



# ROANOKE COUNTY

## Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800  
Roanoke, Virginia 24018-0798  
TEL: (540) 772-2061 FAX: (540) 772-2074

November 9, 2020

## ADDENDUM NO. 1 TO ALL BIDDERS/OFFERRORS:

Reference – RFP 2021-036

Description: VRT-318N170 Explore Park Mountain Bike Facility

Issue Date: October 28, 2020

Proposal Due: November 19, 2020

The above Project is hereby changed and/or clarified as addressed below:

1. Revised Attachment B to IFB 2021-036: Bid Form – This revised copy of the bid form is included in this Addendum 1 to IFB 2021-036, and shall hereby replace pages 38-42 of the original IFB document. Bidders must submit this updated bid form as a part of their submission, in order for their bid response to be considered. The updated Bid Form includes Bid Alternate 1, 2" asphalt cap on the gravel parking lot area, per the project plans.
2. Clarification regarding permits – Please reference Section 12. F of IFB 2021-036 (page 18) for details regarding permitting. Necessary permits have been or will be obtained by Roanoke County; permits will need to be transferred to the Contractor upon award of this IFB. County will provide the SWPPP document to contractor; contractor shall be responsible for maintenance on-site during the project.
3. Clarification regarding bonds – Please reference Section 9 of IFB 2021-036 for information regarding bond requirements. Roanoke County requires performance and payment bonds in the sum of the contract amount for any construction contract exceeding \$100,000.00.
4. Clarification to Project Plans – On page C08.1 of the project plans, the connector trail grading section shall be composed of 2" stone dust (VDOT No. 10 stone).
5. Pre-Bid Conference Sign-In Log – A sign-in log from the pre-bid conference held on Thursday, November 5, 2020 is available as an attachment to this Addendum.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed as well.

Thank you,

Kate Hoyt  
Phone: (540) 283-8149  
[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

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Sign Name:

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Name of Firm:

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Print Name:

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Date:

**ATTACHMENT B to IFB 2021-036: REVISED BID FORM**  
**FIXED PRICE**  
**Construction of the Explore Park Mountain Bike Facility**

Date: \_\_\_\_\_

To: Roanoke County Purchasing Division  
5204 Bernard Drive SW  
Suite 300-F  
Roanoke County, VA 24018

Contractor Name: \_\_\_\_\_

Legal Company Name: \_\_\_\_\_

Mailing Address:  
\_\_\_\_\_

Physical Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact FAX: \_\_\_\_\_

Subcontractor(s) Name: \_\_\_\_\_

For this construction project, the bidder must be a registered contractor in the Commonwealth of Virginia in accordance with Title 54.1, Chapter 11 of the Code of Virginia, as amended at the time of bid submission, and shall possess a Virginia Contractor's License. The Bidder shall have bid and completed federally funded projects of comparable nature, size, complexity and construction cost.

My/Our Virginia Contractor's registration number is: \_\_\_\_\_ Class \_\_\_\_\_.

**Please indicate below if the bidder is registered with Virginia SCC as a legal business or otherwise.**

The bidder name:

is a corporation or other business entity with the following SCC ID number \_\_\_\_\_.

-OR-

is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder/offeror in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's/offeror's out-of-state location).

-OR-

is an out-of-state business entity that is including with this bid/proposal an opinion of legal counsel which accurately and completely discloses the undersigned bidder's/offeror's current contacts with Virginia and describes why whose contacts do not constitute the transaction of business in Virginia within the meaning of §13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.

Please check the following box if you have not checked any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC Identification number after the due date for bids/proposals:

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**PLEASE SPECIFY YOUR BUSINESS CATEGORY BY CHECKING THE APPROPRIATE BOX(ES).**

Check all that apply:

- Small Business
- Women-Owned Business
- Minority-Owned Business
- Service Disabled Veteran
- Large Business
- Nonprofit
- None of the above
- Disadvantaged Business Enterprise or DBE

For your convenience – Definitions on Next Page

For the purpose of determining the appropriate business category, the following definitions apply:

**"Small business"** means a business, independently owned and controlled by one or more individuals who are U.S. citizens or legal resident aliens, and together with affiliates, has 250 or fewer employees, or annual gross receipts of \$10 million or less averaged over the previous three years. One or more of the individual owners shall control both the management and daily business operations of the small business.

