

Roanoke County Electoral Board Meeting Minutes

Date: August 9, 2021

Time: 10:00 AM

900 Chestnut St. Vinton, VA 24079

Chair: Ken Srpan

Vice Chair: Jeff Krasnow

Secretary: Gailen Miles

Board Attendance Request:

Gailen Miles	Anna Cloeter
Ken Srpan	Jeff Krasnow

Visitors: One visitor who declined to identify himself

1. Call to Order: 10:04 AM
2. Welcome and Adoption of Agenda
3. Approval of Minutes: Reviewed and approved minutes for May 24, 2021
4. Agenda
 - a. Call for Closed Session: Mr. Srpan asked for a motion for the Board to enter closed session to discuss specific personnel matters of performance as permitted by Virginia Code 2.2-3711(A)(1).
 - i. Mr. Krasnow made the motion
 - ii. Mrs. Miles seconded
 - iii. Without objection, and by a vote of 3-0, the Board entered into Closed Session to discuss Specific Personnel Matters of Performance as permitted by Virginia Code 2.2-3711(A)(1) at 10:07 AM.
 - b. Conclusion of Closed Session:
 - i. At 11:41 AM the Board concluded the Closed Session "In accordance with Virginia Code 2.2-3712(d), I am [Mr. Srpan] asking the Secretary of the Electoral Board to conduct a roll call to certify that to the best of each member's knowledge that:
 1. Only public business matters lawfully exempted from open meetings requirements of Virginia Freedom of Information Act were conducted in the closed meeting and...
 2. Only such public business as was identified in the motion for the closed meeting, by which the closed meeting was convened, was heard, discussed or considered in the closed meeting of the Electoral Board.
 3. That roll call vote shall be recorded and included in the minutes of the Electoral Board."
 - ii. Mrs. Miles, Board Secretary, called the roll for the above statement.
 1. Mr. Ken Srpan, Yes
 2. Mr. Jeff Krasnow, Yes
 3. Mrs. Gailen Miles, Yes
 - c. Review and update of Board Wish List
 - i. Of the 18 items listed all but three were completed.
 - ii. The three open items are incomplete because of COVID.
 - d. Chair's Report
 - i. The Chair asked that on Election Day all three board members be on the road visiting the polling places to offer assistance, inspect for proper signage and general setup, hear concerns from Chiefs and Officers of Election and general overseeing of the process.
 - ii. To assure non-partisanship no Board member will head up CAP.

- e. Director's Report
 - i. There will be no pre-processing of absentee ballots prior to Election Day. This may be reevaluated depending on the volume of returned ballots.
 - ii. Polling at the Brambleton Satellite will only be open the week prior to Election Day. This does not include Sunday.
 - iii. A new state-wide rule concerning annual and permanent absentee voting status needs clarification. Mr. Krasnow has agreed to contact Attorney General Mark Herring for this clarification.
- 5. Public Comment: The anonymous visitor left during the closed session and was not available for comment.
- 6. Adjournment: 12:58 PM
- 7. Next Meeting: September 13, 2021 at 1:00 PM

Secretary _____

Chair _____

Vice Chair _____