



County of Roanoke

FINANCE DEPARTMENT PURCHASING DIVISION

Dawn M. Rago, Senior Buyer
5204 Bernard Drive SW, Suite 300 F
Roanoke VA 24018
(540) 283-8150
(540) 561-2827 – Fax
drago@roanokecountyva.gov

August 19, 2021

RFP #2021-108

Commissary

for

Roanoke/Salem Jail

ADDENDUM NO. 1

Answer to Questions

Due Date & Time:

September 8, 2021 2:00PM
(Local Prevailing Time)

Addendum No. 1
RFP 2021-108
Commissary for Roanoke Salem Jail

1. Due date has been extended to September 8, 2021 at 2:00 PM.
2. What is the current commissary order and delivery schedule?
Answer: Orders are placed after lockdown (2300 hours) on Mondays and generally prior to 0900 on Tuesday mornings. Orders arrive at the facility by 1000 hours on Thursday and all delivered to inmates on Thursdays.
3. What are your current annual commissary sales?
Answer: \$141,906.93
4. What is the current commission rate?
Answer: 36% of net weekly sales
5. Could you please provide the current commissary contract?
Answer: See Attached
6. Could you please provide some recent commissary invoices?
Answer: See Attached
7. Is there any on-site office or storage space available for vendor use?
Answer: No
8. Could you please provide the current commissary menu?
Answer: See Attached
9. Item F on Page 13 requests a signed Fee Proposal form, however, the form is not included in the RFP. Can a copy of the form please be provided?
Answer: You may use your own pricing sheet.
10. Section 23 of the sample contract on Page 28 is seemingly meant for education-based contracts. Will it be included in the final contract?
Answer: The Contract is an example and will be negotiated.
11. Page 14 Item H requests offerors to list debarments, fines, and terminated contracts. What time frame should be utilized for this request? Will the past five years suffice?
Answer: Any information is required.
11. Page 15 Item C.1 states that the current order form is included as Exhibit A but does not appear in the RFP. Can the County please provide the current menu with pricing?

Answer: Menu Attached

12. Please detail indigent kit pricing and average usage as requested on Page 16. Please confirm that the facility will be purchasing kits. If any other kits are required, please detail kit contents, pricing, and usage.
Answer: Indigent kits are \$6.65 and include 20 unstamped envelopes, letter pad, flex pen, toothbrush, toothpaste, deodorant, and one pair unisex mesh briefs.
13. Please confirm that vendors will not be required to have three years' experience with the Lockdown Inmate Accounting program. Please confirm that vendors will not be required to have references with the Lockdown Inmate Accounting program. This is a commissary vendor supplied system and as such only the incumbent vendor will have experience utilizing the software.
Answer: Yes, any vendor will be required to have to met these requirements
14. Please confirm whether or not the County will consider vendor manufactured products specifically designed for correctional facilities.
Answer: Yes, we would consider all products
15. Please confirm that the facility will empty the intake kiosk.
Answer: Yes
16. Considering the turnaround time between the Q/A period and the due date of the RFP, will the County consider extending the deadline to submit RFPs?
Answer: Due Date is August 25, 2021 at 2:00 PM
17. Will vendors be required to submit redacted physical copies of their proposal?
Answer: Yes
18. Will vendors be able to submit multiple options for the County to choose from, differing in options such as ordering option, technology, pricing, or commission?
Answer: Yes
19. Will the facility permit site tours prior to the opening of the RFP?
Answer: Yes
20. What is the current commission rate?
36% net weekly commission sales
21. Who currently delivers orders to the inmate population?
Answer: A deputy (working off duty as canteen employee) delivers to the inmates
22. Are there currently any onsite employees from the commissary vendor? What space and equipment are provided by the facility?
Answer: No

23. Please provide a breakdown of population per housing unit.
Answer: Current break down of population per housing unit. Population lower due to COVID-19 precautions

3A -11 inmates
3B - 11 inmates
3C - 10 inmates
3D - 5 inmates
3E - 3 inmates
3F - 3 inmates
3G - 5 inmates
3H- 5 inmates
4A - 4 inmates
4B - 21 inmates
5A - 18 inmates
5B - 14 inmates

24. Which party currently takes responsibility for crediting orders?
Answer: A deputy (working off duty as canteen employee)

25. What day and at what time are orders placed? When are orders delivered to the facility? Are all units delivered on one day?
Answer: Orders are placed after lockdown (2300 hours) on Mondays and generally prior to 0900 on Tuesday mornings. Orders arrive at the facility by 1000 hours on Thursday and all delivered to inmates on Thursdays.

26. Will vendors be able to negotiate schedule changes?
Answer: Yes

27. Will vendors be able to offer their own commissary software?
Answer: Yes, as long as it is no cost to us

28. Will vendors be able to offer their own accounting software?
Answer: Yes, as long as it is no cost to us

29. Does the facility charge fees such as booking or medical fees? If so, please detail the charges.
Answer: Facility charges a fee for booking and an admission kit, provided by canteen vendor (soap, comb, toothbrush, toothpaste, and flex pen). \$1 dollar a day housing fee and \$1 for admission kit.

30. Please detail any order limits or restrictions currently in place.
Answer: Current limits are inmates able to order one time per week and are limited to \$100 per order/week.

31. Can sales and usage reports for the past three months be provided?

Answer: Yes, See Attached

32. What is the current average order total per week? Please breakdown by both dollar amount and number of orders.

Answer: Average facility order per week is \$3700 which includes approximately 65 orders

33. What are the current postage sales per week?

Answer: \$12.00

34. Are carts utilized to move orders? If so, will they be provided to vendors or are vendors responsible for providing carts for order delivery?

Answer: Vendor supplied carts are utilized to move the orders to the inmates (currently use laundry bins)

35. Is there a family package program in use at the facility? If so, please detail order frequency, commission rate, spending/weight limits, sales information, and fees for this service.

Answer: No

36. Is there a vending program in use at the facility? If so:

Answer: No

- a. Is vending for inmates, staff, or both?
- b. Please provide a breakdown of number of machines in each housing unit and type of machine (ie snack/ soda/ combination).
- c. What is the commission rate provided for vending sales?
- d. How often are machines restocked?
- e. Are there any limits/ restrictions associated with vending machines?
- f. Who will be responsible for wiring vending machines?

37. Please provide the following details for the current deposit service provider:

- a. Who is the current deposit services provider?

Answer: Oasis

- b. How many lobby kiosks will be required?

Answer: 1 Who will be responsible for emptying kiosks?

Answer: Deputy

- c. What is the current deposit fee structure for each deposit method?

Answer: \$3 dollars per transaction

- d. Are there any limits associated with deposits?

Answer: \$300 dollar maximum per transaction

- e. Please breakout the average monthly inmate trust deposit transaction volume and average dollar amount received by type for phone, web, and kiosk.

Answer: We do not track this information

- f. Does the facility currently receive a commission on trust fund deposits? If so, what is it?
Answer: No
38. Does the facility currently utilize tablets? If so, will vendors be able to interface with existing tablets for commissary ordering?
Answer: No
39. Does the current vendor provide release cards?
Answer: Yes
- a. On average how many inmates are released each month?
Answer: 300
- b. What is the average dollar amount that a released inmate has?
Answer: We do not track this information
- c. Does the facility intend to issue a debit card to all inmates being released? Or is there a dollar threshold that must be met?
Answer: Yes
- d. How many debit release swipes would be required?
Answer: As far as we know, 1.
40. Who is the current food provider? Please state the length of the food service contract.
Answer: Trinity for 4 Years
41. Please provide the hardware requested.
- a. PCs: 0
- b. Printers: 0
- c. Scanners: 0
- d. Lobby/Deposit Kiosks: 1
- e. Intake Kiosks: 1
- f. Debit Release Swipes: 1
- g. Etc.:

REQUIRED

Sign and return with your bid package

Sign Name:

Print Name:

Date:

Company

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma invoice

Vendor invoice number S30138848
Vendor invoice date 7/9/2021
Date 7/29/2021
Purchase order PO00030874
LF Document # 0100211792

Donnan
7/29/21

LINE #	Description	Quantity	Unit	Unit price	Total
1	Commissary Service Weekending 07/10/21. 580048-2-C31-3106-C124-C301---103-	1.00	ea	2,019.92	2,019.92
					\$2,019.92

Invoice

5

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/09/2021
Invoice # S30138848
Cust id 75
Weekending 07/10/2021
Period 7
Lockdown # 1060

Sold To :
ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :
ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date: 07/06/2021

Import #: S3013884

Item #	Description	Net Subtotal
100	BEVERAGES	413.10
200	CHIPS/SNACKS	1,658.85
300	CANDY/PASTRY	678.05
500	HYGIENE	175.15
600	CLOTHING	65.60
700	MISCELLANEOUS	142.15
800	POSTAL	14.86
Subtotal :		\$3,147.76
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		<u>\$3,147.76</u>
Pass Thru Items:		\$0.00
Commission :		(\$1,127.84)
Please Pay :		<u>\$2,019.92</u>

580048-3106-103

0.00

Please Remit Payment to:
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

Thank You For Your Business

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Finance Department - Purchasing Division

5204 Bernard Dr. Suite 300-F | Roanoke, VA | 24018
Phone (540) 772-2061 | Fax (540) 772-2074
www.RoanokeCountyVA.gov/Purchasing

7/28/2021

PO00030874-1

REQUESTOR:

Debra Norman

VENDOR:

00000685
Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

DELIVER TO:

Jail
401 East Main Street
Salem, VA 24153

CONTRACT #:

C0000245

DELIVERY TERMS:

FOB

DELIVERY DATE:

07/28/2021

PAYMENT TERMS:

Net30

LINE						
#	DESCRIPTION	LEDGER ACCOUNT	UNIT PRICE	QTY	UOM	TOTAL
1	Commissary Service Weekending 07/10/21	580048-2-C31-3106-C124-C301---103-	\$2,019.92	1.00	ea	\$2,019.92

INVOICE TO:

Sheriff
305 E. Main St.
Salem, VA 24153

W L Heath Honaker
Purchasing Manager

TOTAL: \$2,019.92

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Telephone 1(540)772-2020
Fax
Giro
Tax registration number

Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

Product receipt

Page 1 of 1
Purchase order PO00030874
Date 7/29/2021
Packing slip S30138848dn
Internal product receipt IP00035036

Delivery address
Jail
401 East Main Street
Salem, VA 24153

Item number	Description	Ordered Unit	Received	Remaining quantity
	Commissary Service Weekending 07/10/21	1.00 ea	1.00	0.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma invoice

Vendor invoice number 30127079
Vendor invoice date 7/9/2021
Date 7/29/2021
Purchase order PO00030885
LF Document # 0100211814

*DNorman
7/29/21*

LINE #	Description	Quantity	Unit	Unit price	Total
1	Commissary Service Weekending 07/10/21 580048-2-C31-3106-C124-C301---103-	1.00	ea	300.00	300.00
					\$300.00

