



# ROANOKE COUNTY

## Purchasing Division

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Roanoke, Virginia 24018-0798  
TEL: (540) 772-2061 FAX: (540) 772-2074

April 10, 2024

### ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – IFB 2024-069

Description: Walk-In Coolers

Issue Date: March 28, 2024

Proposal Due: April 15, 2024

The above Project is hereby changed as addressed below:

1. Clarification Regarding Circuit Breakers: There was a question posed at the pre-bid conference regarding the breaker locations. The following confirmation is provided in response:
  - a. Both the freezer and the cooler breakers are located in the same electrical panel, inside the mechanical room which leads to the roof. An image of the electrical panel is attached to this Addendum.
2. Correction to Specifications: Both the WBMS and WBHS units are 3-phase, 208v. The original IFB listed replacement with a single phase. These specifications are hereby updated to indicate replacement with a 3-phase. Please review the following information confirmed by RCPS.
  - a. WBMS freezer: 20 amp, 3-phase, 208v, Location of panel Mechanical room
  - b. WBMS cooler : 20 amp, 3-phase, 208v, Same as freezer
  - c. WBHS freezer: 40 amp, 3-phase, 208v, Location of panel kitchen locker room
  - d. WBHS cooler : 20 amp, 3-phase, 208v, same as freezer
3. Responses to Questions Submitted: please see the following list of questions submitted by prospective bidders, and the responses provided by RCPS as we are able.
  - a. Is RCPS going to provide a temporary cooler/freezer during the demo of the two walk-ins, or is that the Bidder's responsibility?  
*All food will be moved out of the walk-ins by RCPS and stored at another location during the demo/install. Per the specifications within the IFB, installation of both units must be completed by July 31<sup>st</sup>, 2024, to allow for opening of the schools. Please note that it is the intent of RCPS to include liquidated damages in the resulting contract, to be enforced should the Contractor fail to meet the specified deadline.*
  - b. Can we make another site visit? *No further site visits will be offered at this time.*
  - c. Can there be an extension for the due date of the bid? *The due date will not be extended at this time.*
  - d. Did you want the barbed wire reinstalled around the cooler at WBHS? *No; barbed wire should not be reinstalled.*

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal.

Signature on this addendum does not substitute for your signature on the original proposal/bid

document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt  
Phone: (540) 283-8149  
[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

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Sign Name:

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Print Name:

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Name of Firm:

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Date:

