



# ROANOKE COUNTY

Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800

Roanoke, Virginia 24018-0798

TEL: (540) 772-2061 FAX: (540) 772-2074

March 17, 2023

## ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – IIFB 2023-086

Description: Flood Damage Repairs at Bent Mountain Library

Issue Date: March 15, 2023

Bids Due: March 27, 2023

The above Project is hereby changed as addressed below:

1. Addition to Scope of Work: The scope of work of IIFB 2023-086 is hereby extended to include Add Alternate 1: circulation desk. Work is to be completed per the plans attached as Exhibit A to this Addendum 1.
2. Revised IIFB 2023-086 Attachment A: Bid Form. A revised bid form is provided as Exhibit B to this Addendum. Please note that bid responses submitted must include this Revised Bid Form in order to be considered responsive.
3. Extension of Due Date: Due to the additional scope of work and change to the IIFB, the due date is hereby extended to March 27, 2023 at 2:00 PM. Bids must be emailed to [KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov) on or before this date and time.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt

Phone: (540) 283-8149

[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

\_\_\_\_\_  
Sign Name:

\_\_\_\_\_  
Print Name:

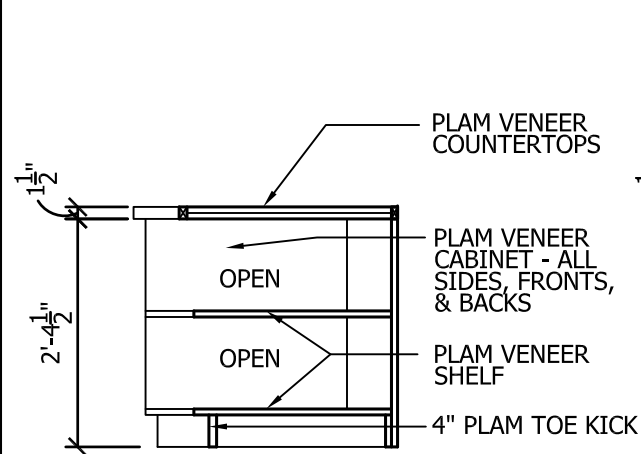
\_\_\_\_\_  
Name of Firm:

\_\_\_\_\_  
Date:

