



# ROANOKE COUNTY

Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800

Roanoke, Virginia 24018-0798

TEL: (540) 772-2061 FAX: (540) 772-2074

March 13, 2024

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – IFB 2024-027

Description: Roanoke River Greenway Through Explore Park

Issue Date: February 19, 2024

Proposal Due: March 29, 2024

The above Project is hereby changed as addressed below:

1. Clarifications to Project Specifications

- a. Please note that the County does not expect to issue the Notice to Proceed for this work until November 2024 due to the time of year restriction on tree removal due to threatened/endangered bats.
- b. Access to the project site will only be available via Rutrough Road or from Journey's End.
- c. Contractor will be responsible for communicating scheduling with the County in order to avoid conflict with events, programs, and operations at Explore Park. Access to and from the project site via Journey's End will not be available daily after 4:00 p.m. due to the Illuminights special event scheduled between November 15, 2024 and December 30, 2024.
- d. Bidders should be aware that the correct NAICS code for the portion of work associated with timber guard rail is 237310.

2. VDOT Civil Rights informational materials are included as an attachment to this Addendum.

3. Pre-Bid Sign-In log from the mandatory conference held on March 6, 2024, is attached.

4. There is an existing temporary water observation well located near Station 75+00 that was installed as a part of the project geotechnical investigation. This small PVC pipe protruding from the ground may be removed, by the Contractor, during construction.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal.

Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt

Phone: (540) 283-8149

[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

\_\_\_\_\_  
Sign Name:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Name of Firm:

\_\_\_\_\_  
Date:

IFB #2024-027 Roanoke River Greenway Through Explore Park

PRE-BID MEETING SIGN-IN LOG

March 6, 2024, 10:00 AM

(PLEASE PRINT)

Name/Title Saul Carrion / owner  
Organization Carrion Enterprise LLC  
Email & Phone Saul@CarrionEnterprise.net

Name/Title Ramon Muñoz  
Organization Carrion Enterprise LLC  
Email & Phone Ramon@cmfap.com

Name/Title JESSIE NESTER  
Organization VDOT  
Email & Phone jessie.nester@vdot.virginia.gov

Name/Title Dock Hamblen  
Organization WC English Inc.  
Email & Phone dhamblen@englishconst.com 434-845-0301

Name/Title Matt Deacon  
Organization Stonewallbridge  
Email & Phone info@stonewallbridge.com 804-387-9408

Name/Title Richard Murphy  
Organization Polivka International  
Email & Phone alexap@polivkaintl.com 704.321-0802

Name/Title Brianna Hatcher Civil Rights  
Organization VDOT  
Email & Phone Brianna.Hatcher@VDOT.Virginia.gov 540 597 9800

Name/Title Daniel Rich, President  
Organization Rich Engineering (QC)  
Email & Phone drich@richenr.com 540-577-8900

IFB #2024-027 Roanoke River Greenway Through Explore Park  
**PRE-BID MEETING SIGN-IN LOG**  
March 6, 2024, 10:00 AM

(PLEASE PRINT)

Name/Title Eric Vest / Assistant Director of Parks  
Organization Roanoke County PR&T  
Email & Phone evest@roanokecountyva.gov

Name/Title Lindsay Webb / Parks Planning & Development  
Organization Roanoke County PR&T  
Email & Phone lwebb@roanokecountyva.gov

Name/Title DAVID HENDERSON  
Organization ROANOKE COUNTY  
Email & Phone \_\_\_\_\_

Name/Title NICKIE MILLS  
Organization ROANOKE CO.  
Email & Phone \_\_\_\_\_

Name/Title Ryan Fedak  
Organization AECOM  
Email & Phone \_\_\_\_\_

Name/Title Coty Holt  
Organization Holt Inc.  
Email & Phone Holtinc @ Verizon.net 540-580-9402

Name/Title Frank Griffith / Mitch Eakin  
Organization Jones Road & Bridge  
Email & Phone meakin@jonesroadandbridge.com

Name/Title Matt Combs  
Organization Summit Contracting 540 765 7710  
Email & Phone Matt@summitcontractingroanoke.com

IFB #2024-027 Roanoke River Greenway Through Explore Park

PRE-BID MEETING SIGN-IN LOG

March 6, 2024, 10:00 AM

(PLEASE PRINT)

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Name/Title Leighton Dubbeld / Project Assistant  
Organization F + B Contractors, Ltd.  
Email & Phone LVMD.FBCONTRACTORS@GMAIL.COM (540) 855-8638

Name/Title Steven King Superintendent  
Organization Allegheny Construction  
Email & Phone 540 345-0817 540 521 5589

Name/Title Andy Douthett  
Organization Allegheny Construction  
Email & Phone Andy@Alleghenyconstruction.net  
540 345 0817

Name/Title Tammy Ramsey  
Organization Park Pool Corporation  
Email & Phone 540-463-1409

Name/Title Cindy Wheeler  
Organization Park Pool Corporation  
Email & Phone 540-463-6510

Name/Title FRANK CALDWELL / BUSINESS DEVELOPMENT MANAGER  
Organization ROCKYDALE QUARRIES CORP.  
Email & Phone FCALDWELL@ROCKYDALEQUARRIES.COM 540-588-4650

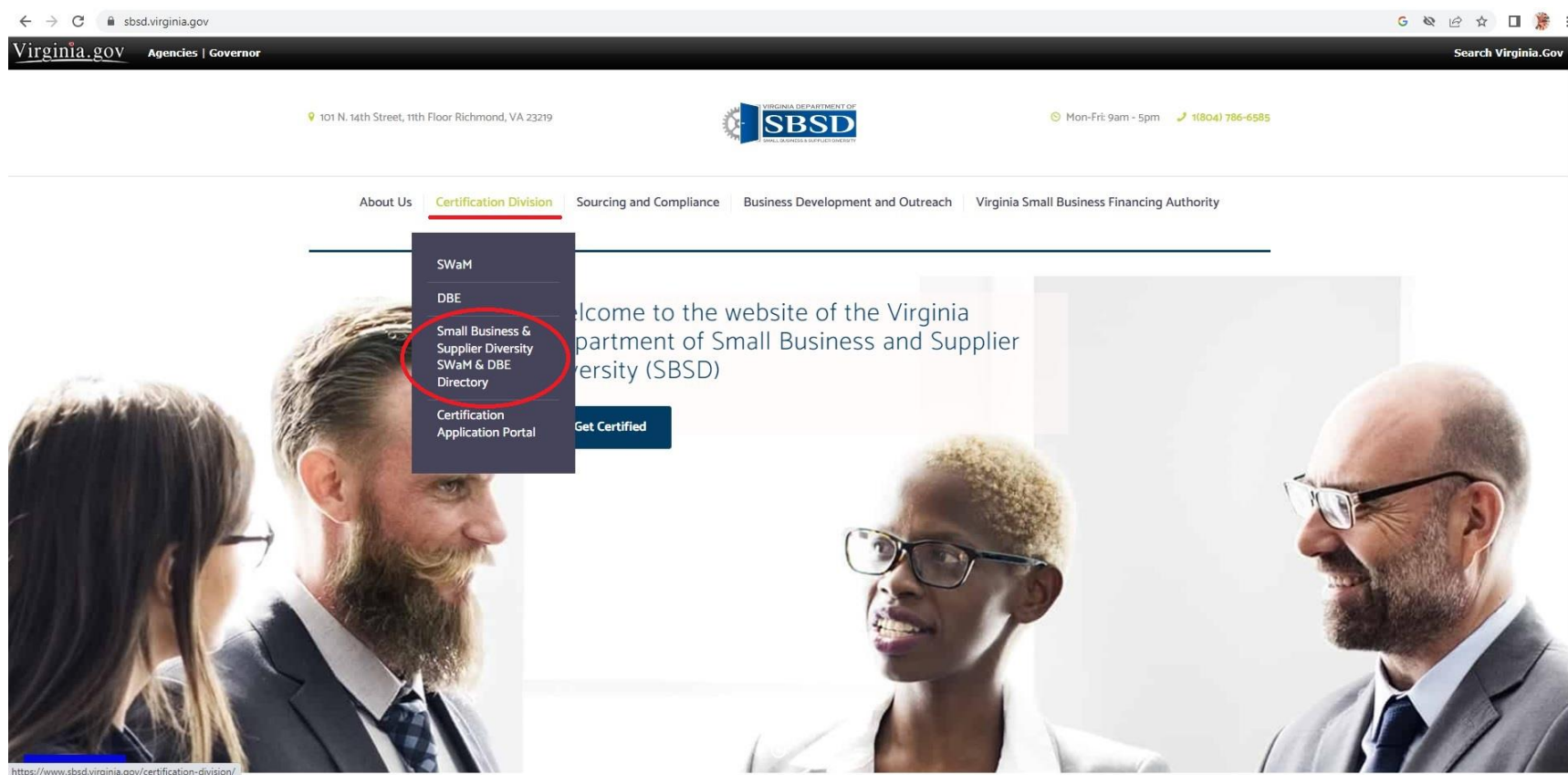
Name/Title \_\_\_\_\_  
Organization \_\_\_\_\_  
Email & Phone \_\_\_\_\_