Invoice

1

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/09/2021
Invoice # 30127079
Cust id 75
Weekending 07/10/2021
Period 7
Lockdown #

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date:

400 ADMIN KITS

Import #:

Item #	Description	Net Subtotal
900	INDIGENT	300.00
Subtotal :		\$300.00
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		\$300.00
Pass Thru Items:		\$0.00
Commission :		\$0.00
Please Pay :		\$300.00

580048-3196-103

0.00

Please Remit Payment to:
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

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Quality Inmate Commissary Services



Finance Department - Purchasing Division

5204 Bernard Dr. Suite 300-F | Roanoke, VA | 24018
Phone (540) 772-2061 | Fax (540) 772-2074
www.RoanokeCountyVA.gov/Purchasing

7/29/2021

PO00030885-1

REQUESTOR:

Debra Norman

VENDOR:

00000685
Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

DELIVER TO:

Jail
401 East Main Street
Salem, VA 24153

CONTRACT #:

C0000245

DELIVERY TERMS:

FOB

DELIVERY DATE:

07/29/2021


PAYMENT TERMS:

Net30

LINE #	DESCRIPTION	LEDGER ACCOUNT	UNIT PRICE	QTY	UOM	TOTAL
1	Commissary Service Weekending 07/10/21	580048-2-C31-3106-C124-C301---103-	\$300.00	1.00	ea	\$300.00

INVOICE TO:

Sheriff
305 E. Main St.
Salem, VA 24153


W L Heath Honaker
Purchasing Manager

TOTAL: \$300.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Telephone 1(540)772-2020
Fax
Giro
Tax registration number

Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

Product receipt

Page 1 of 1
Purchase order PO00030885
Date 7/29/2021
Packing slip 30127079dn
Internal product receipt IP00035039

Delivery address
Jail
401 East Main Street
Salem, VA 24153

Item number	Description	Ordered Unit	Received	Remaining quantity
	Commissary Service Weekending 07/10/21	1.00 ea	1.00	0.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma invoice

Vendor invoice number 30127080
Vendor invoice date 7/9/2021
Date 7/29/2021
Purchase order PO00030886
LF Document # 0100211815

D Norman
7/29/21

LINE #	Description	Quantity	Unit	Unit price	Total
1	Commissary Service Weekending 07/10/21 580048-2-C31-3106-C124-C301---103-	1.00	ea	268.80	268.80
					\$268.80

Invoice

2

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/09/2021
Invoice # 30127080
Cust id 75
Weekending 07/10/2021
Period 7
Lockdown #

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date:

60 WEEKENDER KITS

Import #:

Item #	Description	Net Subtotal
200	CHIPS/SNACKS	420.00
Subtotal :		\$420.00
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		<u>\$420.00</u>
Pass Thru Items:		\$0.00
Commission :		(\$151.20)
Please Pay :		<u>\$268.80</u>

580048-3106-103

0.00

Please Remit Payment to:

OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

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Quality Inmate Commissary Services



Finance Department - Purchasing Division

5204 Bernard Dr. Suite 300-F | Roanoke, VA | 24018
Phone (540) 772-2061 | Fax (540) 772-2074
www.RoanokeCountyVA.gov/Purchasing

7/29/2021

PO00030886-1

REQUESTOR:
Debra Norman

VENDOR:
00000685
Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

DELIVER TO:
Jail
401 East Main Street
Salem, VA 24153

CONTRACT #: C0000245
DELIVERY TERMS: FOB
DELIVERY DATE: 07/29/2021
PAYMENT TERMS: Net30

LINE #	DESCRIPTION	LEDGER ACCOUNT	UNIT PRICE	QTY	UOM	TOTAL
1	Commissary Service Weekending 07/10/21	580048-2-C31-3106-C124-C301---103-	\$268.80	1.00	ea	\$268.80

INVOICE TO:
Sheriff
305 E. Main St.
Salem, VA 24153

W L Heath Honaker
Purchasing Manager

TOTAL: \$268.80

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Telephone 1(540)772-2020
Fax
Giro
Tax registration number

Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

Product receipt

Page 1 of 1
Purchase order PO00030886
Date 7/29/2021
Packing slip 30127080dn
Internal product receipt IP00035040

Delivery address
Jail
401 East Main Street
Salem, VA 24153

Item number	Description	Ordered Unit	Received	Remaining quantity
	Commissary Service Weekending 07/10/21	1.00 ea	1.00	0.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma invoice

Vendor invoice number S30138847
Vendor invoice date 7/9/2021
Date 7/29/2021
Purchase order PO00030875
LF Document # 0100211816

DNorman
7/29/21

LINE #	Description	Quantity	Unit	Unit price	Total
1	Commissary Service Weekending 07/10/21 580048-2-C31-3106-C124-C301---103-	1.00	ea	19.95	19.95
					\$19.95

Invoice

4

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/09/2021
Invoice # S30138847
Cust id 75
Weekending 07/10/2021
Period 7
Lockdown # 1059

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date: 07/06/2021

Import #: S3013884

Item #	Description	Net Subtotal
900	INDIGENT	19.95
Subtotal :		\$19.95
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		\$19.95
Pass Thru Items:		\$0.00
Commission :		\$0.00
Please Pay :		\$19.95

580048- 3106-103

0.00

Please Remit Payment to:

OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

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byInvoiceWeekly

Quality Inmate Commissary Services



Finance Department - Purchasing Division

5204 Bernard Dr. Suite 300-F | Roanoke, VA | 24018
Phone (540) 772-2061 | Fax (540) 772-2074
www.RoanokeCountyVA.gov/Purchasing

7/28/2021

PO00030875-1

REQUESTOR:

Debra Norman

VENDOR:

00000685
Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

DELIVER TO:

Jail
401 East Main Street
Salem, VA 24153

CONTRACT #:

C0000245

DELIVERY TERMS:

FOB

DELIVERY DATE:

07/28/2021


PAYMENT TERMS:

Net30

LINE #	DESCRIPTION	LEDGER ACCOUNT	UNIT PRICE	QTY	UOM	TOTAL
1	Commissary Service Weekending 07/10/21	580048-2-C31-3106-C124-C301---103-	\$19.95	1.00	ea	\$19.95

INVOICE TO:

Sheriff
305 E. Main St.
Salem, VA 24153


W L Heath Honaker
Purchasing Manager

TOTAL: \$19.95

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Telephone 1(540)772-2020
Fax
Giro
Tax registration number

Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

Product receipt

Page 1 of 1
Purchase order PO00030875
Date 7/29/2021
Packing slip S30138847dn
Internal product receipt IP00035041

Delivery address
Jail
401 East Main Street
Salem, VA 24153

Item number	Description	Ordered Unit	Received	Remaining quantity
	Commissary Service Weekending 07/10/21	1.00 ea	1.00	0.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma credit note
Vendor invoice number S30138833
Vendor invoice date 7/9/2021
Date 7/28/2021
Purchase order
LF Document # 0100211746

LINE #	Description	Quantity	Unit	Unit price	Total
1	680-POLICE AND PRISON EQUIPMENT AND SUPPLIES 580048-2-C31-3106-C124-C301---103-	-1.00	ea	16.67	-16.67
					(\$16.67)

Informal
7/28/21

Credit Memo

3

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/09/2021
Invoice # S30138833
Cust id 75
Weekending 07/10/2021
Period 7
Lockdown #

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date: 07/02/2021

Import #: S3013883

Item #	Description	Net Subtotal
100	BEVERAGES	-2.25
200	CHIPS/SNACKS	-8.25
300	CANDY/PASTRY	-4.45
500	HYGIENE	-5.45
600	CLOTHING	-5.65
Subtotal :		(\$26.05)
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		(\$26.05)
Pass Thru Items:		\$0.00
Commission :		\$9.38
Please Pay :		(\$16.67)

580048-3106-603

0.00

Please Remit Payment to:

OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

Thank You For Your Business

byInvoiceWeekly

Commissary

1178298

Site FundRoanoke County Jail, VA

Acct: Roanoke-17/8/2021 5:20:40 PM

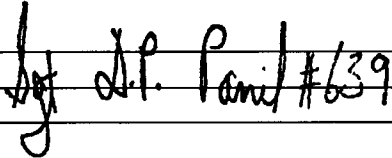
By: BMARTIN From: DocketPrior Balance:\$2992.51

Check

Check 15741 Paid To: Roanoke County / Canteen
Canteen for 7/6/21

-\$2992.51

Sign:



Fund Balance:\$0.00

■
■
■

Resident Housing List

■
■
■

Invoice Reference: 1061 Dated: 7/8/2021

Housing	Name	ID	Amount
4B 15 B	NGUYEN, MICHAEL B	41477	-\$1.75
* 3B 02 B	MORRIS, WILLIAM E	42280	-\$43.40
5A 20 A	PARKER, DUSTIN R	42281	-\$1.15
3B 02 A	DEHART, JOSHUA L	42296	-\$1.30
3E 01 A	JEFFERS, ANDREW A	61047	-\$7.10
4B 04 B	SEBOLT, MAXIMILLIAN H	61106	-\$7.00
* 5A 05 A	TRIPPEER, EDWARD A	63734	-\$84.35
3A 04 A	SKINNER, CLARENCE N	64175	-\$4.60
5B 03 A	CIAFARDINI, CHRISTOPHER R	65247	-\$4.60
9 Resident Order(s)			-\$155.25

* - Inactive Resident

Resident Housing List

Invoice Reference: 1060 Dated: 7/6/2021

Housing	Name	ID	Amount
3A 01 A	✓ROBBINS, BALLARD L	59279	\$26.44
3A 04 A	SKINNER, CLARENCE N	64175	\$7.10
3A 08 A	TREVINO, MOISES	26632	\$6.35
3A 11 A	SAUNDERS, JERRY D	64878	\$63.80
5 3A 11 B	WOODSON, STEVEN A	41806	\$3.40
3B 01 B	KNAPP, RYAN M	63840	\$57.25
3B 02 A	DEHART, JOSHUA L	42296	\$37.25
* 3B 02 B	MORRIS, WILLIAM E	42280	\$43.40
4 3B 03 A	POWERS, JAMES D	62301	\$4.25
1 3E 01 A	✓JEFFERS, ANDREW A	61047	\$26.60
3F 01 A	CHANDLER, THOMAS H	56982	\$98.75
3F 02 B	BOTTS, JUSTIN R	62413	\$18.30
3 3F 03 B	JAMIESON, JASON T	60816	\$61.25
3H 01 A	BRADS, CODY J	65348	\$4.60
3H 02 A	MUSGROVE, BARRY J	28441	\$29.30
3H 03 B	COMPTON, ROBERT L	58909	\$47.65
3H 04 A	DAVIS, DESMOND O	58242	\$9.80
5 3H DAY ROOM A	WHEELING, SCOTT D	37511	\$2.55
4A 01 A	JOHNSTON, GARRETT S	64015	\$56.75
4A 04 B	FAIRFAX, TYHEEM D	65882	\$56.10
4A 05 A	MORANA, BRETT R	28786	\$43.25
4A 06 B	CROWE, JOSHUA A	41185	\$63.15
4A 08 A	FLINCHUM, COTY A	60052	\$99.45
4A 09 A	JOHNSON, BILLY G	61739	\$42.60
7 4A 12 A	BROWN, MELVIN R	63063	\$16.75
4B 01 A	ROBERTSON, MARK G	65091	\$99.20
4B 02 A	MONTGOMERY, KEAN J	62798	\$92.75
4B 03 A	TALTON, SEAN I	59056	\$99.95
4B 04 B	SEBOLT, MAXIMILLIAN H	61106	\$98.80
4B 05 B	ZUNIGA, REGINO V	65627	\$99.85
4B 07 A	MILLER, CARL C	65943	\$70.35
4B 08 A	DUNBAR, KENNETH W	65708	\$35.70
4B 09 A	YOPP, KEVIN W	21378	\$53.95
4B 10 B	PERRIN, JASON D	62852	\$17.30