**"Women-owned business"** means a business that is at least 51 percent owned by one or more women who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51 percent of the equity ownership interest is owned by one or more women who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more women.

**"Minority-owned business"** means a business that is at least 51 percent owned by one or more minority individuals who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51 percent of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more minority individuals.

**"Minority individual"** means an individual who is a citizen of the United States or a legal resident alien and who satisfies one or more of the following definitions:

1. **"African American"** means a person having origins in any of the original peoples of Africa and who is regarded as such by the community of which this person claims to be a part.
2. **"Asian American"** means a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands, including but not limited to Japan, China, Vietnam, Samoa, Laos, Cambodia, Taiwan, Northern Mariana Islands, the Philippines, a U.S. territory of the Pacific, India, Pakistan, Bangladesh, or Sri Lanka and who is regarded as such by the community of which this person claims to be a part.
3. **"Hispanic American"** means a person having origins in any of the Spanish-speaking peoples of Mexico, South or Central America, or the Caribbean Islands or other Spanish or Portuguese cultures and who is regarded as such by the community of which this person claims to be a part.
4. **"Native American"** means a person having origins in any of the original peoples of North America and who is regarded as such by the community of which this person claims to be a part or who is recognized by a tribal organization.

**"Service disabled veteran business"** means a business that is at least 51 percent owned by one or more service disabled veterans or, in the case of a corporation, partnership, or limited liability company or other entity, at least 51 percent of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more individuals who are service disabled veterans and both the management and daily business operations are controlled by one or more individuals who are service disabled veterans.

**"Service disabled veteran"** means a veteran who (i) served on active duty in the United States military ground, naval, or air service, (ii) was discharged or released under conditions other than dishonorable, and (iii) has a service-connected disability rating fixed by the United States Department of Veterans Affairs.

**"Large business"** means any non-women- or minority-owned, or service-disabled business as defined above or any business having more than 250 employees or more than \$10 million in gross receipts averaged over the previous three years.

**"Nonprofit"** means a corporation or an association that conducts business for the benefit of the general public without shareholders and without a profit motive.

**"Small Women Owned and Minority Owned Business or SWAM"** is a certification by the Virginia Department of Small Business and Supplier Diversity Program. (Commonwealth of Virginia Certification) to acknowledge women and minority owned businesses.

**"Disadvantaged Business Enterprise or DBE"** is a certification program for disadvantaged businesses, determined by personal net worth, SBA size criteria, gross receipts and/or ethnic background among other criteria. To be considered DBE the business must register with the State Department of Transportation or Uniform Certification Program.

If registered as a SWAM with the Virginia Department of Small Business and Supplier Diversity (SBSD) please provide SWAM Certification number here: \_\_\_\_\_.

If registered as DBE with the Federal Disadvantaged Business Enterprise Directory, please provide the DBE certification number here: \_\_\_\_\_.

If you are not registered with either agency, please indicate this here: \_\_\_\_\_.

This project requires that the contractor is insured in accordance with Roanoke County's Insurance Requirements for Contractors, included as Exhibit 1 to the Sample Construction Contract. As the bidder, have you read the insurance requirements and are you insured in accordance with this document?  Yes  NO

This project requires that the contractor understands the requirements outlined on Form FHWA-1273 Required Contract Provisions Federal-Aid Construction Contracts and in S102CF2-0813 Virginia Department of Transportation Special Provision for Use of Domestic Material, commonly known as the "Buy America" clause (both attached and part of this Invitation for Bid). The "Buy America" program requires a "Certificate of Compliance" regarding any iron or steel products (including fasteners) used in the construction project when such amount of iron/steel products is over \$2,500.00 upon delivery or one tenth of one percent of the contract amount, whichever is greater. Please indicate that you have read and understand these provisions by signing below:

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Name

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Date

It is the intent of Roanoke County to recommend the award of this contract to the lowest responsive and responsible bidder based upon the Base Bid (Lump Sum) Amount, provided the bid does not exceed the funds available for the project. Please submit the Base Bid Amount below for the Explore Park Mountain Bike Facility.

**Contractor Name:** \_\_\_\_\_  
**Business Name (if applicable):** \_\_\_\_\_

Having carefully examined the site, the drawings, specifications and other documents, and in compliance with the Bid Package including the Invitation for Bid (IFB), Erosion & Sediment Control Plan, Project Plans, Construction General Terms and Conditions, this Bid Form, the Roanoke County Sample Contract, and any Addenda, the undersigned proposes to furnish all labor materials, supplies and equipment necessary for construction of the Explore Park Mountain Bike Facility. All shall be in accordance with the drawings and technical specification in the scope of work.

Owner expects work to begin within 30 days of notice to proceed. The project must be complete by one hundred and twenty (120) calendar days from the date on which the Notice to Proceed is issued.

My signature certifies that the proposal as submitted complies with all requirements specified in this Bid Package.

My signature also certifies that by submitting a bid in response to this IFB, the Bidder represents that in the preparation and submission of this bid, the Bidder did not, either directly or indirectly, enter into any combination or arrangement with any person or business entity, or enter into any agreement, participate in any collusion, or otherwise take any action in the restraining of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section 1) or Sections 59.1-9.1 through 59.1-9.17 or Sections 59.1-68.6 through 59.1-68.8 of the Code of Virginia.

**My/Our lump sum price is as follows:**

**Base Bid:** The Base Bid includes all work and materials required by the Bid Package for this project Explore Park Mountain Bike Facility, in strict accordance with the drawings and specifications for the lump sum of:

**Base project cost:** \$ \_\_\_\_\_

**Alternate 1:** \$ \_\_\_\_\_

**Estimated Time for Project Completion:** \_\_\_\_\_

I hereby certify that I am authorized to sign as a legal representative for the business entity submitting this bid.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**IFB #2021-036 Explore Park Mountain Bike Facility  
PRE-BID MEETING SIGN-IN LOG**

**November 5, 2020**

**9:00 AM**

**(PLEASE PRINT)**

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Name/Title Ryan Kesler  
Organization Boxley Asphalt  
Email & Phone Ryan.Kesler @ Boxley.com 540-682-3622

Name/Title Ty Blodeau  
Organization SC. Ross:  
Email & Phone tblodeau @ scrossi.com

Name/Title Dave Vogelsong  
Organization SC Ross:  
Email & Phone dvogelsong @ scrossi.com

Name/Title Sean Fagan  
Organization F&B Contractors, Ltd  
Email & Phone FBContractors.Fagan@gmail.com

Name/Title BRIAN BOWER  
Organization THOR CONSTRUCTION  
Email & Phone bbower @ thorconstruction.com 540 580 6867

Name/Title Chris Burns  
Organization Balzer and Associates, Inc.  
Email & Phone cburns @ balzer.ca 540-772-9580

Name/Title MICHAEL WATSON  
Organization TELOS ENTERPRISES  
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Name/Title Ryan Haynes  
Organization Kings Hauling & Excavation  
Email & Phone KingsHauling @ comcast.net 540-267-1171

IFB #2021-036 Explore Park Mountain Bike Facility  
PRE-BID MEETING SIGN-IN LOG

November 5, 2020

9:00 AM

(PLEASE PRINT)

Name/Title Josh Smart - Project Engineer  
Organization MB Contractors, Inc.  
Email & Phone bids@mbcontractors.com 540-315-0367

Name/Title Josh Cranston - Estimator  
Organization D.H.C. Piping and Fabrication  
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Name/Title JAMES BAKNER - Owner  
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Name/Title Michael Carnrike  
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Email & Phone easterntrailco@gmail.com

Name/Title Jordan Cruise / Project Manager  
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**IFB #2021-036 Explore Park Mountain Bike Facility  
PRE-BID MEETING SIGN-IN LOG**

**November 5, 2020**

**9:00 AM**

**(PLEASE PRINT)**

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Name/Title Greg Hubbard  
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Name/Title REO MALCOLM miller  
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Name/Title Lindsay Webb  
Organization PR&T  
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Name/Title Kate Hoyt  
Organization RC Purch.  
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