



# ROANOKE COUNTY

Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800

Roanoke, Virginia 24018-0798

TEL: (540) 772-2061 FAX: (540) 772-2074

April 11, 2024

## ADDENDUM NO. 1 TO ALL BIDDERS/OFFERORS:

Reference – IFB #2024-072

Description: Supply and Deliver Pool Chemicals

Issue Date: April 11, 2024

Proposal Due: April 19, 2024 by 2:00 pm

**Roanoke County is posting the pricing and the bid tab for the previous Supply and Deliver Pool Chemicals contract (Contract #2019-087), which is expired, for your information.**

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Karyn McAden

Phone: (540) 283-8151

[kmcaden@roanokecountyva.gov](mailto:kmcaden@roanokecountyva.gov)

\_\_\_\_\_  
Sign Name:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Name of Firm:

\_\_\_\_\_  
Date:

# County of Roanoke

## Finance Department - Purchasing Division

### Dawn Rago, Buyer

Office Address: 5204 Bernard Drive Suite 300-F | Roanoke, Virginia | 24018  
 Mail Address: P O Box 29800 | Roanoke, Virginia | 24018-0798  
 (540) 283-8150 | drago@roanokecountyva.gov



### IFB #2019-087 Supply and Deliver Pool Chemicals

Bid Tab - February 19, 2019 at 2:00 PM

	Chemsolv, Inc.	Harper and Company Inc.
Item		
Sodium Hypochlorite Est. Qty-4,000 Gallons	\$2.40/\$9,600.00	No Bid
Muriatic Acid- Est. Qty- 31 Drums (145 lbs)	\$87.00/\$2,697.00	\$45.00/\$1,395.00
Depost fee on Drums (31 Drums)	None	\$31.00/\$930.00



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Rick Motley  
Chemsolv, Inc.  
1111 Industry Ave.  
Roanoke, VA 24013  
Re: Contract No.: 2019-087A Supply and Deliver Pool Chemicals

March 7, 2023

Dear Mr. Motley,

The County of Roanoke would like to renew the referenced current contract with you. We would like the renewal period to be **FROM: March 4, 2023 to March 3, 2024.**

**Please have a copy of your current Certificate of Liability Insurance listing the below selected entity/entities as additional insured. Please email or mail your correspondence to our office to my attention. Please be sure to include the corresponding address.**

<input checked="" type="checkbox"/>	<b>The Roanoke County Board of Supervisors</b> 5204 Bernard Drive, Suite 300F Roanoke, VA 24019-0798	<input type="checkbox"/>	<b>Western Virginia Regional Jail</b> 5885 W River Rd Salem, VA 24153
<input type="checkbox"/>	<b>Roanoke County School Board</b> 5937 Cove Road Roanoke, VA 24019	<input type="checkbox"/>	<b>Roanoke Valley Resource Authority</b> 1020 Hollins Rd NE, Roanoke, VA 24012

**To renew this contract, check the appropriate line below, sign within 7 calendar days of the letter date, and email to [hrtatliff@roanokecountyva.gov](mailto:hrtatliff@roanokecountyva.gov).**

If you are in agreement with this renewal, and prices & terms remain firm, please check the line below, make a copy of this notice for your records and e-mail a copy of the original. This will serve as a renewal confirmation.

☐ **Agree with this renewal, the price terms and conditions would remain firm during the renewal period (include all pricing even though it remains unchanged from last renewal period).**

If you do not agree with the renewal or request changes, please check the appropriate line and return with your attached explanation. We will review your response and advise you of our decision regarding the renewal.

☐ **Do not wish to renew contract, per attached explanation.**

☒ **Request changes in contract, per attached explanation (include all pricing, even those items which remain unchanged).**  
1) Chemsolv needs 72 hours minimum notice to make deliveries  
2) Price on Sodium Hypochlorite is \$3.53/G  
3) Price on Muriatic Acid is \$.746/#

Questions, comments, concerns or suggestions regarding this contract are always welcome.

Sincerely,

Hope Ratliff  
Purchasing Technician

VENDOR	<u>Rick Motley</u>	Rick Motley	VP & District Manager	3/24/23
	Authorized Signature	Printed Name	Title	Date



# ROANOKE COUNTY

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### CONTRACTUAL AGREEMENT #2019-087B Supply and Deliver Pool Chemicals

ARTICLES OF AGREEMENT made this 19th day of February, 2019, by and between Harper and Company Inc. at 545 Edwards Court, Newport News, Virginia 23608, party to the first part, and County of Roanoke, party of the second part, also referred to as the OWNER.

WHEREAS, the party of the first part has made a proposal in writing to the OWNER, to provide and Supply Pool Chemicals for Roanoke County, specifically Green Ridge Recreation Center, as specified in IFB #2018-087, hereby mentioned and identified herein for the OWNER, as the WORK, for the price, on the terms and within the time set forth herein, all pursuant to the Invitation to Bid, the specifications, and the vendor's response, as if each of the documents were attached hereto, and are thereby made a part of this Contract. The OWNER has accepted the proposal of the said party of the first part, according to law, and

NOW, THEREFORE, the said party of the first part, for and in consideration of the payment as set forth in the Price Form, for itself, its heirs, executors, administrator, successors and assigns, as the case may be, hereby covenants and agrees to and with the OWNER to perform the said WORK for the said price, upon the said terms, within the said time, and according to the said specifications, the WORK being more specifically identified as follows:

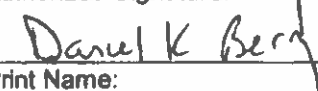
The Contract will be in effect beginning on March 4, 2019, and run to March 3, 2020, at which time it will continue, unless sooner terminated and/or extended pursuant to the terms of the contract or by law or unless extended as set forth herein upon the mutual agreement of both parties. Upon the mutual agreement of both parties, this Contract may be extended for up to four (4) additional one (1) year periods or any combination thereof. It is understood that if the party of the first part does not provide the WORK as specified, then the Contract may be canceled by the OWNER.

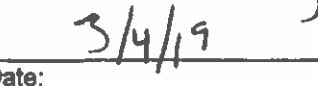
#### Special Provisions:

- Invitation for Bid #2019-087
- Invitation for Bid (IFB) Submitted by Harper and Company, Inc.
- Muriatic Acid, estimated quantity of 31 Drums (145 lbs.) at a Unit Price of \$45.00 and a Deposit fee of \$31.00 each Drum.


Harper and Company, Inc.:

  
Authorized Signature:

  
Print Name:

  
Date:

Roanoke County:

  
Dawn M. Rago, Buyer