* - Inactive Resident

Printed 7/8/2021 11:36:21 AM

Confidential Property of Roanoke County Jail, VA

Page 1 of 2

Printed By: BMARTIN

Resident Housing List

	Housing	Name	ID	Amount
	4B 10 C	PHAM, ANH X	62323	\$96.60
	4B 11 A	HICKINSON, YAMAHNI	65944	\$52.71
	4B 12 A	LEFTWICH, DOUGLAS L	31992	\$97.20
	4B 13 A	YOUNG, TYLER S	56681	\$99.85
	4B 15 B	NGUYEN, MICHAEL B	41477	\$71.00
	4B 16 A	FOSTER, RICKY G	57544	\$77.75
16	4B 20 A	LEKO, IVAN	58346	\$20.25
	5A 03 A	BEASLEY, ERIC J	63215	\$29.75
	* 5A 05 A	TRIPPEER, EDWARD A	63734	\$84.35
	5A 06 A	CROOK, JASON C	59771	\$13.60
	5A 08 A	TAYLOR, MARCUS J	55970	\$69.95
	5A 11 A	FRALIN, CHRISTOPHER L	43949	\$100.00
	5A 12 A	HENRY, RICHARD B	65205	\$81.70
	5A 14 A	JENKINS, DAVID S	61617	\$99.78
	5A 18 A	HARTBERGER, BRIAN D	31468	\$38.10
9	5A 20 A	PARKER, DUSTIN R	42281	\$89.65
	5B 01 A	HALL, MICHAEL R	65222	\$19.78
	5B 02 A	ROBERTSON, KENDALL W	56200	\$68.05
	5B 04 A	VANLEAR, NEIL P	64075	\$88.60
	5B 06 A	MALDONADO, WILMER A	64803	\$51.80
	5B 07 A	STEWART, BRANDON S	65463	\$12.70
	5B 08 A	WERTZ, CHARLES R	62011	\$60.90
	5B 09 A	SALTERS, BOBBY E	64501	\$92.10
8	5B 12 A	WILLIAMS, WESLEY C	65739	\$37.65
58 Resident Order(s)				\$3147.76

* - Inactive Resident

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma invoice

Vendor invoice number S30138728
Vendor invoice date 7/2/2021
Date 7/16/2021
Purchase order PO00030616
LF Document # 0100210819

LINE #	Description	Quantity	Unit	Unit price	Total
1	Commissary Service Weekending 07/03/21 580048-2-C31-3106-C124-C301---103-	1.00	ea	1,864.07	1,864.07
					\$1,864.07

DNorman
7/16/21

Invoice

2

Management Systems, Inc.
 OMSI Lockbox
 PO Box 791587
 Baltimore, MD 21279-1587
 (800) 956-2747 (800) 95-OASIS

Date 07/02/2021
 Invoice # S30138728
 Cust id 75
 Weekending 07/03/2021
 Period 6
 Lockdown # 1057

Sold To :

ATTN: MICHAEL ARRINGTON
 ROANOKE COUNTY JAIL
 401 EAST MAIN STREET
 SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
 P.O. BOX 280
 MEADOWVIEW, VA 24361

Comments/Sale Date: 06/29/2021

Import #: S3013872

Item #	Description	Net Subtotal
100	BEVERAGES	446.35
200	CHIPS/SNACKS	1,447.35
300	CANDY/PASTRY	637.35
500	HYGIENE	139.50
600	CLOTHING	105.95
700	MISCELLANEOUS	114.80
800	POSTAL	13.64
Subtotal :		\$2,904.94
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		<u>\$2,904.94</u>
Pass Thru Items:		\$0.00
Commission :		(\$1,040.87)
Please Pay :		<u>\$1,864.07</u>

580046-306-123

0.00

Please Remit Payment to:

OMSI Lockbox
 PO Box 791587
 Baltimore, MD 21279-1587

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byInvoiceWeekly

Quality Inmate Commissary Services



Finance Department - Purchasing Division

5204 Bernard Dr. Suite 300-F | Roanoke, VA | 24018
Phone (540) 772-2061 | Fax (540) 772-2074
www.RoanokeCountyVA.gov/Purchasing

7/15/2021

PO00030616-1

REQUESTOR:
Debra Norman

VENDOR:
00000685
Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

DELIVER TO:
Jail
401 East Main Street
Salem, VA 24153

CONTRACT #: C0000245
DELIVERY TERMS: FOB
DELIVERY DATE: 07/15/2021
PAYMENT TERMS: Net30

LINE #	DESCRIPTION	LEDGER ACCOUNT	UNIT PRICE	QTY	UOM	TOTAL
1	Commissary Service Weekending 07/03/21	580048-2-C31-3106-C124-C301---103-	\$1,864.07	1.00	ea	\$1,864.07

INVOICE TO:
Sheriff
305 E. Main St.
Salem, VA 24153

W L Heath Honaker
Purchasing Manager

TOTAL: \$1,864.07

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Telephone 1(540)772-2020
Fax
Giro
Tax registration number

Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

Product receipt

Page 1 of 1
Purchase order PO00030616
Date 7/16/2021
Packing slip S30138728dn
Internal product receipt IP00034738

Delivery address
Jail
401 East Main Street
Salem, VA 24153

Item number	Description	Ordered Unit	Received	Remaining quantity
	Commissary Service Weekending 07/03/21	1.00 ea	1.00	0.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma invoice

Vendor invoice number S30138727
Vendor invoice date 7/2/2021
Date 7/16/2021
Purchase order PO00030617
LF Document # 0100210833

INFORMANT
7/16/21

LINE #	Description	Quantity	Unit	Unit price	Total
1	Commissary Service Weekending 07/03/21 580048-2-C31-3106-C124-C301---103-	1.00	ea	26.60	26.60
					\$26.60

Invoice

1

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/02/2021
Invoice # S30138727
Cust id 75
Weekending 07/03/2021
Period 6
Lockdown # 1056

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date: 06/29/2021

Import #: S3013872

Item #	Description	Net Subtotal
900	INDIGENT	26.60
Subtotal :		\$26.60
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		<u>\$26.60</u>
Pass Thru Items:		\$0.00
Commission :		\$0.00
Please Pay :		<u>\$26.60</u>

580048- 3106- 123

0.00

Please Remit Payment to:

OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

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Quality Inmate Commissary Services



Finance Department - Purchasing Division

5204 Bernard Dr. Suite 300-F | Roanoke, VA | 24018
Phone (540) 772-2061 | Fax (540) 772-2074
www.RoanokeCountyVA.gov/Purchasing

7/15/2021

PO00030617-1

REQUESTOR:

Debra Norman

VENDOR:

00000685
Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

DELIVER TO:

Jail
401 East Main Street
Salem, VA 24153

CONTRACT #:

C0000245

DELIVERY TERMS:

FOB

DELIVERY DATE:

07/15/2021

PAYMENT TERMS:

Net30

LINE #	DESCRIPTION	LEDGER ACCOUNT	UNIT PRICE	QTY	UOM	TOTAL
1	Commissary Service Weekending 07/03/21	580048-2-C31-3106-C124-C301---103-	\$26.60	1.00	ea	\$26.60

INVOICE TO:

Sheriff
305 E. Main St.
Salem, VA 24153

W L Heath Honaker
Purchasing Manager

TOTAL: \$26.60

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Telephone 1(540)772-2020
Fax
Giro
Tax registration number

Oasis Management Systems Inc
5320 Lake Pointe Center Drive
Suite A
Cumming, GA 30041

Product receipt

Page 1 of 1
Purchase order PO00030617
Date 7/16/2021
Packing slip S30138727dn
Internal product receipt IP00034743

Delivery address
Jail
401 East Main Street
Salem, VA 24153

Item number	Description	Ordered Unit	Received	Remaining quantity
	Commissary Service Weekending 07/03/21	1.00 ea	1.00	0.00

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma credit note

Vendor invoice number S30138729
Vendor invoice date 7/2/2021
Date 7/15/2021
Purchase order
LF Document # 0100210688

LINE #	Description	Quantity	Unit	Unit price	Total
1	680-POLICE AND PRISON EQUIPMENT AND SUPPLIES 580048-2-C31-3106-C124-C301---103-	-1.00	ea	164.90	-164.90
					(\$164.90)

DN Normal
7/15/21

Credit Memo

3

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/02/2021
Invoice # S30138729
Cust id 75
Weekending 07/03/2021
Period 6
Lockdown #

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date: 06/24/2021

Import #: S3013872

Item #	Description	Net Subtotal
100	BEVERAGES	-46.30
200	CHIPS/SNACKS	-141.20
300	CANDY/PASTRY	-59.40
500	HYGIENE	-6.15
700	MISCELLANEOUS	-4.60
Subtotal :		(\$257.65)
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		(\$257.65)
Pass Thru Items:		\$0.00
Commission :		\$92.75
Please Pay :		(\$164.90)

580048-3106-103

0.00

Please Remit Payment to:

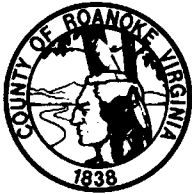
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

Thank You For Your Business

byInvoiceWeekly

Quality Inmate Commissary Services

County of Roanoke
P.O. Box 29800
Roanoke, VA 24018



Vendor
00000685
Oasis Management Systems Inc
PO Box 791587
Baltimore, MD 21279-1587

Pro forma credit note

Vendor invoice number S30138730
Vendor invoice date 7/2/2021
Date 7/15/2021
Purchase order
LF Document # 0100210692

LINE #	Description	Quantity	Unit	Unit price	Total
1	680-POLICE AND PRISON EQUIPMENT AND SUPPLIES 580048-2-C31-3106-C124-C301---103-	-1.00	ea	41.38	-41.38
					(\$41.38)

DALORAMAN
7/15/21

Credit Memo

4

Management Systems, Inc.
OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587
(800) 956-2747 (800) 95-OASIS

Date 07/02/2021
Invoice # S30138730
Cust id 75
Weekending 07/03/2021
Period 6
Lockdown #

Sold To :

ATTN: MICHAEL ARRINGTON
ROANOKE COUNTY JAIL
401 EAST MAIN STREET
SALEM, VA 24153

Ship To :

ROANOKE COUNTY JAIL
P.O. BOX 280
MEADOWVIEW, VA 24361

Comments/Sale Date: 06/25/2021

Import #: S3013873

Item #	Description	Net Subtotal
100	BEVERAGES	-5.00
200	CHIPS/SNACKS	-26.45
600	CLOTHING	-24.00
700	MISCELLANEOUS	-9.20
Subtotal :		(\$64.65)
Sales Tax :		\$0.00
Subtotal Plus Sales Tax :		(\$64.65)
Pass Thru Items:		\$0.00
Commission :		\$23.27
Please Pay :		(\$41.38)

580048-306-103

0.00

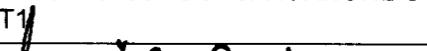
Please Remit Payment to:

OMSI Lockbox
PO Box 791587
Baltimore, MD 21279-1587

Thank You For Your Business

byInvoiceWeekly

Quality Inmate Commissary Services

Snack Bag		1177889
Site Fund	Roanoke County Jail, VA	Acct: Roanoke-10177 7/7/2021 8:19:11 AM
By: MARRINGTON From: Docket		Prior Balance: \$259.00
Check	Check 15733 Paid To: ROANOKE COUNTY SNACK BAG	-\$259.00
Sign:		Fund Balance: \$0.00

Site Fund

Acct: Roanoke-10177

7/7/2021 8:19:11 AM

Prior Balance:

\$259.00

-\$259.00

T1

Sign:

Fund Balance:

\$0.00

Commissary		1175549
Site Fund	Roanoke County Jail, VA	Acct: Roanoke-1 7/2/2021 12:43:12 PM
By: BMARTIN From: Docket		Prior Balance: \$2878.89
Check	Check 15720 Paid To: Roanoke County / Canteen	-\$2878.89
	Canteen for 6/29/21	
Sign: <i>[Signature]</i>		Fund Balance: \$0.00

Resident Housing List

Invoice Reference: 1058 Dated: 7/2/2021

Housing	Name	ID	Amount
* 3C 03 A	BROOKMAN, ZACHARY P	31113	-\$15.00
4B 12 A	LEFTWICH, DOUGLAS L	31992	-\$4.75
4B 13 A	YOUNG, TYLER S	56681	-\$2.55
4B 10 C	PHAM, ANH X	62323	-\$0.95
4B 08 A	DUNBAR, KENNETH W	65708	-\$2.80
5 Resident Order(s)			-\$26.05

* - Inactive Resident

Resident Housing List

Invoice Reference: 1057 Dated: 6/29/2021

Housing	Name	ID	Amount
3A 01 B	JONES, TREYVON M	62988	\$4.60
3A 02 A	PERRIN, JASON D	62852	\$7.55
3A 03 A	CIAFARDINI, CHRISTOPHER R	65247	\$68.50
3A 04 A	SKINNER, CLARENCE N	64175	\$18.40
3A 05 A	ROBBINS, BALLARD L	59279	\$56.70
3A 08 A	TREVINO, MOISES	26632	\$9.90
7 3A 10 B	WEST, ROBERT A	61190	\$12.70
3C 01 B	MILLER, CARL C	65943	\$99.00
3C 02 A	HICKINSON, YAMAHNI	65944	\$25.35
3C 02 B	JOHNSTON, GARRETT S	64015	\$12.50
* 3C 03 A <i>wrlj</i>	BROOKMAN, ZACHARY P	31113	\$15.00
3C 04 A	ODELL, MATTHEW L	64672	\$51.90
3C 05 A	CROOK, JASON C	59771	\$35.15
3C 08 A	HARTBERGER, BRIAN D	31468	\$33.75
* 3C 09 A <i>Bond</i>	BOYD, TIMOTHY R	21307	\$9.80
3C 10 A	EDWARDS, JARRAD A	61329	\$99.20
3C 10 B	LEKO, IVAN	58346	\$41.95
11 3C 11 A	HALL, MICHAEL R	65222	\$30.00
3E 01 A	JEFFERS, ANDREW A	61047	\$25.70
2 3E 02 A	GREEN, KENNETH E	56532	\$12.75
3H 01 A	BRADS, CODY J	65348	\$14.35
3H 02 A	MUSGROVE, BARRY J	28441	\$19.60
3H 03 B	COMPTON, ROBERT L	58909	\$35.15
4/ 3H 04 A	DAVIS, DESMOND O	58242	\$8.20
4A 04 B	FAIRFAX, TYHEEM D	65882	\$57.85
4A 05 A	MORANA, BRETT R	28786	\$36.85
4A 06 B	CROWE, JOSHUA A	41185	\$100.00
4A 09 A	JOHNSON, BILLY G	61739	\$100.00
5 4A 11 A	DYE, MICHAEL S	59243	\$96.25
4B 01 A	ROBERTSON, MARK G	65091	\$100.00
4B 02 A	MONTGOMERY, KEAN J	62798	\$43.00
4B 03 A	TALTON, SEAN I	59056	\$99.85
4B 04 B	SEBOLT, MAXIMILLIAN H	61106	\$42.60
4B 05 B	ZUNIGA, REGINO V	65627	\$96.55

* - Inactive Resident

Resident Housing List

Housing	Name	ID	Amount
4B 08 A	DUNBAR, KENNETH W	65708	\$66.85
4B 09 A	YOPP, KEVIN W	21378	\$16.65
4B 10 C	PHAM, ANH X	62323	\$99.25
4B 12 A	LEFTWICH, DOUGLAS L	31992	\$72.45
4B 13 A	YOUNG, TYLER S	56681	\$88.70
4B 15 B	NGUYEN, MICHAEL B	41477	\$100.00
4B 16 A	FOSTER, RICKY G	57544	\$61.65
4B 17 A	MILLS, BARRY W	65491	\$94.24
14 4B 19 A	WRIGHT, SHAYKEEM D	65644	\$13.55
5A 05 A	TRIPPEER, EDWARD A	63734	\$32.30
5A 08 A	TAYLOR, MARCUS J	55970	\$43.95
5A 11 A	FRALIN, CHRISTOPHER L	43949	\$83.00
5A 12 A	HENRY, RICHARD B	65205	\$99.30
5A 14 A	JENKINS, DAVID S	61617	\$100.00
5A 15 A	SAUNDERS, JERRY D	64878	\$79.70
7 5A 20 A	PARKER, DUSTIN R	42281	\$23.85
* 5B 01 A To Josh Booth	BUSHONG, RICHARD D	39351	\$20.00
5B 01 A	KENNEDY, JOHNATHAN R	37785	\$33.55
5B 02 A	SALTERS, BOBBY E	64501	\$71.15
5B 04 A	VANLEAR, NEIL P	64075	\$44.60
5B 06 A	MALDONADO, WILMER A	64803	\$36.90
5B 07 A	STEWART, BRANDON S	65463	\$39.00
5B 08 A	WERTZ, CHARLES R	62011	\$5.25
5B 08 B	WILLIAMS, WESLEY C	65739	\$22.65
9 5B 12 A	WALKER, JAMES H	56987	\$35.75
59 Resident Order(s)			\$2904.94

* - Inactive Resident

ROANOKE COUNTY JAIL SALEM, VA

<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>
<u>INDIGENT</u>			<u>CHIPS/SNACKS continued</u>			<u>CHIPS/SNACKS continued</u>			<u>CANDY/PASTRY continued</u>		
<u>9967</u>	<u>6.65</u>	Indigent Kit Roanoke, VA	<u>1244</u>	<u>0.85</u>	Soup - Oriental	<u>2832</u>	<u>2.95</u>	Hot Chili w/Beans	<u>3065</u>	<u>1.55</u>	Starburst - Original
<u>CHIPS/SNACKS</u>			<u>1245</u>	<u>0.85</u>	Soup - Spicy Chicken	<u>2844</u>	<u>2.80</u>	Spam Pouch 2.5oz	<u>3067</u>	<u>1.65</u>	Lemon Drops
<u>1202</u>	<u>0.55</u>	Saltines	<u>2455</u>	<u>0.90</u>	Soup - Chicken Low Sodium	<u>1285</u>	<u>2.80</u>	Mackerel Fillet Pouch	<u>1309</u>	<u>1.55</u>	Kit Kat
<u>1204</u>	<u>0.85</u>	Wheat/Cheese Cracker	<u>2456</u>	<u>0.90</u>	Soup - Beef Low Sodium	<u>2860</u>	<u>2.80</u>	Tuna Pouch (Geisha)	<u>1310</u>	<u>1.55</u>	Snickers
<u>1206</u>	<u>0.85</u>	Cheese/Pbutter Cracker	<u>1246</u>	<u>0.90</u>	Soup - Lime Chili Shrimp	<u>1287</u>	<u>3.95</u>	Shredded Pork Pouch	<u>1312</u>	<u>1.55</u>	Milky Way
<u>1208</u>	<u>0.85</u>	Vanilla Creme Cookie	<u>1250</u>	<u>1.25</u>	Trail Mix - Unsalted	<u>2876</u>	<u>3.55</u>	Chicken Pouch 3oz	<u>3141</u>	<u>1.55</u>	Reese's Pieces
<u>1210</u>	<u>0.95</u>	Plain Chips	<u>2502</u>	<u>1.25</u>	Trail Mix Sweet'N Salty 2oz	<u>BEVERAGES</u>			<u>3143</u>	<u>1.55</u>	Peanut Butter Cup Reeses
<u>2111</u>	<u>0.95</u>	Hot Sauce Chips	<u>2503</u>	<u>1.25</u>	Sweet & Spicy Mix	<u>1101</u>	<u>2.20</u>	SS Coffee (5)	<u>3145</u>	<u>1.55</u>	Mallo Cup Boyers
<u>2115</u>	<u>0.95</u>	Cheetos	<u>2525</u>	<u>2.45</u>	Protein Bar	<u>1102</u>	<u>5.25</u>	Coffee 4oz	<u>3148</u>	<u>1.55</u>	Chocolate Covered Raisins
<u>1212</u>	<u>0.95</u>	BBQ Chips	<u>1260</u>	<u>1.35</u>	Beef Stick	<u>1113</u>	<u>0.80</u>	SS Cappuccino (1pk)	<u>1316</u>	<u>1.55</u>	M&M Peanut
<u>1213</u>	<u>0.95</u>	Sour Crm&Onion Chips	<u>2621</u>	<u>2.95</u>	Beef Summer Sausage 3oz	<u>1115</u>	<u>2.25</u>	Orange Bfast Drink 6oz	<u>1317</u>	<u>1.55</u>	Hershey Chocolate Bar
<u>2133</u>	<u>0.95</u>	Jalapeno Chips	<u>2622</u>	<u>3.55</u>	Honey Pep. Turkey Sausage Log	<u>1122</u>	<u>0.60</u>	SS Cocoa Mix (1 pack)	<u>1318</u>	<u>1.55</u>	Butterfinger
<u>2137</u>	<u>0.90</u>	Hot Fries	<u>2626</u>	<u>1.35</u>	Double Salami	<u>1123</u>	<u>0.50</u>	SS Sugar Substitute (5)	<u>1320</u>	<u>1.55</u>	Baby Ruth
<u>1214</u>	<u>0.90</u>	Popcorn	<u>1263</u>	<u>1.35</u>	Beef & Cheese Stick	<u>1126</u>	<u>6.35</u>	Folger's Coffee 4 oz.	<u>1321</u>	<u>1.55</u>	Twix
<u>2150</u>	<u>0.95</u>	VooDoo Chips	<u>2631</u>	<u>2.45</u>	Cheese Stick 4oz	<u>1128</u>	<u>2.10</u>	SF Fruit Punch (5)	<u>1323</u>	<u>1.55</u>	Zero Bar
<u>1217</u>	<u>0.95</u>	Corn Chips	<u>1266</u>	<u>0.80</u>	Peanut Butter Squeezer	<u>1130</u>	<u>2.10</u>	SF Orange (5)	<u>1324</u>	<u>1.55</u>	Three Musketeer
<u>1218</u>	<u>0.90</u>	Pretzels	<u>1268</u>	<u>2.95</u>	Jelly Grape 12oz	<u>1132</u>	<u>2.10</u>	SF Tea (5)	<u>1333</u>	<u>1.55</u>	Sour SQWorms
<u>2181</u>	<u>1.35</u>	Pretzel Honey Must. Onion	<u>2681</u>	<u>0.65</u>	Jelly Squeezer	<u>1134</u>	<u>2.10</u>	SF Black Cherry (5)	<u>1335</u>	<u>1.55</u>	Skittles
<u>2182</u>	<u>1.35</u>	Hot Buffalo Pretzel PCS	<u>2691</u>	<u>0.25</u>	Ketchup Packet	<u>1136</u>	<u>2.10</u>	SF Lemonade (5)	<u>1336</u>	<u>1.55</u>	Sugar Free Hard Candy
<u>2183</u>	<u>1.35</u>	Pretzel Pcs Jalapeno2.25oz	<u>2692</u>	<u>0.25</u>	Mustard Packet	<u>1140</u>	<u>2.45</u>	Coke Classic 20oz (TrusteeOnly)	<u>1345</u>	<u>1.40</u>	Honey Bun
<u>1219</u>	<u>0.95</u>	Nacho Chips	<u>2693</u>	<u>0.35</u>	Mayonaise Packet	<u>1142</u>	<u>2.45</u>	Diet Coke 20oz (TrusteeOnly)	<u>3451</u>	<u>1.40</u>	Honey Bun Iced 4oz
<u>2192</u>	<u>1.30</u>	Salsitas Tortilla Rounds	<u>2695</u>	<u>0.30</u>	SS Salt Packs (10pk)	<u>1143</u>	<u>1.95</u>	Grape Soda 20oz (TrusteeOnly)	<u>1350</u>	<u>1.15</u>	Moon Pie
<u>1221</u>	<u>0.95</u>	BBQ Pork Rinds	<u>2696</u>	<u>0.30</u>	SS Pepper Packs (10pk)	<u>1144</u>	<u>2.45</u>	Sprite 20oz (TrusteeOnly)	<u>1352</u>	<u>1.10</u>	Large Choc. Chip Cookie
<u>1223</u>	<u>1.20</u>	Chocolate Chip Cookies	<u>2697</u>	<u>0.90</u>	Jalapeno Pepper Slices	<u>1151</u>	<u>5.00</u>	Cinnamon Instant Coffee 3oz	<u>3525</u>	<u>1.10</u>	Oatmeal Cookies
<u>1224</u>	<u>0.95</u>	Cheese Nips	<u>2698</u>	<u>0.45</u>	Sweet Relish Pack	<u>1153</u>	<u>1.95</u>	Orange Soda 20oz(TrusteeOnly)	<u>3551</u>	<u>1.40</u>	Duplex Cookies
<u>1226</u>	<u>1.30</u>	Combos	<u>1270</u>	<u>1.35</u>	Micowave Popcorn (TrusteeOnly)	<u>1161</u>	<u>1.95</u>	Peach Soda 20oz(TrusteeOnly)	<u>3552</u>	<u>1.40</u>	Rice Krispie Treat
<u>2265</u>	<u>1.35</u>	Jalapeno Cheese Nuggets	<u>1272</u>	<u>1.35</u>	Rice Instant - Spanish	<u>CANDY/PASTRY</u>			<u>3553</u>	<u>1.40</u>	Strawberry Crm Cookies 5oz
<u>1230</u>	<u>1.50</u>	Hot Dill Pickle	<u>2721</u>	<u>1.35</u>	Instant Rice-Chili Flavor	<u>1302</u>	<u>0.85</u>	Salted Peanuts	<u>3554</u>	<u>1.40</u>	Peanut Butter Tray Cookies
<u>1231</u>	<u>1.50</u>	Pickle Kosher Dill	<u>1278</u>	<u>0.90</u>	Ranch Dressing Pack	<u>3025</u>	<u>1.55</u>	Chick-O-Stick	<u>3556</u>	<u>1.40</u>	Lemon Tray Cookies
<u>1240</u>	<u>0.85</u>	Soup - Chicken	<u>2798</u>	<u>2.10</u>	Tortilla Shells Flour	<u>1304</u>	<u>1.25</u>	Granola Bar	<u>1356</u>	<u>1.40</u>	Pop Tarts (2pk)
<u>1241</u>	<u>0.85</u>	Soup - Beef	<u>1282</u>	<u>0.85</u>	Oatmeal-Brown Sugar (1)	<u>1305</u>	<u>1.45</u>	Peppermints (Bag)	<u>1360</u>	<u>1.15</u>	Nutty Buddy Wafers
<u>1243</u>	<u>0.85</u>	Soup - Chili	<u>2829</u>	<u>3.05</u>	Refried Beans/Jalapeno	<u>1306</u>	<u>1.65</u>	Asst. Jolly Rancher	<u>1361</u>	<u>1.15</u>	Oatmeal Cream Pie

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Seasonal Cards: Valentine's, Easter, Mother's Day, Christmas.

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ROANOKE COUNTY JAIL SALEM, VA

