



ROANOKE COUNTY POLICE DEPARTMENT

APPLICANT POLYGRAPH SCREENING BOOKLET

Today's Date _____ Social Security Number _____

Full Name _____

Street Address _____

City, State, Zip Code _____

Date of Birth _____

Primary Phone _____ Home / Cellular / Work _____

Height _____ Weight _____ Hair Color _____ Eye Color _____

Instructions to Applicant:

A requirement of your application process is to complete this booklet in its entirety. A failure to comply with this requirement will result in your disqualification from the job for which you have applied.

The contents of this booklet are **CONFIDENTIAL** and no information will be disseminated to any person except when necessary to conduct a proper review into your background for the purpose of making a hiring related decision or to further an investigation.

Any misrepresentation, falsification, omission or concealment of information could result in disqualification from the hiring process.

All corrections should have a single line placed through them and initialed.

Please print all information legibly.

It is important that you answer **EACH AND EVERY QUESTION** and **EXPLAIN** (in detail) as necessary. Additional paper will be provided.

Please sign that you understand these instructions: _____

SECTION 1: DRUGS AND ILLEGAL SUBSTANCES

Have you ever used, tried, experimented, sold (even without making a profit), bought, possessed, grown, held or been with a person using the following items:

1 Cocaine?	
2 Marijuana?	
3 Hashish, Hashish Oil?	
4 LSD (Acid)?	
5 PCP?	
6 Opium (Oxycontin)?	
7 Heroin?	
8 GHB / Ecstasy?	
9 Mushrooms?	
10 Peyote?	
11 Steroids?	
12 Whippets?	
13 Glue sniffing?	
14 Morphine?	

15 Amphetamines?	
16 Speed?	
17 Barbiturates?	
18 Bath salts?	
19 K-2?	
20 Crystal meth?	
21 Synthetics / designer drugs?	
22 Ice?	
23 Mescaline?	
24 Methadone?	
25 Uppers / downers?	
26 Methamphetamines?	
27 Abuse of your own prescription?	
28 Use a prescription of another person?	

EXPLAIN ANY YES ANSWER FROM ABOVE: USE ADDITIONAL PAPER AS NECESSARY.

29 When was the last time you were exposed to illegal drugs and why?

30 Have you been the lookout OR assisted in the buying or selling of drugs?

31 Explain the times that you bought or provided alcohol to someone else who was under the age of 21?

32 Explain the times that you possessed alcohol when you were under 21?

33 Explain ALL times that you drove a vehicle while having ANY alcohol to drink?

34 Explain every time you worked while under the influence of drugs or alcohol?

SECTION 2: GANGS

Have you been a member, associated with, supported, or attended meetings with any of the following:

1 Street Gangs?

2 Motorcycle gangs?

3 Terrorist groups?

4 KKK?

5 Hate groups?

6 Militia?

7 Sovereign Citizen groups?

8 Any other group?

EXPLAIN ANY YES ANSWER FROM ABOVE: USE ADDITIONAL PAPER AS NECESSARY.

SECTION 3: UNDETECTED CRIME

Have you ever committed any type of serious crime, including, but NOT limited to:

1	Robbery?		13	Committing a hate crime?	
2	Burglary?		14	Threaten someone by phone?	
3	Breaking and entering?		15	Domestic violence?	
4	Arson?		16	Stalking another person?	
5	Vandalism?		17	Abuse (physical or mental) of child or elderly?	
6	Kidnapping?		18	Violation of a court order?	
7	Murder or manslaughter?		19	Filing a false police report?	
8	Malicious wounding?		20	Hit and run?	
9	Perjury?		21	Cruelty to animals?	
10	Threats to burn or bomb?		22	Rioting?	
11	Manufacturing of explosives or devices?		23	Brandish or threaten someone with a weapon?	
12	Rape?		24	Prostitution?	

EXPLAIN **ANY YES** ANSWER FROM ABOVE: USE ADDITIONAL PAPER AS NECESSARY.

SECTION 4: THEFT

Have you ever stolen anything including, but NOT limited to:

1 Writing a check when you knew there was insufficient funds?

2 Removing items belonging to an employer without permission?

3 Using an automobile without permission?

4 Buying item(s) that you knew were stolen?

5 Selling items that did not belong to you?

6 Embezzling money?

7 Concealing any property that did not belong to you?

8 Providing a discount or other reward to a person without permission or justification?

9 Allowing another person to steal while you were working?

10 Breaking into a coin-operated machine?

11 Opening the door of another vehicle and looking through it without permission?

12 Breaking into a vehicle?

13 Altering or swapping of price tags?

14 Been with someone who stole money, goods or merchandise?

EXPLAIN ANY YES ANSWER FROM ABOVE: USE ADDITIONAL PAPER AS NECESSARY.

