

Roanoke County Electoral Board Meeting Minutes

Date: March 25, 2024

Time: 10:00 AM

900 Chestnut St. Vinton, VA 24079

Chair: Ken Sspan
Vice Chair: Michael Walsh
Secretary: Jeff Krasnow
Attendees: Ken Sspan, Michael Walsh, Jeff Krasnow, Anna Cloeter
Visitors: None

- I. **Welcome & Call to Order:** Chairman Ken Sspan called the meeting to order at 10:01 AM and welcomed everyone.
- II. **Adoption of Agenda:** Vice Chairman Michael Walsh moved the adoption of the agenda for the meeting which was unanimously approved by a vote of 3-0.
- III. **Old Business – Approval of Previous Minutes:** The minutes of the prior meetings were reviewed, following which Secretary Jeff Krasnow moved the adoption of the minutes. Mr. Krasnow’s motion was unanimously approved by a vote of 3-0, following which the minutes were signed by the Electoral Board.
- IV. **New Business – Election Review:** The Electoral Board reviewed all precinct visit records, calls and questions received by the office on Election Day, and feedback received from Chiefs and Assistant Chiefs after Election Day.
- V. **Chair’s Report:** No report.
- VI. **Director’s Report:** Ms. Cloeter shared the updated Dates & Deadlines for the June 18th Primary Election with the Electoral Board.
- VII. **Comments from the Vice-Chair & Secretary:** None to report.
- VIII. **Public Comment:** No comments.
- IX. **Scheduling of Next Meeting:** The next meeting is scheduled for April 30th at 10 AM. The subject of the meeting will be the Electoral Board’s review of the County’s security plans and will be conducted during closed session.
- X. **Adjournment:** Mr. Krasnow moved that the meeting be concluded; Mr. Walsh seconded his motion. The meeting was adjourned at 11:04 AM.

Secretary _____

Chair _____

Vice Chair _____