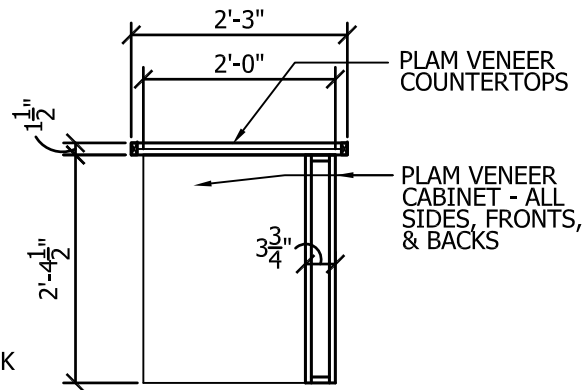
**Exhibit A to Addendum 1**

**Plans for Alternate 1: Circulation Desk**

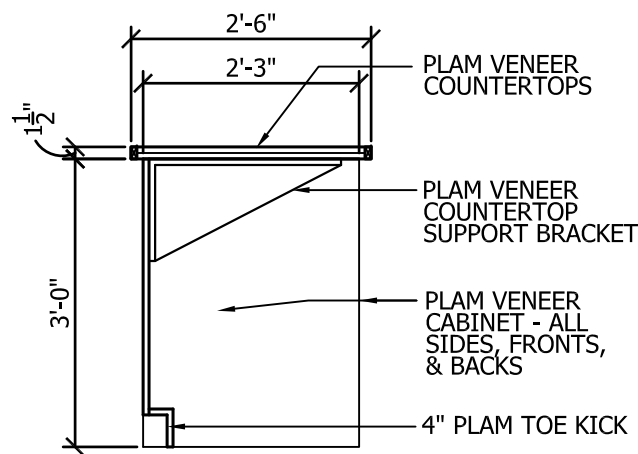
Reference IIFB 2023-086



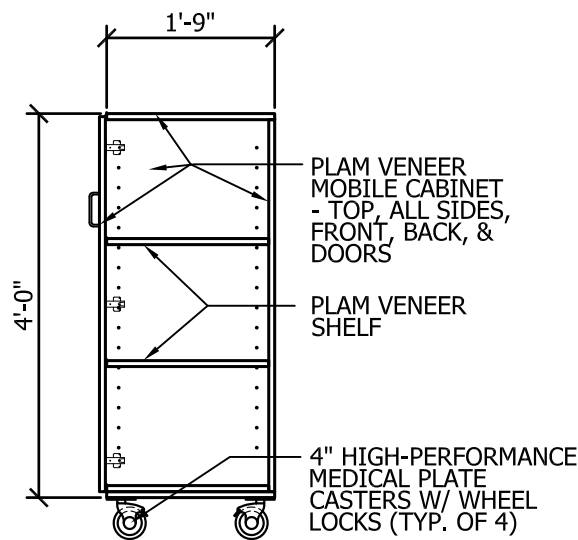
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A  
A2  
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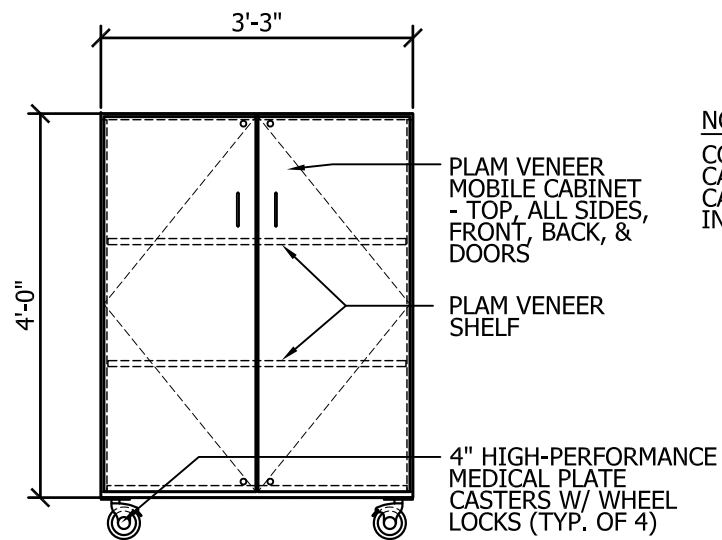
**SECTION**  
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A2  
SCALE: 1/2" = 1'-0"



**SECTION**  
C  
A2  
SCALE: 1/2" = 1'-0"



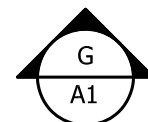
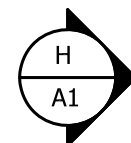
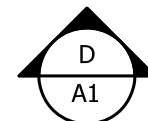
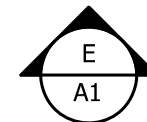
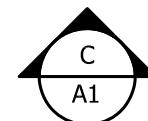
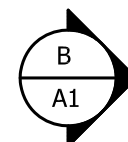
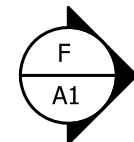
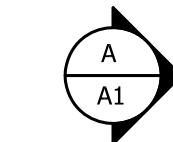
**ELEVATION 'G'**  
G  
A1  
SCALE: 1/2" = 1'-0"  
(TYP. OF 2)