<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>
<u>CANDY/PASTRY continued</u>			<u>HYGIENE continued</u>			<u>HYGIENE continued</u>			<u>CLOTHING continued</u>		
<u>3613</u>	<u>1.40</u>	Cherry Dansh	<u>1510</u>	<u>0.85</u>	Shave Gel	<u>5813</u>	<u>0.75</u>	Triple Antibiotic Ointment	<u>1620</u>	<u>3.85</u>	Shower Shoes (S)
<u>1362</u>	<u>1.40</u>	Dunkin' Sticks	<u>1511</u>	<u>5.10</u>	Magic Cream Shave	<u>5817</u>	<u>1.00</u>	Alka Seltzer (2pk)	<u>6201</u>	<u>13.00</u>	Sweatpants Gray (S)
<u>3621</u>	<u>1.40</u>	Donuts (6pk)	<u>1515</u>	<u>0.20</u>	Comb Small	<u>1584</u>	<u>0.25</u>	Denture Tablet (1)	<u>6202</u>	<u>13.00</u>	Sweatpants Gray (M)
<u>1380</u>	<u>1.55</u>	Atomic Fireballs	<u>1517</u>	<u>0.55</u>	Afro Pick	<u>1587</u>	<u>3.45</u>	Effergrip	<u>6203</u>	<u>13.00</u>	Sweatpants Gray (L)
<u>MISCELLANEOUS</u>			<u>1518</u>	<u>1.85</u>	Club/Palm Brush	<u>1590</u>	<u>3.55</u>	Multi Vitamin	<u>6204</u>	<u>13.00</u>	Sweatpants Gray (XL)
<u>1701</u>	<u>1.50</u>	Letter Size Pad	<u>1519</u>	<u>2.25</u>	Stick Deodorant	<u>1591</u>	<u>0.65</u>	Foam Ear Plugs	<u>6205</u>	<u>13.00</u>	Sweatshirt Gray (S)
<u>1705</u>	<u>0.45</u>	Large Envelope 9x12	<u>5210</u>	<u>3.35</u>	Mennen Antiperspirant	<u>5912</u>	<u>7.95</u>	Saline Solution 12oz	<u>6206</u>	<u>13.00</u>	Sweatshirt Gray (M)
<u>1708</u>	<u>0.15</u>	#10 Unstamped Envelope	<u>1522</u>	<u>2.65</u>	Dove Soap	<u>5914</u>	<u>3.55</u>	Contact Lens Case	<u>6207</u>	<u>13.00</u>	Sweatshirt Gray (L)
<u>1711</u>	<u>2.55</u>	Colored Pencils	<u>1524</u>	<u>3.35</u>	Lady Speed Stick	<u>1592</u>	<u>0.70</u>	Aspirin (2pk)	<u>6208</u>	<u>13.00</u>	Sweatshirt Gray (XL)
<u>7131</u>	<u>0.70</u>	Pen Flex	<u>1531</u>	<u>1.50</u>	Dial Soap	<u>1593</u>	<u>0.70</u>	Ibuprofen (2pk)	<u>1621</u>	<u>3.90</u>	Shower Shoes (M)
<u>1715</u>	<u>2.10</u>	Art / Sketch Pad	<u>1532</u>	<u>1.35</u>	Ivory Soap	<u>1594</u>	<u>1.35</u>	Antacid (Roll)	<u>1623</u>	<u>3.90</u>	Shower Shoes (L)
<u>1718</u>	<u>3.95</u>	Dictionary	<u>1534</u>	<u>1.40</u>	Irish Spring	<u>1595</u>	<u>1.45</u>	Cough Drops	<u>1625</u>	<u>3.90</u>	Shower Shoes (XL)
<u>1724</u>	<u>2.45</u>	Card w/Stamp (General)	<u>1538</u>	<u>2.05</u>	Skin Cream	<u>1596</u>	<u>1.55</u>	Chapstick	<u>6250</u>	<u>3.90</u>	Shower Shoe (2XL13/14)
<u>1725</u>	<u>2.45</u>	Card w/Stamp (Birthday)	<u>1540</u>	<u>0.65</u>	Soap Dish	<u>1597</u>	<u>0.70</u>	Acetaminophen (2pk)	<u>6251</u>	<u>3.90</u>	Shower Shoes (3XL15/16)
<u>1726</u>	<u>2.45</u>	Card w/Stamp (Seasonal)	<u>1546</u>	<u>0.65</u>	Pony Tail Holder (5 Bands)	<u>1598</u>	<u>3.35</u>	Acne Treatment	<u>6254</u>	<u>16.15</u>	Sweatpants Gray (2XL)
<u>1730</u>	<u>2.15</u>	Playing Cards	<u>1552</u>	<u>1.75</u>	Protein Shampoo 8oz	<u>CLOTHING</u>			<u>6255</u>	<u>16.15</u>	Sweatpants Gray (3XL)
<u>1731</u>	<u>2.30</u>	Pinochle Cards	<u>1554</u>	<u>2.10</u>	Dandruff Shampoo	<u>1603</u>	<u>1.95</u>	Socks - Cotton Crew	<u>6256</u>	<u>16.15</u>	Sweatpants Gray (4XL)
<u>7322</u>	<u>2.85</u>	Adult Coloring Book	<u>5543</u>	<u>2.60</u>	VO5 Shampoo	<u>6048</u>	<u>11.00</u>	Kufi (White)	<u>6258</u>	<u>16.15</u>	Sweatshirt Gray (2XL)
<u>7353</u>	<u>22.95</u>	Prayer Rug	<u>5544</u>	<u>2.60</u>	VO5 Conditioner	<u>1605</u>	<u>3.70</u>	Boxer Shorts (S)	<u>6259</u>	<u>16.15</u>	Sweatshirt Gray (3XL)
<u>1741</u>	<u>0.95</u>	Tumbler w/Lid 22oz	<u>5574</u>	<u>1.55</u>	Styling Gel	<u>1606</u>	<u>3.70</u>	Boxer Shorts (M)	<u>6261</u>	<u>16.15</u>	Sweatshirt Gray (4XL)
<u>7446</u>	<u>0.35</u>	Spoon Plastic Orange	<u>1558</u>	<u>1.75</u>	Hair Conditioner	<u>1607</u>	<u>3.70</u>	Boxer Shorts (L)	<u>1629</u>	<u>8.00</u>	Gym Shorts Blue (S)
<u>1746</u>	<u>1.25</u>	Soup Bowl w/Lid	<u>1562</u>	<u>1.45</u>	Body Powder	<u>1608</u>	<u>3.70</u>	Boxer Shorts (XL)	<u>1630</u>	<u>8.00</u>	Gym Shorts Blue (M)
<u>1760</u>	<u>1.15</u>	AAA Battery (1)	<u>1566</u>	<u>1.95</u>	Hand/ Body Lotion	<u>1609</u>	<u>4.75</u>	Boxer Shorts (2XL)	<u>1632</u>	<u>8.00</u>	Gym Shorts Blue (L)
<u>1762</u>	<u>1.15</u>	AA Battery (1)	<u>1567</u>	<u>4.30</u>	Liquid Antacid	<u>1610</u>	<u>5.75</u>	Boxer Shorts (3XL)	<u>1634</u>	<u>8.00</u>	Gym Shorts Blue (XL)
<u>1774</u>	<u>7.00</u>	Radio Earbuds	<u>1568</u>	<u>2.45</u>	Cocoa Butter Lotion	<u>6107</u>	<u>6.75</u>	Boxer Shorts (4XL)	<u>6341</u>	<u>9.00</u>	Gym Shorts Blue (2XL)
<u>7777</u>	<u>30.00</u>	AM/FM Radio (Clear)	<u>1569</u>	<u>5.65</u>	Lubriderm Lotion	<u>1611</u>	<u>3.75</u>	T-Shirt (S)	<u>6342</u>	<u>9.00</u>	Gym Shorts Blue (3XL)
<u>7901</u>	<u>8.95</u>	Eye Glasses 1.50	<u>1570</u>	<u>2.55</u>	Cotton Swabs Plastic	<u>1612</u>	<u>3.75</u>	T-Shirt (M)	<u>1670</u>	<u>6.00</u>	Thermal Top (M)
<u>1791</u>	<u>8.95</u>	Eye Glasses 2.00	<u>1573</u>	<u>0.55</u>	Emery Boards (5ea)	<u>1613</u>	<u>3.75</u>	T-Shirt (L)	<u>1672</u>	<u>6.00</u>	Thermal Top (XL)
<u>HYGIENE</u>			<u>1579</u>	<u>2.30</u>	Tolnaftate Cream	<u>1614</u>	<u>3.75</u>	T-Shirt (XL)	<u>1673</u>	<u>6.50</u>	Thermal Top (2XL)
<u>5023</u>	<u>0.80</u>	Toothbrush Security	<u>5793</u>	<u>0.65</u>	A&D Ointment	<u>1615</u>	<u>4.75</u>	T-Shirt (2XL)	<u>1674</u>	<u>8.00</u>	Thermal Top (3XL)
<u>1506</u>	<u>1.60</u>	Toothpaste Colgate	<u>5806</u>	<u>3.35</u>	Saline Nose Drops	<u>6155</u>	<u>4.75</u>	T-Shirt (3XL)	<u>6741</u>	<u>8.00</u>	Thermal Top (4XL)
<u>1509</u>	<u>1.65</u>	Mouthwash	<u>5812</u>	<u>3.95</u>	Hydrocortisone Cream	<u>6156</u>	<u>6.75</u>	T-Shirt (4XL)	<u>1678</u>	<u>6.00</u>	Thermal Bottom (M)

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**ROANOKE COUNTY JAIL
SALEM, VA**

<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>	<u>Item</u>	<u>Price</u>	<u>Description</u>
<u>CLOTHING continued</u>			<u>CLOTHING continued</u>			<u>CLOTHING continued</u>			<u>POSTAL</u>		
<u>1680</u>	<u>6.00</u>	Thermal Bottom (XL)	<u>6878</u>	<u>28.95</u>	Orange Slide Shoe (M13/F14)	<u>6944</u>	<u>32.95</u>	Gray Velcro Shoe (M10/F12)	<u>1801</u>	<u>0.73</u>	Stamped Envelope
<u>1681</u>	<u>6.50</u>	Thermal Bottom (2XL)	<u>6941</u>	<u>32.95</u>	Gray Velcro Shoe (M7/F9)	<u>6945</u>	<u>32.95</u>	Gray Velcro Shoe (M11/F13)	<u>1803</u>	<u>0.55</u>	Stamp
<u>6811</u>	<u>8.00</u>	Thermal Bottom (4XL)	<u>6942</u>	<u>32.95</u>	Gray Velcro Shoe (M8/F10)	<u>6946</u>	<u>32.95</u>	Gray Velcro Shoe (M12/F14)	<u>1811</u>	<u>0.01</u>	One Cent Stamp
<u>1682</u>	<u>8.00</u>	Thermal Bottom (3XL)	<u>6943</u>	<u>32.95</u>	Gray Velcro Shoe (M9/F11)	<u>6948</u>	<u>32.95</u>	Gray Velcro Shoe (M14)			

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Inmate Commissary Agreement

Roanoke County Jail

Contract # 2016-284

THIS AGREEMENT is made this twenty-sixth (26th) day of September 2016, by and between Oasis Management Systems, Inc., a Georgia Corporation, with its principal offices located at 5320 Lake Pointe Center Drive, Suite A, Cumming, Georgia 30041 (hereinafter referred to as "Oasis") and the County of Roanoke, a political subdivision of the Commonwealth of Virginia (hereinafter referred to as "Client")

1. **RIGHT AND TERM.** Oasis is hereby given and granted the exclusive right to operate all inmate commissary sales and services on the Client's premises, the Roanoke County-Salem Jail, located at 401 E. Main Street, Salem, Virginia. All profits or losses from the commissary operations will be for Oasis' account. The term of this agreement will commence on October 1, 2016 and continue in force until October 1, 2017. Upon the mutual agreement of parties, this Contract may be renewed for up to four (4) additional one (1) year periods or any combination thereof. All terms and conditions shall remain in force for the term of this Agreement and for any renewal period unless modified by mutual agreement of both parties. Prices shall not be increased during the initial term of this Agreement. Prices for any renewal periods will be subject to the mutual agreement of both parties. Oasis will be entitled to withhold from any amounts due to Client any past due monies owed to Oasis by Client.

2. **RELATIONSHIP OF PARTIES.** The parties intend that Oasis will be an independent contractor to Client. Nothing herein will be construed to create a partnership or relationship between the parties and neither will have the authority to bind the other.

3. **WORK TO BE PERFORMED AND DOCUMENTS.** For and in consideration of the money hereinafter specified to be paid by Oasis to the Client for the Work provided for in this Agreement to be performed by Oasis, Oasis hereby covenants and agrees with the Client to fully perform the services, provide any materials called for, construct and complete the Work called for by this Agreement in a good and workmanlike manner in accordance with this Agreement and the documents referred to herein in order to fully and properly complete this Agreement within the time stipulated, time being made of the essence for this Agreement. It is also agreed by the parties hereto that the documents to this Agreement consist of this Agreement and the following documents listed below, all of which are and constitute a part of this Agreement as if attached hereto or set out in full herein:

- A. Scope of Work (Exhibit A).
- B. Pricing Schedule (Exhibit B).
- C. Request for Proposal No. 2016-284, which is incorporated herein by reference.

4. **TECHNOLOGY HARDWARE** (a) Oasis shall install and maintain one (1) Deposit Kiosk for the purpose of depositing funds to individual inmate accounts with a transaction fee not to exceed \$3.00 for cash deposits and \$3.00 for credit card transactions up to \$25.00 and a 10% fee for credit deposits over \$25.00. (b) Oasis shall install and maintain a Booking Manager kiosk in the booking area for the purpose of depositing inmate monies upon intake. (c) Oasis shall install a Debit Card release solution that will allow client to release inmate funds to a debit card with no transaction cost or card cost to the county. (d) Oasis has installed and shall continue to maintain commissary ordering by inmate telephone.

5. ACCOUNTING SOFTWARE/TRAINING. Oasis will continue to support the Lockdown inmate accounting software program. Oasis will provide training on the software installed in the facility without charge.

6. TITLE OF SOFTWARE. The Lockdown accounting software and any other improvements are and will remain the property of Oasis. This accounting software shall comply with Generally Accepted Accounting Principles. New software releases shall be provided to Client without charge. Oasis will retain all proprietary rights to software and software will remain the property of Oasis upon termination of this Agreement. Client will not permit its employees or agents to remove or in any way tamper with or change said software.

7. REMOVAL OF PROPERTY. Within thirty (30) days after the termination of this Agreement, Oasis will remove its property from Client's premises.

8. NONDISCRIMINATION. During the performance of this Agreement, Oasis will not discriminate against any employee or applicant for employment because of age, race, religion, color, sex or national origin, except where religion, sex or nation origin is a bona fide occupational qualification reasonably necessary to the normal operation of Oasis. Oasis agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. Oasis, in all solicitations or advertisements for employees placed by or on behalf of Oasis, will state that Oasis is an equal opportunity employer.

