

Roanoke County Electoral Board Meeting Minutes

Date: November 6-15, 2024

Time: See below

900 Chestnut St. Vinton, VA 24179

Chair: Ken Srpan

Vice Chair: Michael Walsh

Secretary: Jeff Krasnow

Attendees: Ken Srpan, Michael Walsh, Jeff Krasnow, Anna Cloeter

Visitors: None

- I. **Welcome & Call to Order:** Chairman Ken Srpan called the meeting to order at 1:06 PM on Wednesday, November 6th.
- II. **Approval of Agenda:** Vice Chairman Michael Walsh moved the adoption of the agenda for the meeting, which was unanimously approved by a vote of 3 to 0.
- III. **Old Business – Approval of Minutes from Last Meeting:** Minutes from the previous meeting were reviewed, Secretary Jeff Krasnow moved that the minutes be adopted, Mr. Walsh seconded, and the adoption of minutes from the last meeting was approved by a vote of 3 to 0. The Electoral Board signed the minutes at 1:10 PM.

IV. New Business – Canvass of Results

a. Wednesday, November 6

- i. The Electoral Board met and began the Canvass of Results for the November 5, 2024 General and Special Elections in Roanoke County. The Board reviewed the results from all precincts on Election Day and confirmed that they had been properly reported to the State via ELECT's results reporting website.
- ii. Mr. Walsh moved that the Electoral Board recess at 2:38 PM. Mr. Krasnow seconded the motion, and the motion was approved by a vote of 3 to 0.

b. Friday, November 8

- i. The Electoral Board reconvened at NOON to continue its canvass of results.
- ii. By 12:15 PM, no members of the public who had cast a provisional ballot had appeared to provide further documentation in support of their provisional ballots, so the Electoral Board determined that they would wait until all provisional ballots and Same Day Registration applications had been processed across the Commonwealth and a "SDR Duplicates Report" had been provided by the Virginia Department of Elections before beginning the process of counting provisional ballots; the Board will resume this portion of canvass on the 12th at 1 PM.
- iii. The Board then observed the processing of post-election absentee ballots by the Central Absentee Precinct. During this event, the Central Absentee Precinct determined that 172 ballots, consisting of ballots postmarked on or before Election Day and received by the office no later than NOON on the 8th and absentee ballots dropped off at the Vinton Office or in any of the County's 33 polling places on Election Day, were eligible to be counted and initiated the process of checking ballots in and obtaining a tally of votes.
- iv. Mr. Walsh moved that the Electoral Board recess at 2:45 PM. The motion was seconded by Mr. Krasnow and approved by a vote of 3 to 0. The Board will resume its canvass of results on Tuesday at 1 PM.

c. Tuesday, November 12

- i. The Electoral Board reconvened at 1 PM to continue its canvass of results.
- ii. The Electoral Board reviewed the results of votes cast early in-person, absentee by mail, and counted during the post-election absentee process. These results were confirmed and determined to have been entered accurately to the State via ELECT's results reporting website.
- iii. The Electoral Board then began the process of determining the eligibility of the 1065 provisional ballots cast in Roanoke County during the November 5, 2024 General and Special Election and initiated the counting process. The Electoral Board

reviewed these ballots in batches. The first batch consisted of 873 “SDR” (Same Day Registration) provisional ballots cast by voters whose registrations had been approved in the days following Election Day. *Mr. Walsh expressed concern with the depth and quality of the review that these voters’ requests for registration are subjected to by ELECT, particularly with respect to a lack of research into whether the voter had previously cast or attempted to cast a ballot elsewhere in Virginia or the U.S. and verification of their citizenship status.* Mr. Krasnow moved that the Board accept all 873 provisional ballots in Batch 1 for counting, Mr. Srpan seconded his motion, and the Electoral Board approved the motion by a vote of 3-0. 873 provisional ballot envelopes were then opened, and their ballots were fed through a ballot scanner/tabulator. The second batch consisted of 65 provisionals cast for reasons other than SDRs (e.g., name not found on pollbook, voter requested but was unable to surrender an absentee ballot, etc.). After their review, Mr. Srpan moved that the Board accept all 65 provisionals in Batch 2, Mr. Krasnow seconded, and all three members approved the motion unanimously. The Electoral Board then opened the 65 provisionals in Batch 2 and ran them through the scanner/tabulator machine before moving on to the third batch of provisional ballots, which consisted of 8 provisionals marked during Early Voting. Mr. Walsh moved that the Board accept the 8 ballots in Batch 3, Mr. Krasnow seconded the motion, and the motion was approved by a vote of 3 to 0. The Board opened the 8 provisional envelopes in Batch 3 and cast them on the ballot tabulator.

- iv. At 5:05 PM, Mr. Krasnow motioned that the Board recess for the evening and reconvene at 1:00 PM on Wednesday to continue their review of provisional ballots cast in Roanoke County during the election. Mr. Srpan seconded the motion, which was then approved unanimously.

- d. *Wednesday, November 13*

- i. The Electoral Board reconvened at 1 PM on Wednesday to consider the remaining 119 provisional ballots cast during the November 5, 2024 General and Special Elections in Roanoke County. These ballots were Batch 4, and upon review by the Electoral Board, all were deemed to contain defects which prevented them from being accepted. The most common of these defects were incomplete SDR applications (missing responses to citizenship, felony/incapacity questions, or voter Social Security Numbers and residential addresses) and provisionals cast in the wrong precincts or localities. Mr. Walsh moved that the Electoral Board reject the 119 provisional ballots in Batch 4. His motion was seconded by Mr. Krasnow and the motion was approved by a vote of 3 to 0. Having completed its review of the provisional ballots cast in Roanoke County, the Board directed Ms. Cloeter to generate the summary of results from the ballot tabulator. Each of the individuals who marked one of the 119 rejected provisional ballots will receive a notice explaining the reason why their provisional ballot was rejected in hopes that their mistakes will not be repeated going forward. The Board then reviewed these results, confirmed that they had been properly entered into the State’s results reporting website.
- ii. With its review of provisional ballots complete, Mr. Srpan asked if anyone would like to recess until 3 PM on Friday when the Electoral Board is scheduled to sign the Abstracts of Results. Mr. Walsh so moved, Mr. Krasnow, seconded, and the motion passed unanimously by a vote of 3 to 0.
- iii. Recess

- e. *Friday, November 15*

- i. The Electoral Board reconvened its meeting at 3 PM on Friday and all members signed the County’s Abstracts of Results for submission to State Board of Elections and Virginia Department of Elections.
- ii. The Electoral Board directed Ms. Cloeter to submit its Abstracts and voided ballots to the State for approval and certification.

V. Public Comment: N/A

- VI. **Scheduling of Next Meeting:** The Board will next meet on November 20th at 10 AM for a Statewide Risk Limiting Audit for the U.S. Senate race. If one of the County's congressional districts (#s 6 or 9) is selected for the Risk Limiting Audit of a random U.S. House race, the Board will meet again at 10 AM on Thursday. However, if Roanoke County is not required to participate in the second audit of a U.S. House race, the Board will meet at 1 PM on Thursday to discuss the conduct of the November 5, 2024 General and Special Elections in Roanoke County.
- VII. **Adjournment:** On motion of Mr. Srpan and seconded by Mr. Walsh, the Electoral Board adjourned their canvass of results for the November 5, 2024 General and Special Elections in Roanoke County at 3:15 PM. The motion passed unanimously.

Secretary _____

Chair _____

Vice Chair _____