

## **Roanoke County Electoral Board Meeting Minutes**

Date: December 14, 2021

Time: 10:00 AM

900 Chestnut St. Vinton, VA 24079

Chair : Ken Srpan

Vice Chair: Jeff Krasnow

Secretary: Gailen Miles

Board Attendance Request:

Gailen Miles	Anna Cloeter
Ken Srpan	Jeff Krasnow

Visitors: none

1. Call to Order: 10:04 AM
2. Welcome and Adoption of Agenda
3. Approval of Minutes: Reviewed and approved minutes for November 3, 5 & 8, 2021
4. Agenda
  - a. Debrief of the November 2, 2021 Election
    - i. The most common concerns were:
      1. Better training on the use of the new poll books.
      2. More instructions for using the hand-scanners.
      3. The need for more Officers of Election
      4. The need for more voting booths
    - ii. Every election the Board visits each polling precinct, dividing the precincts into three zones, one zone for each. This year we each visited two zones, giving each precinct two visits from two different Board members. We have agreed that running two zones was a good idea and a practice we wish to continue.
  - b. Chair's Report: none
  - c. Director's Report: none
  5. Public Comment: no visitors
  6. Next Meeting: January 18, 2022 at 10:00 AM
    - a. Proposed Agenda
      - i. Reorganization of the Board
      - ii. Approval of the 2022 Officers of Election
      - iii. Review training comments
  7. Adjournment: Mr. Krasnow made the motion that we adjourn, the motion was accepted. Adjournment at 11:30 AM

Secretary \_\_\_\_\_

Chair \_\_\_\_\_

Vice Chair \_\_\_\_\_