SECTION 5: SEXUAL OFFENSES

Have you committed any illegal sex acts, including but NOT limited to:

1 Rape or forcible sex?		9 Trading anything for a sexual act?	
2 Indecent exposure?		10 Committed a sexual act in public view?	
3 Voyeurism (window peeping)?		11 Bestiality (Sexual contact with an animal)?	
4 Paying for any sexual act?		12 Sex with a deceased person?	
5 Sexual relations with a person under the age of 13?		13 Have you possessed, made or downloaded CHILD pornography?	
6 Bought, sold, traded, possessed or taken pictures of nude children?		14 Have you committed any sexual acts with a person under the age of 16?	
7 Sexual contact with a family member?		15 Being paid for any sexual act?	
8 Sex with a person who was passed out or did not know what they were doing?			

EXPLAIN **ANY YES** ANSWER FROM ABOVE: USE ADDITIONAL PAPER AS NECESSARY.

SECTION 6: ABUSE

Have you abused anyone physically or mentally?

Have you been in a physical fight?

Have you hit someone in anger?

SECTION 7: FRAUD

Have you committed any illegal acts involving fraud, including but NOT limited to:

1	Obtaining money by false pretenses?		7	Cheated on any examination or written test?	
2	Forging any type of documents (certificates, applications, checks)		8	Obtained personal or confidential information of another by computer?	
3	Using fake or false identification, including driver's license?		9	Used another person's information without their consent?	
4	Used, possessed or made counterfeit money?		10	Sold copyrighted materials for profit (tobacco, alcohol, purses, audio/video, etc.)?	
5	Embezzled any money from an employer?		11	Altered any prescription?	
6	Hacked into a computer system of another or sent out a virus or malicious content?				

EXPLAIN **ANY YES** ANSWER FROM ABOVE: USE ADDITIONAL PAPER AS NECESSARY.

SECTION 8: FIREARM OFFENSES

Have you ever violated the law by:

- 1 Carrying a concealed weapon on your person without a permit and not on your own property?
- 2 Possess a sawed off shotgun?
- 3 Alter / destroy a firearm's serial number?
- 4 Use a silencer?
- 5 Possess a firearm when it was prohibited?

SECTION 9: CONFIDENTIAL INFORMATION

- 1 Have you revealed any security procedures of an employer and passed this information on to someone who is not an employee?
- 2 Have you threatened to reveal personal information of someone maliciously?
- 3 Have you obtained any classified or confidential information for someone that was not allowed to have the information (family, friends)?
- 4 Have you obtained any confidential information for yourself that you were not allowed to possess without authority?

SECTION 10: APPLICATION PROCESS

Have you falsified or omitted any information from your application for employment including:

- 1 Your initial application?
- 2 Your personal history statement?
- 3 Your interview with the police department personnel?
- 4 Your interactions or interview with the Background Investigator?
- 5 Have you asked anyone to lie on your behalf to make you a better candidate?
- 6 Name any employers that you did not list on your application?
- 7 Have you provided any false documentation to the police department (i.e....certificates, transcripts, etc.)?

SECTION 11: MILITARY (including National Guard and Military Reserves)

- 1 Have you been the subject of any disciplinary action that resulted in the demotion or dismissal from that branch of service?
- 2 Have you been the subject of an investigation, that if proven would have been a violation of the UCMJ?
- 3 What government items did you keep upon your discharge from the military that should have been returned upon your completion of duty?

4 Have you falsified any entries into a log?

SECTION 12: PRIOR LAW ENFORCEMENT AND CORRECTIONS

(DO NOT COMPLETE IF YOU WERE NOT PRIOR LAW ENFORCEMENT, SECURITY OR CORRECTIONS)

1 Have you physically abused anyone during the course of your duties?

2 Have you had any complaints filed due to excessive force?

3 Have you had any sexual contact with anyone while on-duty or a duty related to your job?

4 Have you divulged any private information to a friend, relative or acquaintance on an active investigation involving that person?

5 What items of evidence have you taken and kept for your own use?

6 Have you ever solicited a gratuity?

7 Have you ever embellished your testimony to get a conviction or dismissal?

ALL INFORMATION I HAVE PROVIDED ON THIS FORM IS TRUTHFUL TO THE BEST OF MY ABILITY.

PRINTED NAME _____

SIGNATURE _____