283-8146

If you have any other questions regarding these modified methods for delivery of project documents during these unfortunate and extreme times, please feel free to reach out to the Purchasing Division Director, Heath Honaker via email at hhonaker@roanokecountyva.gov.

GENERAL PURPOSE

The purpose of this Invitation for Bid (IFB - 2020-065) is for the procurement of construction related to specific phases for replacement of the County's existing Public Service Facility.

The County of Roanoke invites any qualified Bidder to respond to this IFB by submitting a Bid for such work, service, and/or items consistent with the terms and conditions herein set forth.

This Project may be awarded as two separate projects or as one combined contract to the lowest responsive and responsible Bidder(s) for such goods/services.

CONTRACT AWARD

The contract award will be based on the responsive total bid amount shown on the bid form (including any properly submitted bid modifications) plus as many Alternates taken as the Owner in its discretion decides to award.

The contract award may go to two separate firms if the combined lowest responsive base bid amounts (and selected alternates) for the Hollins Road Project and for the Pre-Engineered Buildings Project by two different firms is less than the combined base bid amount (and selected alternates) for the combined projects submitted by one firm.

ACCEPTANCE OR REJECTION OF BIDS

The County of Roanoke reserves the right to accept or reject any or all bids/offers. The County also reserves the right to award the contract for any such materials, goods or services the County deems will best serve its interests. It further reserves the right to award the contract on a split order basis, lump sum or individual basis, or such combinations as shall best serve the interest of the County.