9. COMPLIANCE WITH LAWS, REGULATIONS, AND IMMIGRATION LAW. Oasis agrees to and shall comply with all applicable federal, state, and local laws, ordinances, and regulations, including all applicable licensing requirements. Oasis further agrees that Oasis does not, and shall not during the performance of this Agreement, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

10. DRUG-FREE WORKPLACE. During the performance of this Agreement, Oasis agrees to (i) provide a drug-free workplace for Oasis' employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in violation of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of Oasis that Oasis maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

11. PERSONNEL STANDARDS. Oasis ensures that all of its employees will maintain proper sanitary practices. Client will be allowed to do background checks in pre-qualifying Oasis employees. Oasis and any of its employees on-site shall strictly adhere to the Facility's rules, regulations, and guidelines. Employees are required to have passed drug-testing.

12. RECORDS. Oasis agrees to keep an accurate record of all sales in connection with the operation of the commissary and will permit Client to examine such records during normal business hours upon reasonable notice to Oasis. These records shall be made available to Client in electronic format at no cost. Oasis shall certify the authenticity and accuracy of the records upon request by client.

13. CONTINGENCIES. Neither party will be liable for any nonperformance, in whole or part, of its obligations under this Agreement caused by the occurrence of any contingencies beyond the control of the party such as war, sabotage, riot or other acts of civil disobedience, acts of third parties not within the control of the party, shortages of fuel, failures of power, accidents, fires, explosions, floods, or other acts of God. In the event that any contingency occurs, the party whose performance is affected will have a reasonable time in which to resume performance.

14. CHANGE OF SCOPE. In the event Client adopts a future policy that affects the amount of commissary revenue, such as the facility charging a booking fee, daily rate for being in jail, room and board rate, telephone commissary connection fees or any other process that would debit an inmate's account over and beyond what is currently in place, Oasis and Client will negotiate new financial arrangements within ten (10) days after written notice to Client.

15. INDIGENT PACKAGES. Oasis agrees to provide indigent packages to Client at an agreed upon price if Client so desires. Oasis may submit a request for payment not more than once each month for indigent packages. The payment requested shall be for the services completed and/or materials provided as required by this Contract and approved by the Client.

16. PRODUCTS, PROGRAMS, PRICING. Oasis shall offer a large selection of items and quality brand-name products. Selection and variety may be adjusted as mutually agreed upon by both parties. Any and all new products and/or specialty programs must be reviewed and approved by Client before being placed on menu or into service. Prices for the commissary items may not be higher than comparable item offered for retail sale in a sampling of drugstores, grocery stores, and convenience stores in the local area. Client reserves the right of final approval of any price for any item. Oasis agrees to maintain prices for the first year of the agreement term. Commencing with the first anniversary date and subsequent anniversaries of the contract, the prices may be increased to reflect the current local market prices with the approval of the client.

17. WAIVER. Failure of either party to enforce any term of this Agreement on one or more occasions will not constitute a waiver to enforce such or any other term on any other occasion.

18. MODIFICATION. No modification of any of the terms and conditions of this Agreement will be effective unless such modification is expressed in writing and signed by both parties.

19. ENTIRE AGREEMENT. This Agreement and the Exhibits hereto contain the entire understanding of the parties with respect to the subject matter hereof.

20. NOTICE. Notice means written notice, by certified mail or verified facsimile or personally delivered, to the address as either party may designate for itself by written notice to the other.


21. CHOICE OF LAW. This Agreement shall be governed by, and construed in accordance with, the laws of the Commonwealth of Virginia, without application of Virginia's conflict of law provisions. Each party to such Agreement shall thereby submit to the exclusive jurisdiction of the Circuit Court of the County of Roanoke, Virginia or in the event that jurisdiction is authorized, to the United States District Court for the Western District of Virginia, sitting at Roanoke, Virginia.

22. FINANCIAL ARRANGEMENTS. (a) Commissions to Client: Oasis will offer commissary once per week and pay a commission rate of 36% of net commissary sales. "Net Sales" is defined as total commissary sales minus any applicable taxes, postal products, and refunds.
(b) Accounting and Reporting. After the end of each week, Oasis will submit a report of Net

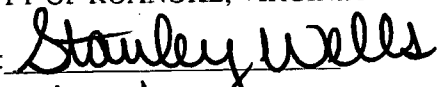
Sales and an itemization of the Client Commission during the preceding week period. The Client agrees to pay Oasis weekly for all items purchased through the Inmate Commissary. An interest rate of 1.5% will be assessed to all accounts in excess of forty-five days.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in the day and year first above written.

OASIS MANAGEMENT SYSTEMS, INC.

BY : 
DATE: 9/29/16

COUNTY OF ROANOKE, VIRGINIA

BY : 
DATE: 9/30/16

Approved as to form:


Roanoke County Attorney

EXHIBIT A TO CONTRACT # 2016-284
INMATE COMMISSARY AGREEMENT
Roanoke County Jail

SCOPE OF WORK

The County of Roanoke (the "County") may, from time to time require changes in the Scope of Work. Such changes which are mutually agreed upon by and between the County and Oasis Management Systems, Inc., (the "Contractor"), shall be incorporated in written amendments to this Contract.

The Contractor agrees to fully and properly perform all the work and services in accordance with the Contract, including compliance with the following requirements and providing those items set forth herein.

A. General Requirements:

1. Contractor shall provide all equipment, materials, goods, labor and services necessary to provide commissary services to the inmates incarcerated in the Roanoke County-Salem Jail (Jail). Commissary services shall be provided to the inmates weekly.
2. Contractor shall be responsible for the operation of the inmate canteen. Contractor shall establish proper operational procedures to ensure efficient, effective, and accountable operation of the canteen. Contractor shall strictly adhere to the Roanoke County-Salem Jail rules, regulations and guidelines.
3. Commissary services shall be provided from the Contractor's offsite warehouse. To help expedite the delivery of orders and ensure prompt technical support, we prefer that the Contractor's warehouse be located locally.

B. Pricing:

1. All prices listed in the Pricing Schedule (Exhibit B) (hereinafter referred to as "base prices") shall, except by mutual consent of the parties, remain unchanged during the first year of this Contract term. Commencing with the first anniversary date of the contract, the prices may be increased to reflect current market prices. However, the County reserves the right of final approval of any price increase for any item. Prices for the contract items may not be higher than a comparable item offered for retail sale in the local area. Selection and variety may be adjusted as mutually agreed upon by both parties.

C. Inventory:

1. Contractor shall stock the commissary with a large selection of items and quality products. The County shall approve all items carried in stock.
2. Contractor shall maintain ample stock of goods to assure successful operation of canteen. Every order shall be filled. There shall be no shortages or substitutions.
3. Contractor must provide name brand products. Private label brands will not be sold.
4. Purchase and payment for inventory shall be the sole responsibility of the Contractor.

D. Commissary Operations:

1. All sales of goods shall be generated from the facility's inmate telephone system. Menus shall show items available and their current prices. The Contractor shall provide menus to all inmates at the Roanoke County-Salem Jail.
2. Inmates shall enter the requested items into the Facility current inmate telephone system. The Jail currently uses New World for jail management systems and Inmate Calling Solutions, LLC (ICSolutions) for inmate telephone services. The system will inform the inmate of their account balance available for commissary purchase, if the inmate has sufficient funds available; the accounting program will update the inmate's account during the transaction, real time.
3. After all the inmate orders have been processed, orders shall be downloaded to the Contractor's off-site warehouse facility.
4. Contractor shall package inmate orders in heat sealed, clear plastic bags and boxed according to cell block or pod arrangement. Orders shall be delivered for distribution to the Jail the day after an order is placed by the Jail. All deliveries shall be made in a company owned truck.

E. Indigent Kits:

1. The Contractor shall issue to the indigent inmates who have less than \$0.00 in their account for more than 14 days an indigent kit package. The indigent package may be distributed at the Jail's discretion. The package shall include, but not be limited to the following:

Description	Qty.
Pen Flex	1
Writing Pad 5x8	1
Max. Sec. Antiperspirant – 2.5 oz.	1
Indigent Shampoo – 4 oz.	1
Toothpaste Indigent – 0.85 oz.	1
Toothbrush Paddle Security	1
Unstamped Envelope # 10	20
Disposable Underwear	2

F. The County's Office Responsibilities:

1. The County will provide the Contractor with access to the Facility's computer/inmate telephone system, which includes terminals and access to inmate's accounts, and enables the Contractor to deduct the costs of commissary purchases from such accounts.
2. The County shall enter in all inmate data, download orders to Contractor's off-site warehouse.

G. Contractor's Responsibilities:

1. Contractor shall purchase, stock, and sell all items listed on the menu.
2. Contractor must deliver commissary orders to the facility in a company owned truck and deliver commissary to the inmates. Contractor shall employ an off-duty Deputy at the Contractor's expense to distribute commissary to inmates.
3. Contractor shall utilize and provide the County with Lockdown Resident Banking Software or an equivalent inmate accounting program. Inmate accounting program shall be able to interface with the Jail's current jail management system. The computer software system should display the inmate's balance of funds available for commissary purchases, if the inmate has sufficient funds available; the accounting program shall update the inmate's account in the computer system.
4. Contractor must secure and pay all federal, state, and local taxes, licenses, permits and fees required for the delivery of commissary services. Such taxes and licenses shall be secured and paid for by the Contractor during the entire term of any resultant Contract.

5. Contractor must provide monthly reports to the County on gross sales, line item sales amounts, and number of welfare transactions.
6. Contractor shall keep full and accurate accounts of sales and other records related to the commissary services covered any resultant contract. All such records shall be retained by the Contractor for a period of five (5) years and may be audited by the County at any time, during regular working hours.
7. Contractor shall provide a deposit kiosk to be placed in the lobby/waiting area of the jail for friends and family to deposit money on their inmate's account. Contractor shall provide all equipment, materials, goods, labor, and services necessary to install a deposit kiosk in the lobby/waiting area of the jail. Fees for a cash deposit shall be in accordance with the Fee Schedule listed in the Contract. Kiosk should accept debit/credit cards.
8. Contractor shall provide a booking manager to be placed in the booking area of the Jail. Contractor shall provide all equipment, materials, goods, labor and services necessary to install a booking manager in the booking area of the jail. Inmates shall deposit all cash in to the kiosk upon intake. No fee will be accepted at this kiosk.
9. Contractor shall provide a debit card release. Fees for a debit card release shall be in accordance with the Fee Schedule listed in the Contract.
10. Contractor shall provide commissary ordering via inmate telephones.
11. Contractor must provide the County with a back-up plan in which the Jail is serviced from another warehouse.
12. Contractor shall use the County's existing jail management program and commissary records system for all commissary sales transactions without the need of any interface or integration.
13. Contractor shall attend meetings with County staff, when requested, and meet at least once every three (3) months with the County's liaison to review operations.

14. Contractor's employees are required to have passed drug-testing procedures and will have background checks done by the facility if necessary.

