



# ROANOKE COUNTY

## Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800  
Roanoke, Virginia 24018-0798  
TEL: (540) 772-2061 FAX: (540) 772-2074

August 5, 2022

### ADDENDUM NO. 1 TO ALL BIDDERS/OFFERRORS:

Reference: RFP 2023-017

Description: Private School Therapy Services for Roanoke County Public Schools

Issue Date: August 3, 2022

Proposal Due: August 17, 2022

The above Project is hereby changed as addressed below:

1. **Responses to Questions Submitted:** Please see the following questions submitted by potential Offerors, and the responses provided by RCPS as we are able.
  - a. Is there a projection of how many therapists will be needed?  
*The number of therapists needed depends on the number of students/hours of service required each year. Currently, we expect forty-three (43) private day students to receive speech services; five of those also receive OT services. The majority of students are 30/week for each discipline.*
  - b. Are there any options for telehealth or hybrid (at home/on site) systems for the therapists to work in?  
*The preferred method for therapy is in-person. However, virtual teletherapy options could be considered.*
  - c. Are electronic signatures, such as DocuSign, acceptable on the proposal submission?  
*Yes; electronic signatures are acceptable on bid submissions, as long as the signature is that of an individual authorized to legally represent the Offeror.*
2. **Clarification to Specifications/Scope:** Offerors should be aware that a set budget is established for these services offered to private set aside students. If and when that budget is exhausted, the services terminate for the remainder of the academic year.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal.

Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,  
Kate Hoyt  
[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

---

Sign Name:

Print Name:

---

Name of Firm:

Date: