



COMMERCIAL PERMIT APPLICATION

Roanoke County / Town of Vinton - Development Services
5204 Bernard Dr. / P.O. Box 29800 Phone 540-772-2065
Roanoke, VA 24018 Fax 540-772 2108



APPLICATION # _____

CATEGORY OF CONSTRUCTION

☐ New ☐ Alteration/Upfit ☐ Addition ☐ Demolition ☐ Change of Use

Buildings Primary Use:

Accessory Structure:

Secondary Use:

Other:

PROPERTY INFORMATION

Project/Business Name:

Job Primary Address:

Job Secondary Address:

Development:

Suite #:

Tax Map #:

Zoning:

Owner(s):

Phone:

Mailing Address:

Cell:

E-mail:

APPLICANT INFORMATION

Applicant (if other than owner):

Phone:

Applicant Address:

Cell:

Fax:

E-mail:

☐ Contractor (fill in next line)

☐ Architect/Design Firm

☐ Tenant

State License #:

Expiration Date:

County License #:

PROJECT DESCRIPTION

Briefly, but thoroughly, describe the proposed work. You may attach additional sheets if necessary.

NEW CONSTRUCTION & ADDITION INFORMATION

Water Source

- ☐ Public Water
☐ Well

Sewage

- ☐ Public Sewer
☐ Septic

Units:

New Building Area (Sq. Ft.):

Stories:

Construction Type:

Use Group:

ALTERATIONS & DEMOLITIONS

Permit fees are based on the value of work performed, including equipment, labor, overhead and profit. This estimate will include the contract price.

Estimated Cost: \$ _____

TRADE PERMIT INFORMATION

Check each trade involved in the New, Addition or Alteration of the Commercial Building

- ☐ Electrical
☐ Plumbing
☐ Mechanical
☐ Fire Safety - hood / alarms / sprinklers

****All trades are responsible for individual permits****

I hereby certify that I am the owner of the record of the herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules and policies and such shall be deemed a condition entering into the exercise of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein at any reasonable hour for the purpose of enforcing the provisions of the applicable code(s).

Signature: _____

Date: _____