



ROANOKE COUNTY

Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800

Roanoke, Virginia 24018-0798

TEL: (540) 772-2061 FAX: (540) 772-2074

August 2, 2022

ADDENDUM NO. 1 TO ALL BIDDERS/OFFERRORS:

Reference – RFP 2023-006

Description: Mountain Bike Trail Rehabilitation and Construction Consultation

Issue Date: July 11, 2022

Proposal Due: August 5, 2022

The above Project is hereby changed as addressed below:

1. Responses to Offeror Questions: Please see the following questions submitted by prospective Offeror(s) and the responses provided by the County as we are able.
 - a. Is there an anticipated amount (hours or projects) of consultation expected in calendar years 2022 and 2023?
The County has not established a set number of hours for design consultation in CY22 and CY23. However, the Parks, Recreation, & Tourism Department is committed to annual design, refurbishment and construction of MTB trails at Explore park and has committed \$15,000 towards those services.
 - b. Section 5 outlines payment terms as T&M for time and expense provided. Attachment B does not contain a bid table to structure cost proposals. Shall proposers provide a rate sheet for consulting tasks and a structure for expenses and materials?
The Sample Contract provided as Attachment A to the RFP is a sample document; final details regarding cost and payment structure may be negotiated with the selected Offeror. Offerors should provide any and all relevant proposed rates, fees, and/or costs as a part of their proposal submission. The format of the submitted rate sheet is at the discretion of the Offeror, but should be clear and easily interpreted.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt

KHoyt@roanokecountyva.gov

Sign Name:

Print Name:

Name of Firm:

Date: