

Roanoke County Electoral Meeting Minutes

Date: July 9, 2020

Time: 9:00 AM

900 Chestnut St. Vinton, VA 24079

Chair : Ken Srpan

Vice Chair: Jeff Krasnow

Secretary: Gailen Miles

Board Attendance Request:

Gailen Miles

Anna Cloeter

Ken Srpan

Jeff Krasnow

Visitors: none

1. Call to Order: 9:12 AM
2. Welcome
3. Approval of Minutes: Approved minutes for June 24, Minutes for July 26 need to add Jeff Krasnow to attendees
4. Agenda Items
 - a. General Registrar’s evaluation: Mr. Srpan motioned that the Roanoke County Electoral Board convene in closed session to discuss the annual performance review of the General Registrar, Anna Cloeter, pursuant to the “evaluation of performance of a specific individual” exemption in the code of Virginia 2.2-3711 (a). Mr. Krasnow seconded, motioned passed.
 - b. Session closed at 9:16 AM
 - c. Ms. Cloeter was asked to leave while the Board Members conferred on Ms. Cloeters annual evaluation. A consensus was reached by all Board Members.
 - d. At 10:08 Ms. Cloeter was asked to join. She was presented with the evaluation. Mutual goals were set for the coming year.
 - i. She contract runs from June 27, 2019 to July 1, 2023.
 - e. Mr. Srpan asked each member of this Electoral Board certify, that to the best of their knowledge, the meeting heard, discussed and considered only public business lawfully exempted under FOIA and only such business matters identified in the motion to close the meeting.
 - f. Mr. Srpan asked, “Do you certify?” All members agreed.
 - g. Let the minutes show that these minutes are certified by the Board.
5. Next scheduled meeting: August 21, 2020, at 11:00 AM
 - a. Agenda: The Board, Registrar, and staff will brainstorm for ideas for handling and set up for the upcoming election in November.
6. Meeting adjournment at: Mr. Srpan motioned that the meeting be adjourned, Mr. Krasnow seconded. Motion passed. Meeting adjourned at 11:30 AM

Secretary _____

Chair _____

Vice Chair _____