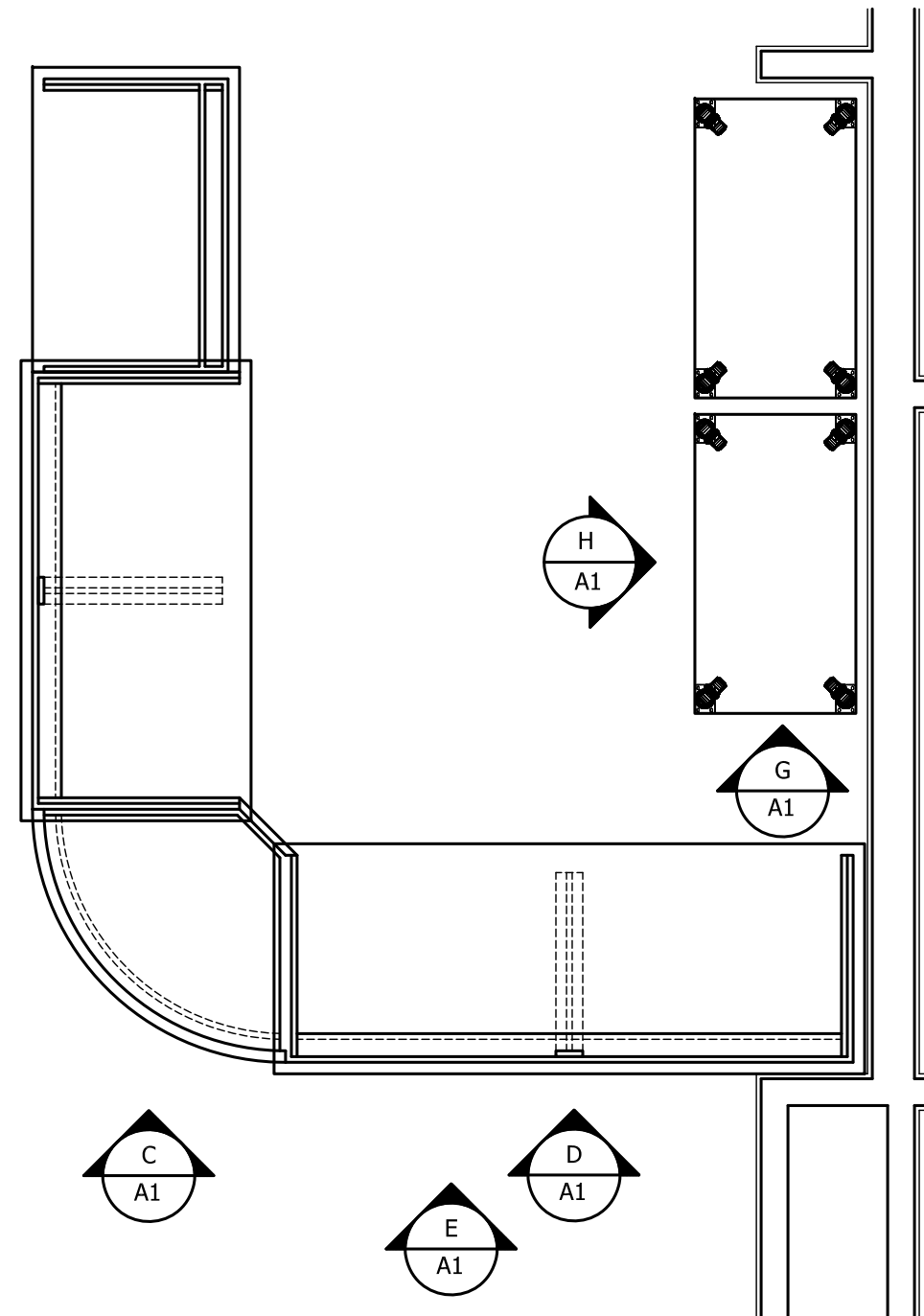
**ELEVATION 'H'**  
H  
A1  
SCALE: 1/2" = 1'-0"  
(TYP. OF 2)

NOTE:  
PROVIDE DOOR LOCKS  
ON BOTH CABINET  
DOORS

NOTE:  
CONSTRUCT CIRCULATION DESK SO IT  
CAN BE DISASSEMBLED SO THAT EACH  
CABINET UNIT CAN BE USED  
INDEPENDENTLY OF EACH OTHER.