Name/Title \_\_\_\_\_  
Organization \_\_\_\_\_  
Email & Phone \_\_\_\_\_

- Form C-111 is due by 10:00 AM the next business day after the receipt of bids
- Form C-111—DBE Credit for suppliers is 60% unless the supplier is also the manufacturer
- Form C-112 is due within three (3) business days after the bids are received
- Form C-112 revision includes multi-tier DBE Subcontractors for participation credit
- DBE Firms must be certified in the specific work listed for DBE Contract goal credit
- Form C-48 is due within ten (10) days after the big opening
- Form C-49 must be used to show DBE Good Faith Efforts
- These forms are made available on VDOT website at <http://vdotforms.vdot.virginia.gov/>

## Search for DBE firms:

- Visit Virginia Department of Small Business Supplier Diversity website: [www.sbsd.virginia.gov](http://www.sbsd.virginia.gov)
- 
- Under certification division > Click on Small Business & Supplier Diversity SWaM & DBE Directory > The link to the directory is on this page (Pictured on the next page)



## Small Business & Supplier Diversity SWaM & DBE Directory

[Home](#) » [Small Business & Supplier Diversity SWaM...](#)

The Small Business Supplier Diversity Agency provides an all inclusive list of firms which have been certified by the Commonwealth of Virginia. The Directory now includes SWaM and DBE-certified firms. SWaM designations include Small, Women-owned, Minority-owned, Micro, Service Disabled Veteran-owned, and ESO businesses. DBE includes DBE and ACDBE businesses.

DSBSD's directory listing for a vendor is not a confirmation or endorsement by DSBSD that the listed vendor meets any or all potentially required state, local, profession or trade-specific licensing or registration requirements for performing specific services that may be listed in the directory. Potential customers must perform their own due diligence to confirm the vendor is qualified to perform the specific services for which the vendor is hired.

You are able to search the Directory by filtering according to Certification Type, NIGP code, NAICS code, City, and/or Zip Code.

You are also able to search by Company Name (Legal business name), Certification Number, DBA (Trade name), Contact Name (Contact person shown on the Directory), Address, State, Phone, Email, or Website, or you may search all of these fields.

Please be aware that if you search by Certification Number, that it is an exact match field, so for example, searching Certification number 306 will only return the company with that certification number and will not return certification #686306 or #701306.

To access the Certification Directory, click below.

[Small Business & Supplier Diversity SWaM and DBE Directory](#)



[Translate »](#)

### What's Hot

- COVID-19 Information
- Business One Stop
- Step by Step Tutorial of the SWaM Application Process
- Important Forms
- Scaling4Growth
- Events
- Buyer Page
- SBSD SWaM & DBE Directory
- FAQs
- Certification Application Portal
- Certification Application Information
- NAICS Code & Description Search
- Certification Status Search

- Under the directory you can conduct your search
- Please note that SWaM certification and DBE Certification are not the same!!!
- When researching firms, ensure that the DBE has the correct NAICS code needed for the type of work

Below is a sample of a SWaM ONLY firm in the directory:

|  |  |
|--|--|
| <p><b>ACS Consulting, LLC</b></p> <p>Cheuk Chan<br/> 7500 Greenway Center Drive, Suite 1050<br/> Greenbelt, MD 20770<br/> Phone: (301) 419-2538<br/> Fax: (301) 579-4837<br/> dchan@acsconsultingllc.com<br/> na</p> | <p>Certification Number: 709466</p> <p><b>SWaM Certification Type:</b></p> <p>Small Start Date: 01-08-2018<br/> Minority-Owned Start Date: 01-08-2018<br/> Business Ethnicity: Asian/Pacific Islander<br/> SWaM Expiration Date: 01-08-2023</p> <p>NIGP Code and Description:<br/> 92500 ENGINEERING SERVICES, PROFESSIONAL</p> <p>Pcard: N<br/> Business Category: Architectural and Engineering Services</p> |
|--|--|



Below is a sample of a DBE firm in the directory:

directory.sbsd.virginia.gov/#/executiveExport

Virginia.gov Agencies | Governor Search Virginia.Gov

**SBSD** SMALL BUSINESS & ECONOMIC DEVELOPMENT

### Directory Listing

MWAA last updated on JAN 02, 2023 04:16 AM EST

Certification Type ▾ NIGP NAICS City ZIP Code Business Category ▾

All contains quinn

Match found 2

Sort by: SWaM cert Show entries: 5

Export

Applied Filters Reset filters

**Quinn Consulting Services Incorporated**

Elizabeth Quinn Vicinski  
14160 Newbrook Drive, Suite 220  
Chantilly, VA 20151  
Phone: (703) 818-0721  
Fax: (703) 818-9392  
equinn@quinn-consulting.com  
www.quinn-consulting.com

**Certification Number:** 626289  
**SWaM Certification Type:**  
Small Start Date: 04-24-2018  
Women-Owned Start Date: 04-24-2018  
SWaM Expiration Date: 04-24-2023  
**NIGP Code and Description:**  
92500 ENGINEERING SERVICES, PROFESSIONAL  
95826 Construction Management Services  
90700 ARCHITECTURAL AND ENGINEERING SERVICES, NON-PROFESSIONAL

**DBE Certification Type:** **Has DBE Certification**  
DBE Start Date: 04-01-1998  
DBE Fed Type: DBE/WBE  
DBE/ACDBE Certifying Agency: SBSD **Certifying agency is SBSD**  
**NAICS Code and Description:**  
237310 Construction project management, highway, street and bridge construction  
237990 Construction project management, mass transit  
Pcard: N  
Business Category: Architectural and Engineering Services

**Certified for type of work listed under NAICS Code**

**Q-Design, P.L.C.** Certification Number: 680500

Below is a sample of a DBE firm in the directory that is certified by MWAA AND SBSD recognizes the DBE certification.

directory.sbsd.virginia.gov/#/executiveExport

### CSI ENGINEERING, P.C.

Ashlen Stevenson  
14205 Park Center Drive, Suite 203  
Laurel, MD 20707  
Phone: (301) 210-9090  
astevenson@csie.com  
www.csie.com

### MWAA Information

### CSI Engineering P.C.

Debdas Ghosal  
14205 PARK CENTER DRIVE SUITE 203  
LAUREL, MD 20707  
Phone: (301) 210-9090  
Fax: (240) 845-7006  
corporate@csie.com

Certification Number: 626810  
**SWaM Certification Type:**  
Small Start Date: 05-18-2021  
SWaM Expiration Date: 05-18-2026  
NIGP Code and Description:  
91800 CONSULTING SERVICES  
Pcard: N  
Business Category: Architectural and Engineering Services