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EXHIBIT B TO CONTRACT # 2016-284
INMATE COMMISSARY AGREEMENT
Roanoke County Jail

PRICING SCHEDULE

**ROANOKE COUNTY JAIL
SALEM, VA**

Print Date: 05/25/2016

Please Print and Mark Clearly

Name : _____		Signature : _____	
Last		First	
Inmate #:	Date of Birth :		Date:

Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description
INDIGENT				CHIPS/SNACKS continued				CANDY/PASTRY continued			
9967		6.65	Indigent Kit Roanoke, VA	2692		0.25	Mustard Packet	1318		1.35	Butterfinger
CHIPS/SNACKS				2693		0.30	Mayonaise Packet	1324		1.35	Three Musketeer
1202		0.50	Saltines	2697		0.85	Jalapeno Pepper Slices	1336		1.35	Sugar Free Hard Candy
1204		0.80	Wheat/Cheese Cracker	2721		1.05	Instant Rice-Chili Flavor	1342		1.05	Nutty Bar
1206		0.80	Cheese/Pbutter Cracker	2793		0.45	Picante Sauce Squeezer	1345		1.15	Honey Bun
1208		0.80	Chocolate Creme Cookie	2832		2.55	Hot Chili w/Beans	1350		1.05	Moon Pie
1211		0.80	Hot Buffalo Wing Chips	1286		2.80	Tuna Pouch	1352		1.05	Large Choc. Chip Cookie
2115		0.85	Cheetos	BEVERAGES				3551		1.30	Duplex Cookies
1212		0.80	BBQ Chips	1102		5.55	Coffee 4oz	1356		1.20	Pop Tarts (2pk)
1214		0.80	Popcorn	1110		2.20	SS Cocoa Mix (5)	1361		0.95	Oatmeal Cream Pie
1215		0.85	Jalapeno Poppers	1115		2.20	Orange Bfast Drink 6oz	1380		1.35	Atomic Fireballs
1217		0.85	Corn Chips	1123		0.45	SS Sugar Substitute (5)	MISCELLANEOUS			
1218		0.80	Pretzels	1126		5.55	Maxwell House 4oz	1701		1.45	Letter Size Pad
1219		0.85	Nacho Chips	1128		2.10	SF Fruit Punch (5)	1705		0.35	Large Envelope 9x12
1220		1.15	Brownie	1130		2.10	SF Orange (5)	1708		0.15	#10 Unstamped Envelope
1224		0.80	Cheese Nips	1132		2.10	SF Tea (5)	7131		0.70	Pen Flex
2253		1.10	Animal Crackers	1134		2.10	SF Black Cherry (5)	1715		2.10	Art / Sketch Pad
1226		1.15	Combos	1136		2.10	SF Lemonade (5)	1718		3.95	Dictionary
1240		0.85	Soup - Chicken	CANDY/PASTRY				1724		2.40	Card w/Stamp (General)
1241		0.85	Soup - Beef	1302		0.75	Salted Peanuts	1725		2.40	Card w/Stamp (Birthday)
1242		0.85	Soup - Shrimp	1304		1.00	Granola Bar	1726		2.40	Card w/Stamp (Seasonal)
1243		0.85	Soup - Chili	1305		1.35	Peppermints (Bag)	1730		2.15	Playing Cards
1244		0.85	Soup - Oriental	1306		1.40	Asst. Jolly Rancher	1731		2.15	Pinochle Cards
1260		1.20	Beef Stick	3065		1.35	Starburst - Original	7353		22.95	Prayer Rug
1262		1.20	Hot Sausage	1308		1.35	Twizzler	1740		0.85	Tumbler 22oz
2631		2.10	Cheese Stick 4oz	1310		1.35	Snickers	1744		0.35	Spoon (Orange)
1266		0.80	Peanut Butter Squeezer	1312		1.35	Milky Way	1760		1.05	AAA Battery (1)
1268		2.55	Jelly Grape 12oz	3143		1.35	Peanut Butter Cup Reeses	1762		1.05	AA Battery (1)
2691		0.25	Ketchup Packet	1316		1.35	M&M Peanut	1774		7.00	Radio Earbuds

MISCELLANEOUS continued

7777		30.00	AM/FM Radio (Clear)
HYGIENE			
5023		0.80	Toothbrush Security
1506		1.50	Toothpaste Colgate
1509		1.65	Mouthwash
1510		0.85	Shave Gel
1511		4.85	Magic Cream Shave
1512		2.25	Brushless Shave Cream
1515		0.20	Comb Small
1517		0.55	Afro Pick
1518		1.85	Club/Palm Brush
1519		2.25	Stick Deodorant
5210		3.20	Mennen Antiperspirant
1522		2.40	Dove Soap
1524		3.05	Lady Speed Stick
1531		1.45	Dial Soap
1532		1.15	Ivory Soap
1534		1.30	Irish Spring
1538		2.05	Skin Cream
1540		0.65	Soap Dish
5461		0.25	Pony Tail Holder (1)
1552		1.75	Protein Shampoo 8oz
1554		1.90	Dandruff Shampoo
5543		2.45	VO5 Shampoo
5544		2.45	VO5 Conditioner
5574		1.35	Styling Gel
1558		1.75	Hair Conditioner
1562		1.35	Body Powder
1566		1.95	Hand/ Body Lotion

\$75 Maximum per week. No inmate may order for another inmate.

Inmates released prior to receiving order have 48 hours to retrieve order from facility.

Seasonal Cards: Valentine's, Easter, Mother's Day, Christmas.

All sales are final. Your signature and submission of this order authorizes payment of this order. No refusals/returns will be allowed.

Print Date: 05/25/2016

**ROANOKE COUNTY JAIL
SALEM, VA**

Please Print and Mark Clearly

Name : _____		Signature : _____	
Last _____		First _____	
Inmate # : _____		Date of Birth : _____	Date : _____

Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description
<u>HYGIENE continued</u>				<u>HYGIENE continued</u>				<u>CLOTHING continued</u>				<u>CLOTHING continued</u>			
1567		4.30	Liquid Antacid	<u>CLOTHING</u>				6208		13.00	Sweatshirt Gray (XL)	1682		8.00	Thermal Bottom (3XL)
1568		2.35	Cocoa Butter Lotion	1603		1.95	Socks - Cotton Crew	1621		3.90	Shower Shoes (M)	6820		65.95	Hi-Top Reebok Shoe (7)
1569		5.55	Lubriderm Lotion	6048		11.00	Kufi (White)	1623		3.90	Shower Shoes (L)	6821		65.95	Hi-Top Reebok Shoe (8)
1570		2.55	Cotton Swabs Plastic	1605		3.70	Boxer Shorts (S)	1625		3.90	Shower Shoes (XL)	6822		65.95	Hi-Top Reebok Shoe (9)
1573		0.55	Emery Boards (5ea)	1606		3.70	Boxer Shorts (M)	6254		16.15	Sweatpants Gray (2XL)	6823		65.95	Hi-Top Reebok Shoe (10)
1575		1.90	Foam Rollers	1607		3.70	Boxer Shorts (L)	6255		16.15	Sweatpants Gray (3XL)	6824		65.95	Hi-Top Reebok Shoe (11)
1578		0.30	Throat Lozenges SS	1608		3.70	Boxer Shorts (XL)	6256		16.15	Sweatpants Gray (4XL)	6825		65.95	Hi-Top Reebok Shoe (12)
1579		2.30	Tolnaftate Cream	1609		4.75	Boxer Shorts (2XL)	6258		16.15	Sweatshirt Gray (2XL)	6826		65.95	Hi-Top Reebok Shoe (13)
5793		0.55	A&D Ointment	1610		5.75	Boxer Shorts (3XL)	6259		16.15	Sweatshirt Gray (3XL)	6827		65.95	Hi-Top Reebok Shoe (14)
5806		3.35	Saline Nose Drops	6107		6.75	Boxer Shorts (4XL)	6261		16.15	Sweatshirt Gray (4XL)	1689		40.00	Leather Tennis Shoe (8)
5812		3.95	Hydrocortisone Cream	1611		3.75	T-Shirt (S)	1629		8.00	Gym Shorts Blue (S)	1690		40.00	Leather Tennis Shoe (9)
5813		0.75	Triple Antibiotic Ointment	1612		3.75	T-Shirt (M)	1630		8.00	Gym Shorts Blue (M)	6901		50.00	Hi-Top Leather (7)
5817		1.00	Alka Seltzer (2pk)	1613		3.75	T-Shirt (L)	1632		8.00	Gym Shorts Blue (L)	6902		50.00	Hi-Top Leather (8)
1584		0.25	Denture Tablet (1)	1614		3.75	T-Shirt (XL)	1634		8.00	Gym Shorts Blue (XL)	6903		50.00	Hi-Top Leather (9)
1587		3.45	Effergrip	1615		4.75	T-Shirt (2XL)	6341		9.00	Gym Shorts Blue (2XL)	6904		50.00	Hi-Top Leather (10)
1590		3.55	Multi Vitamin	6155		4.75	T-Shirt (3XL)	6342		9.00	Gym Shorts Blue (3XL)	6905		50.00	Hi-Top Leather (11)
1591		0.65	Foam Ear Plugs	6156		6.75	T-Shirt (4XL)	1670		6.00	Thermal Top (M)	6906		50.00	Hi-Top Leather (12)
5912		4.75	Saline Solution 12oz	1620		3.85	Shower Shoes (S)	1672		6.00	Thermal Top (XL)	6907		50.00	Hi-Top Leather (13)
1592		0.65	Aspirin (2pk)	6201		13.00	Sweatpants Gray (S)	1673		6.50	Thermal Top (2XL)	1692		40.00	Leather Tennis Shoe (10)
1593		0.65	Ibuprofen (2pk)	6202		13.00	Sweatpants Gray (M)	1674		8.00	Thermal Top (3XL)	1694		40.00	Leather Tennis Shoe (11)
1594		1.25	Antacid (Roll)	6203		13.00	Sweatpants Gray (L)	6741		8.00	Thermal Top (4XL)	1696		40.00	Leather Tennis Shoe (12)
1595		1.35	Cough Drops	6204		13.00	Sweatpants Gray (XL)	1678		6.00	Thermal Bottom (M)	<u>POSTAL</u>			
1596		1.55	Chapstick	6205		13.00	Sweatshirt Gray (S)	1680		6.00	Thermal Bottom (XL)	1801		0.63	Stamped Envelope
1597		0.65	Acetaminophen (2pk)	6206		13.00	Sweatshirt Gray (M)	1681		6.50	Thermal Bottom (2XL)	1803		0.47	Stamp
1598		3.35	Benzoyl Peroxide 10%	6207		13.00	Sweatshirt Gray (L)	6811		8.00	Thermal Bottom (4XL)	1811		0.01	One Cent Stamp

\$75 Maximum per week. No inmate may order for another inmate.

Inmates released prior to receiving order have 48 hours to retrieve order from facility.

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