**PLAN**  
SCALE: 1/2" = 1'-0"



## BENT MOUNTAIN LIBRARY CIRCULATION DESK

10148 TINSLEY LN, BENT MOUNTAIN, VA 24059

SHEET TITLE

PLAN & ELEVATIONS

SHEET

**A1**

OF

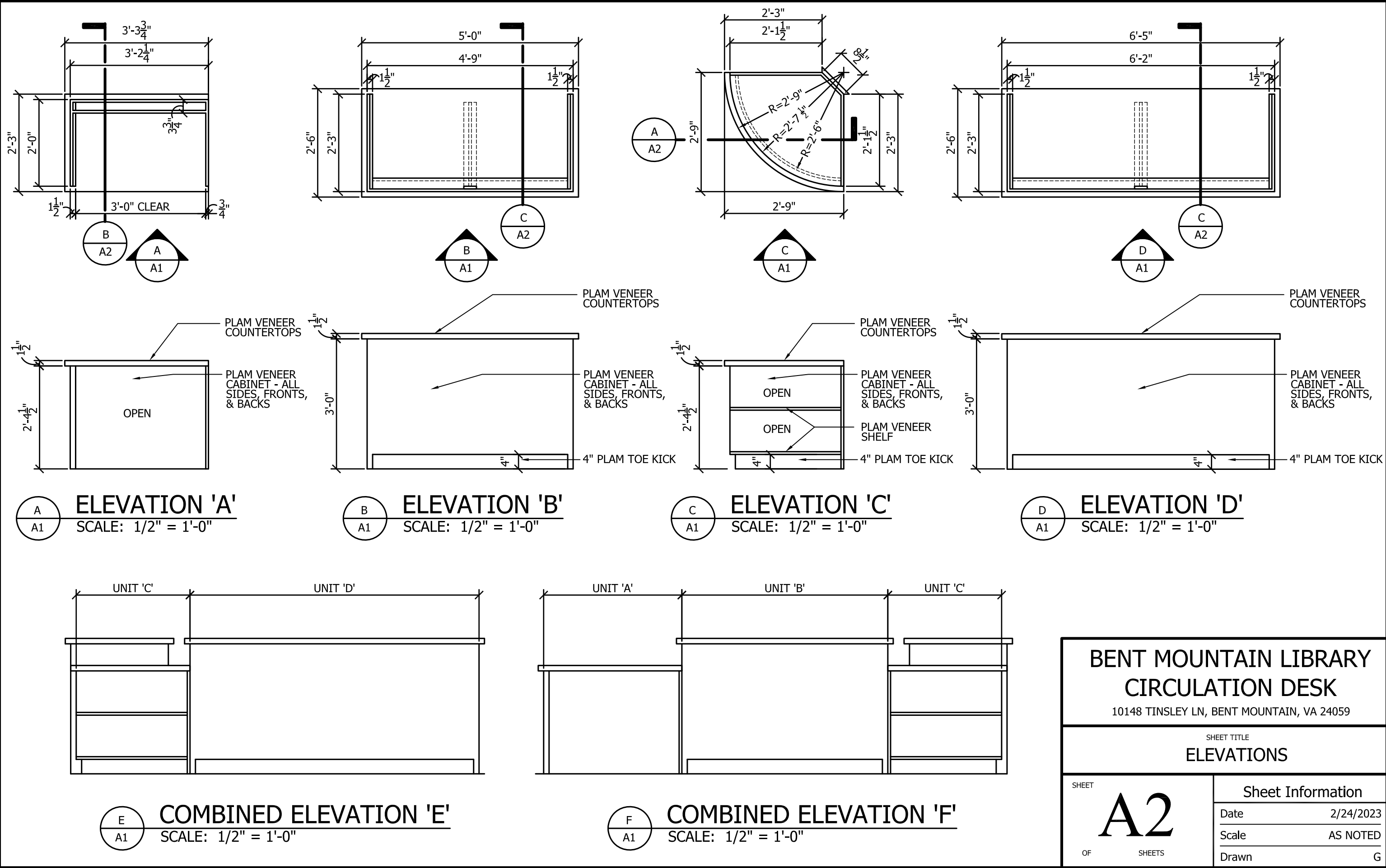
SHEETS

### Sheet Information

Date 2/24/2023

Scale AS NOTED

Drawn G



BENT MOUNTAIN LIBRARY CIRCULATION DESK	
10148 TINSLEY LN, BENT MOUNTAIN, VA 24059	
SHEET TITLE ELEVATIONS	
SHEET <div>A2</div> <div>OF SHEETS</div>	Sheet Information
	Date2/24/2023
	ScaleAS NOTED
	DrawnG

**Exhibit B to Addendum 1  
Revised Bid Form  
Reference IIFB 2023-086**

**IIFB # 2023-086  
ATTACHMENT A: REVISED Bid Form/ Specifications**

County of Roanoke  
Purchasing Division  
5204 Bernard Drive, SW, Suite 300-F  
Roanoke, VA 24018-0798

**The County reserves the right to add, delete, or adjust quantities as deemed necessary by the County.**

Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the bid, or irregularities of any kind, may be rejected by the County as being nonresponsive. No changes are to be made to the Bid Form. Any changes to a Bid Amount must be initialed by the person signing the Bid Form.

I/We hereby propose to furnish and provide repairs to flood damages at Bent Mountain Library, in accordance with the enclosed general terms, conditions and specifications contained in IIFB No. 2023-086. The Bid Form must be completed in blue or black ink. Discrepancies in the multiplication of units of work and the unit prices will be resolved in favor of the correct multiplication of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. My/Our prices are as follows:

PRICES QUOTED SHALL BE FOB DESTINATION. Freight charges shall be included in the bid price.

**BASE BID: Total turnkey cost for repairs: \$\_\_\_\_\_**

(Per specifications of IIFB 2023-086 and Attachment F)

**ADD ALTERNATE 1: \$\_\_\_\_\_**

(Per Exhibit A to Addendum 1)

\_\_\_\_\_ **(Initial) I/We can furnish and deliver all items within 30 calendar days after the date of the written notice to proceed with the contract from the County.**

Payment terms are: net 30. If Bidder offers a cash discount for prompt payment, it will only be considered in determining the lowest responsible Bidder if the Bidder allows at least twenty (20) days for the prompt payment after the goods or services are received or after the invoice is rendered, whichever is later.

To aid in the evaluation of bids, bidders must submit the original Bid Form and one copy of the Bid Form, Attachments, and detailed specification sheets, if applicable. If you fail to do so, your bid may be considered non-responsive and rejected.

Have you complied with this requirement? \_\_Yes / \_\_No.

Indicate whether your business \_\_\_\_\_ IS or \_\_\_\_\_ IS NOT located in Roanoke County. If it is, please include a copy of your Roanoke County business license with your bid.

I/We acknowledge the receipt of:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.