Certification Number: 2554485  
**DBE Certification Type:**  
DBE Start Date: 10-04-2020  
DBE Fed Type: MBE  
**DBE/ACDBE Certifying Agency: MWAA**  
NAICS Code and Description:  
561210 Facilities Support Services  
541330 Engineering services  
236210 Industrial Building Construction  
236220 Commercial and Institutional Building Construction  
Pcard: N  
Business Category: Not Available

Certification Number: 4640746  
**DBE Certification Type:**  
DBE Start Date: 10-04-2022  
DBE Fed Type: MBE  
**DBE/ACDBE Certifying Agency: MWAA**  
NAICS Code and Description:  
236220 Commercial and Institutional Building Construction  
541990 All Other Professional Scientific and Technical Services  
541340 Drafting Services  
236210 Industrial Building Construction  
541350 Building Inspection Services  
541690 Other Scientific and Technical Consulting Services  
561210 Facilities Support Services  
541330 Engineering services  
541310 Architectural Services  
Pcard: N  
Business Category: Not Available

## Appendix 17 D – Good Faith Efforts (GFE) Administrative Review Process

### Virginia Department of Transportation Good Faith Efforts (GFE) Guidelines

Good Faith efforts may be determined through use of the following list of the types of actions the Consultant/Contractor may make to obtain DBE participation. This is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts of similar intent may be relevant in appropriate cases:

- ☐ Include the following completed forms:
  - ☐ Form C-111 - Minimum DBE Requirements
  - ☐ Form C-112 - Certification of Binding Agreement
  - ☐ Form C-48 - Contractor/Supplier Solicitation and Utilization Form
  - ☐ Form C-49 - Summary of GFE Documentation
  - ☐ Copy of the Request for Bid Solicitation to DBEs
- ☐ Solicit through reasonable and available means, such as but not limited to, attendance at pre-bid meetings, advertising, and written notices to certified DBEs who have the capability to perform the work of the contract. Examples include: advertising in at least one daily/weekly/monthly newspapers of general circulation as applicable; phone contact with a completely documented telephone log, including the date and time called, contact person, or voice mail status; and internet contacts with supporting documentation, including dates advertised.
- ☐ Solicit DBEs no less than five (5) business days before the bids are due so that the solicited DBEs have enough time to reasonably respond to the solicitation.
- ☐ Follow up initial solicitations as evidenced by documenting such efforts on Department standard DBE good faith documentation form, C-49.
- ☐ Select portions of the work to be performed by certified DBEs in order to increase the likelihood that the DBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the Contractor might otherwise prefer to perform these work items completely or with its own forces.
- ☐ Provide interested certified DBES with adequate information about the plans, specifications, and requirements of the contract in a timely manner, which will assist the DBEs in responding to a solicitation.
- ☐ Provide evidence of names, addresses, and telephone numbers of DBEs that were considered for the solicitation; dates DBEs were contacted, a description of the information provided regarding the plans, specifications, and requirements of the contract for the work selected for subcontracting, and, if insufficient DBE participation seems likely, evidence as to why additional agreements could not be reached for DBEs to perform the work.

- ☐ For DBE bids declared noncompetitive, include copies of DBE and non-DBE bid quotes.  
DBE quotes may be rejected as noncompetitive if the DBE sub's quote is more than 10% higher than the non-DBE's quote, as verified by supporting documentation. The prime must contract with the non-DBE sub when declaring a DBE firm non-competitive.
- ☐ Offer assistance to DBEs in obtaining bonding, lines of credit, or insurance.
- ☐ Offer assistance to DBEs with information about securing equipment, supplies, materials, or related assistance/services.
- ☐ Effectively utilize the services of appropriate personnel from VDOT, the Virginia Department of Small Business and Supplier Diversity, the Metropolitan Washington Airports Authority, and other organizations in the recruitment and utilization of qualified DBEs.