



Roanoke County Building Code Appeal Request

PROJECT INFORMATION

Project Name: _____

Project Address: _____

Permit or case number: _____ Tax map number: _____

APPLICANT INFORMATION

Applicant Name: _____ ☐ Owner ☐ Owner's agent

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

OWNER INFORMATION

☐ Same as applicant

Owner Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

APPEAL INFORMATION

Appealing decision made by: ☐ Building Official ☐ Fire Official ☐ Property Maintenance Official
rendered on the following date: _____

Code(s) (VRC, VCC, VMC, VPMC, etc.) and year-edition: _____

Section(s): _____

REQUEST/SOLUTION

Describe the code or design deficiency and practical difficulty in complying with the code provision:

Please return the completed form and any supporting documentation to the address below.

Roanoke County Local Board of Building Code Appeals
Department of Development Services
5204 Bernard Drive
Roanoke, VA 24018
Attention: Secretary to the Board

Updated 02-2025