



# County of Roanoke

F. KEVIN HUTCHINS  
TREASURER

## Treasurer's Automatic Prepayment Plan (TAPP)

*AUTOMATIC BANK DRAFT – Real Estate*

**NEW DRAFT FORM**

PLEASE PRINT THE FOLLOWING INFORMATION:

Parcel ID: \_\_\_\_\_ CID: \_\_\_\_\_

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Monthly Amount of Draft \$ \_\_\_\_\_

To Begin On:     /03/      
Drafts take place the 3<sup>rd</sup> of the month, or following business day

*Real Estate Taxes are due June 5<sup>th</sup> & Dec 5<sup>th</sup>*

I hereby authorize a monthly bank draft for payments towards the Real Estate account listed above. I understand that real estate taxes are assessed on an annual basis, and if my requested amount of draft does not pay the annual tax bill in full, I am responsible for paying the remaining balance before the end of the calendar year or may be assessed a late penalty. I agree to have funds available to be drafted on the 3<sup>rd</sup> of each month, and to inform the Treasurer's office of any changes with my account.

***(A VOIDED CHECK COPY IS REQUIRED)***

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

To access your account online or make additional payments, go to  
[www.RoanokeCountyVA.gov/paytaxes](http://www.RoanokeCountyVA.gov/paytaxes)